



136 North Monroe Street
 Waterloo, WI 53594
 Phone: (920) 478-3025
 Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, August 19, 2021 – 7:00 p.m.
amended 8/18/2021 10:26 AM

Attend Remotely or In-Person - Remote Meeting Information

Join Zoom Meeting: <https://us02web.zoom.us/j/84393801499?pwd=dnlvUVUxdXJFY1dCUmk1eDBrWmJVdz09>
 Meeting ID: 843 9380 1499 Passcode: 561095

Dial-in by Phone
 +1 312 626 6799 US (Chicago)
 Meeting ID: 843 9380 1499 Passcode: 561095

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

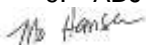
1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: August 5, 2021
3. CITIZEN INPUT / PUBLIC COMMENT
4. MEETING SUMMARIES (since last Council meeting)
 - a. 8/11 Cable TV Regulatory Board
 - b. 8/17 Community Development Authority
 - c. 8/19 Finance Insurance & Personnel Comm.
5. CONSENT AGENDA ITEMS
 - a. July Reports Of City Officials And Contract Service Providers

i. Parks	iv. Public Works	vii. Water & Light Utility Commission
ii. Fire & EMS	v. Police	viii. Watertown Humane Society
iii. Building Inspections	vi. Library Board	

6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Public Safety & Health Committee
 - i. Ordinance 2021-01 Amending Section § 350-7 Parking Restrictions Of The Municipal Code
 - b. Public Works & Property Committee
 - i. Ordinance 2021-06 Amending Chapter 340 Article IV UTILITIES Relating To Wireless Communications Facilities in the Right-of-Way
 - ii. Resolution 2021-31 Establishing Public Works Department Tree & Brush Collection Policies
 - iii. Resolution 2021-32 Authorizing Repairs To The Firemen's Park Pavilion And Sump Pump Installation And Directing A Budget Amendment To Be Drafted Applying Contingency Funds In An Amount Not To Exceed \$6,053.30
 - c. Community Development Authority
 - i. **Considering An Economic Development Service Proposal, Entering Into A Service Provider Agreement with Baker Tilly Municipal Advisers LLC**
7. NEW BUSINESS
 - a. Resolution 2021-33 Updating The City Of Waterloo Fee Schedule (draft schedule for review and 9/2 consideration)
 - b. Council Confirmation Of The Mayoral Appointment Of Chad Teubert To The Cable TV Regulatory Board To Fill A Vacant Unexpired Term Ending In 2022

8. FUTURE AGENDA ITEMS, ANNUAL CALENDAR AND ANNOUNCEMENTS

9. ADJOURNMENT


 Mo Hansen

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL -- MEETING MINUTES: August 5, 2021

[a digital meeting recording also serves as the official record]

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:04 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Weihert and Petts. Absent none. Others attending remotely or in-person: Mark Herbst; Sara Cummings; Nicole Tuttle; Library Director Kelli Mountford; Police Chief Denis Sorenson; Utility Superintendent Barry Sorenson; Parks Coordinator Gabe Haberkorn; Public Works Director Chad Yerges; WLOO videographers; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: July 15, 2021. MOTION: [Schoenherr/Griffin] to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT.
4. MEETING SUMMARIES (since last Council meeting) Brief verbal summaries were provided.
 - a. 7/20 Community Development Authority
 - b. 7/26 Fire / Emergency Medical Services
 - c. 7/27 Plan Commission
 - d. 8/3 Water & Light Commission
 - e. 8/4 Parks Commission
 - f. 8/5 Public Safety & Health Comm.
 - g. 8/5 Public Works & Property Comm.
5. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Plan Commission
 - i. Confirmation Of A Plan Commission Determination That The Property Owner's Proposed Use Is "Customarily Incident To The Agricultural District Permitted Uses." Thomas & Theresa Jaeger, 200 Clarkson Road. [The applicants request to be allowed a commercial use of two existing outbuildings for a welding/repair business. The contemplated use is not a permitted use but may be designated so by the governing body if it determines the use is "customarily incident to an Agricultural District's permitted uses" [as listed in §385-18 of the municipal code](#). The Plan Commission recommended an affirmative confirmation of its 7/26/2021 determination.] MOTION: [Griffin/Schoenwetter] to confirm the Plan Commission determination. ROLL CALL VOTE: Ayes: Griffin. Noes: Schoenwetter, Rhynes, Kuhl, Thomas Weihert and Petts VOICE VOTE: Motion failed. ADDITIONAL MOTION: [Weihert/Kuhl] to refer the matter to the Plan Commission. VOICE VOTE: Motion carried.
 - ii. Conditional Use Application, Aaron Sturgill, 1021 Jamie Street. [The applicant requests a conditional use permit to allow for a 3rd garage addition. A conditional use permit is required for a Residential District (R-1) property when an additional garage or accessory building exceeds 144 square feet.]. MOTION: [Kuhl/Petts] to approve the application. VOICE VOTE: Motion carried.
 - b. Public Safety & Health Committee
 - i. Special Event License Applications
 1. Wiener & Kraut 5K/2M, Friends Of KJML & Waterloo Parks Department, 9/11/2021. MOTION: [Thomas/Schoenwetter] VOICE VOTE: Motion carried.
 2. Wiener & Kraut Day, Waterloo Business Association, 9/11/2021. MOTION: [Thomas/Schoenwetter] VOICE VOTE: Motion carried.
 3. Wiener & Kraut Parade, Parks Department, 9/11/2021. DISCUSSION: Thomas indicated the start time was changed from 9:00 am to 4:00 pm. MOTION: [Thomas/Weihert] VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS, ANNUAL CALENDAR AND ANNOUNCEMENTS
 - a. Ward 1 Alderperson Jason Schoenwetter said he would be resigning from office on August 31st.
 - b. Mayor Quimby said she would be at a municipal conference on the August 19th.



Attest:
Mo Hansen, Clerk/Treasurer



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
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PARKS COORDINATOR REPORT

June 2021 – July 2021

EVENTS AND HIGHLIGHTS

- SUMMER CONCERT SERIES
 - Great Nights and Turnouts
 - Friends of Firemen's Park Step up
- July 4
 - Big hit and wonderful compliments
 - Wrestling had a few complaints

ONGOING PROJECTS

- Lower Pavilion Work
 - Work completed to fill cracks
 - Still small leakage
- Fence Project
 - TBD – Start date of September
- 203 East Madison – Riverside Park
 - Almost complete
- Volleyball Court
 - DPW raised South Corner

FINISHED PROJECTS

- ROUNDHOUSE CONCRETE

CAROUSEL

- Front Door fixed
 - More doors need replacing – Final cost could be \$7500

PROJECTS FOR 2021

- LIFT STATION
 - SCADA System to be completed by next week
- DUG-OUT/PRESS BOX RENOVATIONS
 - Waiting on fencing to be completed
- BATHROOM RENOVATION
 - Work completed for outside work and doors
 - Waiting on quotes for indoor areas to include stalls, toilet wares and new sink areas
- PARK FENCE RENOVATION

- Waiting for fencing company to remove original fencing.
- 203 E. MADISON STREET
 - Lot Acquisition complete – Work to be started in 2021 with other projects

DONATION CAMPAIGNS

- 50/50 RAFFLE – Friends of Firemen’s Park
 - Raffle tickets will be sold for a portion of the year – Drawing W&K Day 2021

GRANT OPPORTUNITIES

- 203 EAST MADISON STREET PROJECT
 - DNR Grants
 - River conditions and land acquisition for 203 East Madison Street
 - Land Acquisition winner
 - 2021 RTP Grant entered – Answer in August/September
 - GWHF
 - Grant received for Maunesha River Trail
 - \$100,000 – Matching Grant

City of Waterloo Parks

Progress Report

7/28/2021 7:01 PM

MONTHLY REVENUE (ALL REVENUE SOURCES)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
Current YR Revenue (all sources) [1]	\$835	\$70,025	\$5,342	\$7,550	\$110,946	\$10,304	\$0	\$0	\$0	\$0	\$0	\$0	\$205,002
GOAL: Monthly Rev.	\$2,250	\$55,000	\$3,000	\$6,500	\$55,000	\$5,750	\$175,000	\$30,000	\$30,500	\$5,000	\$3,000	\$1,500	\$372,500
% of Goal	37%	127%	178%	116%	202%	179%	0%	0%	0%	0%	0%	0%	55%

Prior Yr Receipts	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
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SCHEDULED/PLANNED EVENTS (EVENT COUNT)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
WRT	1	1	1	2	4	2		1					12
FP - Outdoor Event				1			1		1				3
FP - Full Pavilion													0
FP - Upper Pavilion	1	1	1	4	6	4	5	2	4	4	4	1	37
FP - Lower Pavilion											1		1
FP - Bingo Hall				1	1	3	3	1	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.				1	2	1			1				5
Baseball/Softball				2	6	9	10	1					28
Other Park				3									
Current YR Event-Days Count	2	2	2	14	21	20	21	6	7	4	5	1	102
Prior Yr Event Count	0	1	1	0	0	0	0	0	0	0	0	0	2
Yr/Yr Percent Comparison	#DIV/0!	200%	200%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5100%
Canceled Events					1		3			3			

NOTES:
 [1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$140,000
 **April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for each location Event													
WRT													\$ -
Pavilion					\$1,350		\$3,700			3,700			\$ 8,750
Park Event													\$ -
Other													\$ -
Total													\$ 8,750



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – July
Call Report for the month of July

EMS Calls:

City of Waterloo	27
Township of Portland	6
Mutual Aid for Watertown	1
Total EMS	34

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	1
Total MVC	1

Alarms:

City of Waterloo	1
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Fire Calls:

City of Waterloo	2
Mutual Aid for Lowell	1
Mutual Aid for Columbus	1
Mutual Aid for Fort Atkinson	1
Mutual Aid for Watertown	1
Mutual Aid for Marshall	2
Mutual Aid for Rome	1

Hazardous Condition:

City of Waterloo	1
Township of Waterloo	1

Weather Related Call:

Waterloo Fire District	1
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Service Calls:

City of Waterloo	1
Township of Portland	1

Rescue Calls:

Township of Waterloo	0
Total Fire	15

July Total 50

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	31
Rescue/EMS: BLS 29 ALS 20	198
Hazardous Conditions (No Fire)	6
False Alarm or Call	12
Motor Vehicle Crash	8
Service Calls	23
Rescue Calls	0
Weather Related Calls	1
Up to Date Total	279

Fire Mutual Aid Given 23 Fire Mutual Aid Received 4

2nd Out Unit 6 EMS Mutual Aid Given 3 EMS Mutual Aid Received 3 Paramedic Intercept 5

Total Personnel Response: 1135 (for the month): 195

Monthly Response Time (EMS Incidents) **209** (From 1st page to enroute times) average **5.8** min (for the month)

Minutes Spent Responding **105** (Enroute time to on scene time) average **2.9** min (for the month)

Monthly Response Time (FIRE Incidents) **90** (From 1st page to enroute times) average **5.6** min (for the month)

Minutes Spent Responding **160** (Enroute time to on scene time) average **10** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday August 5th, 2021

On Monday July 5th, 2021 we had our monthly Operators training. Training was on proactive-MPO, the operators don't just pump they have to get the truck ready to pump water, get the water source that is required, ladders set up on the building and then get any equipment out of the truck and make sure it is operational for firefighters to use. This should all be completed within the first 5 minutes of being on scene.

On Monday July 12th, 2021 we had our monthly EMS training. Training was on water rescue. With the assistance from the public pool and a few of there life guards. Our EMT's went to the pool to practice water rescue and find out what the life guards due prior to our arrival. Our members and the life guards trained together on CPR also.

On Monday July 19th, 2021 we had our monthly Fire training. Training consisted of VES and search and rescue. VES is vent-enter-search, with this we focus on bedrooms and then rooms after that. We vent the window, enter through the window find and close the door and search the room for any patients. The search and rescue part, is where we go into the house and complete a room to room search one firefighter stages at the door while the other firefighter goes in and completes a search.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
wbenisch@waterloofd.com



Invoice

Invoice Number: 0079496-IN
 Invoice Date: 07/31/21
 Terms: Net 30 Days
 Due Date: 08/30/21

Salesperson: 0000
 Customer Number: 11-WATERL2
 Customer P.O.:

CITY OF WATERLOO
 136 N MONROE STREET
 Waterloo, WI 53594-1198

WI - Invoicing

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 21WTRC-0120-21-07BEH	680 Bluegrass Trail, Waterloo, WI 53594		Residential Alteration	
Remodel- Residential	85.00	07/01/21	60.00	51.00
Electrical- Replacement & Misc.	56.00	07/01/21	60.00	33.60
HVAC- Replacement & Misc. Ite	50.00	07/01/21	60.00	30.00
21WTRC-0120-21-07BEH Subtotal				114.60
Permit # 21WTRC-0121-21-07B	801 West Madison Street, Waterloo, WI 53594		Commercial Alteration	
Remodel- Commercial	3,025.00	07/02/21	60.00	1,815.00
21WTRC-0121-21-07B Subtotal				1,815.00
Permit # 21WTRC-0122-21-07E	310 West Porter Street, Waterloo, WI 53594		Electrical Permit	
Electrical- Replacement & Misc.	60.00	07/15/21	60.00	36.00
21WTRC-0122-21-07E Subtotal				36.00
Permit # 21WTRC-0123-21-07H	460 Leschinger Street, Waterloo, WI 53594		HVAC Permit	
HVAC- Replacement & Misc. Ite	100.70	07/15/21	60.00	60.42
21WTRC-0123-21-07H Subtotal				60.42
Permit # 21WTRC-0124-21-07H	500 Knowlton Street, Waterloo, WI 53594		HVAC Permit	
HVAC- Replacement & Misc. Ite	125.30	07/15/21	60.00	75.18
21WTRC-0124-21-07H Subtotal				75.18
Permit # 21WTRC-0125-21-07B	330 Bradford Drive, Waterloo, WI 53594		Fence	
Other Fee- Residential	50.00	07/28/21	60.00	30.00
21WTRC-0125-21-07B Subtotal				30.00
Permit # 21WTRC-0125-21-07BVOID	330 Bradford Drive, Waterloo, WI 53594		Fence	
Other Fee- Residential	50.00	07/16/21	60.00	30.00
Other Fee- Residential	(50.00)	07/21/21	60.00	(30.00)
21WTRC-0125-21-07BVOID Subtotal				0.00
Permit # 21WTRC-0126-21-07H	745 Hiawatha Trail, Waterloo, WI 53594		HVAC Permit	
HVAC- Replacement & Misc. Ite	50.00	07/15/21	60.00	30.00
21WTRC-0126-21-07H Subtotal				30.00
Permit # 21WTRC-0127-21-07B	324 West Polk Street, Waterloo, WI 53594		Residential Alteration	
Accessory Structure- Residentia	60.00	07/15/21	60.00	36.00

Department Approval _____ Date _____
 Clerk/Treasurer Approval _____
 Vendor Number 10356
 Acct Dist 100-52-5240-290 \$ 2745.31
 Acct Dist _____ \$ _____
 Acct Dist _____ \$ _____
 Contracted Bldg Svc 07/2021

Continued



CITY OF WATERLOO

Invoice Number: 0079496-IN

Invoice Date: 07/31/21

Page: 2

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
21WTRC-0127-21-07B Subtotal				36.00
Permit # 21WTRC-0128-21-07P	200 Clarkson Road, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	50.00	07/15/21	60.00	30.00
21WTRC-0128-21-07P Subtotal				30.00
Permit # 21WTRC-0129-21-07H	323 West Polk Street, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. lte	61.01	07/20/21	60.00	36.61
21WTRC-0129-21-07H Subtotal				36.61
Permit # 21WTRC-0130-21-07PLOS	325 East Madison Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water l	60.00	07/20/21	60.00	36.00
21WTRC-0130-21-07PLOS Subtotal				36.00
Permit # 21WTRC-0131-21-07BEH	137 North Monroe Street, Waterloo, WI 53594			Commercial Alteration
HVAC- Replacement & Misc. lte	55.00	07/22/21	60.00	33.00
Remodel- Commercial	135.00	07/22/21	60.00	81.00
Electrical- Replacement & Misc.	55.00	07/22/21	60.00	33.00
21WTRC-0131-21-07BEH Subtotal				147.00
Permit # 21WTRC-0132-21-07PLOS	343 South Jackson Street, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	60.00	07/22/21	60.00	36.00
21WTRC-0132-21-07PLOS Subtotal				36.00
Permit # 21WTRC-0133-21-07E	801 West Madison Street, Waterloo, WI 53594			ctrical Permit - Commercial
Electrical- New Building/Additon.	277.50	07/27/21	60.00	166.50
21WTRC-0133-21-07E Subtotal				166.50
Permit # 21WTRC-0134-21-07PLOS	346 South Jackson Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water l	60.00	07/29/21	60.00	36.00
21WTRC-0134-21-07PLOS Subtotal				36.00
Permit # 21WTRC-0135-21-07E	500 Knowlton Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	50.00	07/29/21	60.00	30.00
21WTRC-0135-21-07E Subtotal				30.00
Permit # 21WTRC-0136-21-07E	460 Leschinger Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc.	50.00	07/29/21	60.00	30.00
21WTRC-0136-21-07E Subtotal				30.00

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	2,745.31
Total		2,745.31

Please remit to: SAFEbuilt, LLC Lockbox# 88135
P.O. Box 88135, Chicago, IL, 60680-1135

Net Invoice:	2,745.31
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,745.31

REPORTS OF CITY OFFICIALS & CONTRACT SERVICE PROVIDERS

Report not provided by time of meeting material
distribution (8/15/2021 11:20 AM)

- Public Works Department

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	01/01/2021-01/31/2021
Year	2020	Fuel Cost	\$812.28
Vehicle Description	Ford Edge Utility	Miles per gallon	8.95

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
7/1/2021	6.668	\$20.00	35022			11
7/2/2021	8.8	\$26.39	35106			15
7/3/2021	6.754	\$20.26	35169			10
7/4/2021	8.195	\$24.58	35241			10
7/5/2021	9.339	\$28.00	35319			10
7/6/2021	8.335	\$25.00	35402			10
7/7/2021	9.42	\$28.75	35495			10
7/8/2021	8.633	\$25.89	35594			10
7/10/2021	7.781	\$23.34	35736			14
7/11/2021	8.217	\$24.64	35803			14
7/12/2021	8.919	\$26.75	35865			10
7/13/2021	8.168	\$24.50	35930			10
7/14/2021	7.222	\$21.66	36009			12
7/14/2021	5.673	\$17.01	36066			11
7/15/2021	3.961	\$11.88	36105			12
7/16/2021	9.3	\$27.89	36194			12
7/17/2021	7.735	\$23.20	36264			15
7/18/2021	10.166	\$30.49	36347			8
7/18/2021	10.047	\$30.13	36467			14
7/19/2021	5.008	\$15.02	36510			11
7/20/2021	7.337	\$22.00	36562			10
7/19/2021	9.75	\$29.24	35667			\$12.00
7/21/2021	9.672	\$29.01	36643			11
7/22/2021	7.337	\$22.00	36700			11
7/23/2021	7.858	\$23.57	36782			14.00
7/24/2021	4.121	\$12.36	36821			12
7/24/2021	8.494	\$25.47	36929			15
7/25/2021	3.798	\$11.39	36968			12
7/25/2021	6.374	\$19.12	37030			15
7/26/2021	7.745	\$23.23	37102			15

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
7/27/2021	6.978	\$20.93	37161			14
7/28/2021	8.187	\$24.55	37217			8
7/29/2021	8.4	\$25.19	37282			8
7/29/2021	8.1	\$24.48	37956			9
7/30/2021	8.123	\$24.36	37444			14
	270.615	\$812.28				

WATERLOO POLICE DEPARTMENT

Report For Month Of July

COMPLAINTS

Family:	3
Off Road Vehicles:	0
Vandalism:	2
Minor Theft - Less Than \$500:	7
Major Theft - More Than \$500:	4
Burglary:	2
Doors Found Open:	5
Animal Case:	6
Late Bar Closing:	0
Alarms:	3
Lous Music/Parties:	7
Tavern Complaints:	0
Prowler Complaints:	4
Battery To Person:	3
Domestic Abuse:	5
Sexual Assault:	0
Runaways:	1
Worthless Checks:	0
All Other Complaints:	59
TOTAL COMPLAINTS	111

INQUIRIES/CHECKS

Registration Checks:	908
Drivers License Checks:	278
NCIC/CIB/VIN Checks:	17
Check Welfare:	4
TOTAL INQUIRIES/CHECKS	1207

ACCIDENTS

More Than \$1,000:	2
Less Than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	1
Victims Killed:	0
TOTAL ACCIDENTS	2

ASSISTS

Assist Jefferson County:	1
Assist Dodge County:	1
Assist Dane County:	2
Assist Marshall Police:	1
Assist Fire/Rescue:	29
Assist Other Agencies:	3
Assist Public:	90
Assist With Escort:	0
Assist All Other:	14
TOTAL ASSISTS	141

MISCELLANEOUS

Investigations/Followups:	92
Traffic Control:	3
Radar Operations:	125
Special Assignment:	0
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	4
TOTAL MISCELLANEOUS	224

WATERLOO POLICE DEPARTMENT

Report For Month Of July

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	11	3
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	5	2
Illegal Passing:	3	0
No Drivers License:	0	4
Illegal Parking:	1	4
Left Of Highway:	1	0
Operate While Intoxicated:	0	1
Unregistered Vehicle:	5	2
Driving Suspended/Revoked:	0	2
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	11	0
All Other Traffic:	7	8

Disorderly Conduct:	0	2
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	14	0
All Other Misd/Criminal:	29	6

WARNINGS

ARRESTS

TOTALS

87

34

Hourly Breakdown

Patrol:	520.25
Investigations:	73.25
Radar:	89.10
Court Appearances:	2.00
Office:	228.85
Special Duties:	22.00
Schools/Training:	19.50
On Call:	0.00

TOTAL:

954.95

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category	Blank Description	0	0	1	0	2
	Total for No Category:	0	0	1	0	2
ASSIST	Assist Business	0	0	0	0	1
	Assist Citizen	2	2	12	2	21
	Assist Dane County Sheriff	0	0	2	0	4

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Dodge County Sheriff	1	1	9	0	12
	Assist Jefferson County Sheriff	0	2	5	1	1
	Assist Marshall PD	1	4	12	1	18
	Assist Probabtion/Parole	0	0	0	0	6
	Assist Social Services	1	0	3	0	12
	Assist Watertown PD	0	0	1	0	1
	Civil Dispute	1	0	2	0	0
	Custody for Other Department	0	0	4	0	2
	EMS Calls	0	0	0	0	3
	Fire Calls	0	0	0	0	0
	Neighbor Problems	0	0	1	0	1
	Other Mutual Aid Assists	0	1	3	0	2
	Probation/Parole Check Ins	0	0	0	2	3
	Total for ASSIST:	6	10	54	6	87
CRIMINAL						
	Bail Jumping/Escapes	1	0	1	0	1
	Burglary - Attempted Residential	1	0	2	0	1
	Burglary - Residential/Forced	0	0	1	0	0
	Burglary - Residential/No Force	0	0	0	0	3
	Computer Crimes	0	0	1	0	1
	Criminal Damage To Property/vandalism	0	2	5	1	12
	Disorderly Conduct - All Other	2	0	5	0	16
	Disorderly Conduct - Fight, Disturbance	1	0	2	2	5
	Domestic Disturbance	1	0	6	0	18
	Domestic Offense - Spousal Abuse/Fights	0	0	1	1	5
	Drug Investigations	0	1	1	0	8
	Drug Paraphernalia Possession	1	0	1	0	0
	Drug Possession	0	0	2	0	4
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Fraud	0	0	2	5	15
	Harass/Intimidate Victim or Witness	0	0	0	0	2
	Harassment - Harassing Telephone Calls	0	0	1	0	4
	Harassment - Threats	0	1	3	0	5
	Indecent Language/Conduct	0	0	1	0	0
	Interfere with Child Custody	0	0	0	0	1
	Operate Vehicle Without Owner's Consent	0	0	0	0	5
	Other Sex Offenses	0	1	3	1	5
	Probation/Parole Violation	0	0	1	0	1
	Robbery - Armed	0	0	1	0	0
	Simple Battery	0	0	2	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - All Other	1	0	8	4	13
	Theft - From Building	1	0	1	0	4
	Theft - From a Motor Vehicle	1	2	4	1	7
	Theft - Motor Vehicle Parts/Accessories	1	1	6	0	2
	Theft - Retail/Shoplifting	0	0	3	0	8
	Trespassing	0	0	0	0	1
	Violation of Court/Restraining Order	0	0	0	0	1
	Worthless Checks - Less Than \$1000	0	0	0	0	1
	Total for CRIMINAL:	11	8	64	15	150
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	2
	All-Terrain Vehicle Violation	1	0	3	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Animal Bite	0	0	7	1	6
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Running at Large	0	0	1	1	1
	Curfew	0	0	0	0	2
	Disturbance	1	1	6	0	2
	Fireworks Violation	2	0	2	0	0
	Harassment	1	0	1	0	0
	Illegal Dumping	0	0	0	0	1
	Littering Violation	0	1	1	0	0
	Loitering	0	0	0	0	1
	Municipal Code Violation	0	0	1	0	0
	Possession of Tobacco by Minor	0	0	4	0	0
	Public Nuisance Violations	0	0	0	0	1
	Truancy	0	0	0	0	2
	Under Age Drinking - Adult (18-21)	0	0	2	0	0
	Under Age Drinking - Minor (Under 18)	0	0	0	0	1
	Total for ORDINANCE:	5	2	28	2	22
Other						
	Investigation/Take Report	0	0	2	0	1
	Other Animal Calls - Dead, Etc.	0	0	4	0	4
	Receive Information	1	4	9	1	11
	Total for Other:	1	4	15	1	16
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	0	0	1	0	4
	Emergency Detention/Detoxification	0	0	0	1	4
	Found Items/Property	1	0	1	1	4
	Lost Items/Property	1	0	1	0	0
	Missing Adult	0	0	0	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Missing Juvenile	0	1	2	0	1
	Other Service	0	0	1	0	1
	Runaway Juvenile	0	0	0	0	2
	Suspicious Person/Activity, Prowler	0	0	3	1	7
	Uncontrollable Juvenile	0	0	1	0	6
	Warrant Pickup - Other Agency	0	0	1	0	2
	Warrant Pickup - Waterloo	0	1	1	0	2
	Welfare Check	2	0	10	2	14
	Total for SERVICE:	4	2	22	5	48
TRAFFIC						
	Disobey Sign/Marker	0	0	1	0	1
	Driver's License Violations (Ex OAS/OAR)	1	1	4	3	17
	Driving Complaint	1	0	1	0	1
	Eluding Police Officer	1	0	2	0	1
	Illegal Turns	0	0	0	0	2
	Inattentive Driving	0	1	1	0	0
	License/Permit Violation	0	1	2	0	1
	Motor Vehicle Insurance Violation	0	1	11	1	15
	Motorcycle Violation	0	1	1	0	0
	OAS/OAR/Other License Violations	2	6	32	0	20
	Open Intoxicants - Driver	0	0	0	1	1
	Operate Motor Vehicle While Intoxicated	1	1	8	2	12
	Other Traffic Violations	0	0	9	0	2
	Parking Violation	0	0	0	0	18
	Registration/Title Violation	2	0	7	0	6
	Required Stop Violation - RR, Etc.	0	0	1	0	0
	Seatbelt Violation	0	0	2	0	0
	Speeding - School Zone	0	1	1	0	1
	Speeding Violation	3	2	31	2	36
	Stop Sign/Signal Violation	2	2	9	2	6
	Tow Vehicle	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 7/2021

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Hit and Run (Damage)	0	0	2	1	6
	Traffic Accident - Hit and Run (Injury)	0	0	1	0	0
	Traffic Accident - Non-Reportable	0	2	3	0	8
	Traffic Accident - Personal Injury	2	1	5	0	1
	Traffic Accident - Property Damage	1	0	8	4	20
	Traffic Obstruction/Debris on Highway	0	0	0	0	1
	Vehicle Equipment Violation - Lights	0	0	3	0	2
	Vehicle Equipment Violation - Other	0	0	0	0	3
	Warning - 5 Day Equipment Violation	0	0	2	0	0
	Total for TRAFFIC:	16	20	147	16	182
	Grand Totals:	43	46	331	45	507

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
07/19/21 9:30 AM	POOLE,STEPHEN,DANIEL 580 KNOWLTON ST APT 104 WATERLOO WI, 53594	DOB: 07/09/82 Age: 38 No: T-BF358911-0 Issued: 06/17/21 Inc #: 21-000268	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT
		Charge	Description
		343.44(1)(B)	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
			Fine Collected
			\$250.00 \$0.00
07/20/21 11:00 AM	BAILEY,JOSEPH,ORLANDO 9 KINGS MILL CIR UNIT 205 MADISON WI, 53718	DOB: 09/03/94 Age: 26 No: T-BF359049-5 Issued: 06/22/21 Inc #: 21-000277	COFFREN,JARED JEFFERSON CO CIRCUIT CT
		Charge	Description
		343.44(1)(A)	OPERATING WHILE SUSPENDED
			Fine Collected
			\$200.50 \$0.00
07/20/21 11:00 AM	BRUSSVEEN,BRANDON,G 663 E MADISON ST WATERLOO WI, 53594	DOB: 11/12/92 Age: 28 No: T-BF358905-1 Issued: 06/14/21 Inc #: 21-000258	COFFREN,JARED JEFFERSON CO CIRCUIT CT
		Charge	Description
		344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE
			Fine Collected
			\$200.50 \$0.00
07/20/21 11:00 AM	BRUSSVEEN,BRANDON,G 663 E MADISON ST WATERLOO WI, 53594	DOB: 11/12/92 Age: 28 No: T-BF358906-2 Issued: 06/14/21 Inc #: 21-000258	COFFREN,JARED JEFFERSON CO CIRCUIT CT
		Charge	Description
		346.89(1)	INATTENTIVE DRIVING
			Fine Collected
			\$187.90 \$0.00
07/20/21 11:00 AM	CIURRO,ANTHONY,RAYMOND N5355 GOODLAND RD HARTFORD WI, 53027	DOB: 06/04/83 Age: 37 No: T-AD311939-5 Issued: 05/31/21 Inc #: 21-000239	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT
		Charge	Description
		346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
			Fine Collected
			\$175.30 \$0.00
07/20/21 11:00 AM	CIURRO,ANTHONY,RAYMOND N5355 GOODLAND RD HARTFORD WI, 53027	DOB: 06/04/83 Age: 37 No: T-AD311940-6 Issued: 05/31/21 Inc #: 21-000239	CULLEN,NATHANIEL,J JEFFERSON CO CIRCUIT CT
		Charge	Description
		346.935(3)	KEEP OPEN INTOXICANTS IN MV-DRIVER
			Fine Collected
			\$263.50 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
07/20/21	FLORES CUNIGA,ENRIQUE	DOB: 02/19/85 No: T-BF358904-0	BOLLIG,RANDY,P
11:00 AM	W4874 STATE ROAD 106 FORT ATKINSON WI, 53538	Age: 36 Issued: 06/13/21 Inc #: 21-000257	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	GONZALEZ ZARATE,CESAR	DOB: 10/10/94 No: T-BF358912-1	BURNS,RANDY
11:00 AM	N918 COUNTY ROAD I WATEROO WI, 53594	Age: 26 Issued: 06/18/21 Inc #: 21-000272	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	GONZALEZ ZARATE,CESAR	DOB: 10/10/94 No: T-BF358913-2	BURNS,RANDY
11:00 AM	N918 COUNTY ROAD I WATEROO WI, 53594	Age: 26 Issued: 06/18/21 Inc #: 21-000272	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	GONZALEZ,HECTOR,RAUL	DOB: 03/19/96 No: T-BF359051-0	COFFREN,JARED
11:00 AM	424 FARMHAM ST APT 7 MARSHALL WI, 53559	Age: 25 Issued: 04/21/21 Inc #: 21-000153	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
TR305.32(4)(B)2	VENT/SIDE WINDOW EXCESSIVE TINTING	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	GONZALEZ,HECTOR,RAUL	DOB: 03/19/96 No: T-BF359052-1	COFFREN,JARED
11:00 AM	424 FARMHAM ST APT 7 MARSHALL WI, 53559	Age: 25 Issued: 04/21/21 Inc #: 21-000153	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
TR305.30(3)	VEHICLE TIRE PROTRUDES >2 INCHES BEYOND	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	GONZALEZ,HECTOR,RAUL	DOB: 03/19/96 No: T-BF359053-2	COFFREN,JARED
11:00 AM	424 FARMHAM ST APT 7 MARSHALL WI, 53559	Age: 25 Issued: 04/21/21 Inc #: 21-000153	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
344.62(2)	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	\$10.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
07/20/21	HAMM,KEVIN,WAYNE	No: T-AD311934-0	COFFREN,JARED
11:00 AM	1015 GOEHL RD WATERLOO WI, 53594	Age: 39 Issued: 05/27/21 Inc #: 21-000232	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	JUISTO,TREVOR,SCOTT	No: T-BF359048-4	COFFREN,JARED
11:00 AM	300 FRANCES LN WATERLOO WI, 53594	Age: 21 Issued: 06/09/21 Inc #: 21-000252	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	KHAN,IMRAN	No: T-BF358908-4	BURNS,RANDY
11:00 AM	609 GRANDVIEW DR SUN PRAIRE WI, 53590	Age: 40 Issued: 06/16/21 Inc #: 21-000266	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	KUHL,JUSTIN,M	No: T-BF358901-4	BURNS,RANDY
11:00 AM	N1327 HIGHWAY T WATERLOO WI, 53594	Age: 36 Issued: 06/09/21 Inc #: 21-000255	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	LITTLE,MARK,I	No: T-BF358907-3	BURNS,RANDY
11:00 AM	962 S MONROE ST WATERLOO WI, 53594	Age: 66 Issued: 06/15/21 Inc #: 21-000263	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(B)	Operate Motorcycle w/o Valid License	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	[REDACTED]	[REDACTED]	BOLLIG,RANDY,P
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.07(1G)(A)3	OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON >21	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
07/20/21	LUZVELAZQUEZ,JAIME	No: T-BF359050-6	COFFREN,JARED
11:00 AM	1922 ELIZABETH ST JANESVILLE WI, 53548	Age: 39 Issued: 05/13/21 Inc #: 21-000197	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.06(3)	Unclean/Defective Lights or Reflectors	\$162.70	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	MAINI,YASH 3199 PLEASANT ST SUN PRAIRIE WI, 53590	11/28/00 Age: 20	T-AD311949-1 Issued: 06/09/21 Inc #: 21-000254	BURNS,RANDY JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	MEARS,JULIE,MARIE 404 LINCOLN AVE LOT 2 REESEVILLE WI, 53579	11/24/00 Age: 20	T-AD311943-2 Issued: 05/31/21 Inc #: 21-000244	COFFREN,JARED JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	MORAN,KARA,LYNN 31 FORDEM CT MADISON WI, 53704	10/26/00 Age: 20	T-AD311950-2 Issued: 06/09/21 Inc #: 21-000253	BURNS,RANDY JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	OAKLEY,DOUGLAS,ALAN 1401 HIGHWAY 30 W MOUNT VERNON IA, 52314	07/24/76 Age: 44	T-BF359047-3 Issued: 05/30/21 Inc #: 21-000238	COFFREN,JARED JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	REYNA,ANTONIA,TY N663 CTY ROAD K LOYAL WI, 54446	01/23/99 Age: 22	T-BF359054-3 Issued: 06/24/21 Inc #: 21-000282	COFFREN,JARED JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
07/20/21 11:00 AM	REYNA,ANTONIA,TY N663 CTY ROAD K LOYAL WI, 54446	01/23/99 Age: 22	T-BF359055-4 Issued: 06/24/21 Inc #: 21-000282	COFFREN,JARED JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT
Court Date	Name	Ticket	Officer/Court Type
07/20/21	SCHMITT,KELLI JO,NANCY	DOB: 08/19/88 No: T-AD311937-3	THOMFORD,SARAH,ANNE
11:00 AM	185 JEFFERSON AVE HARTFORD WI, 53027	Age: 32 Issued: 05/29/21 Inc #: 21-000236	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00
07/20/21	SHIMANSKI,SCOTT,MICHAEL	DOB: 04/02/55 No: T-AD311941-0	BURNS,RANDY
11:00 AM	5109 SHERWOOD RD MADISON WI, 53711	Age: 66 Issued: 05/26/21 Inc #: 21-000240	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.09(3)	Passing in No-Passing Zone	\$213.10	\$60.00
07/20/21	SHIMANSKI,SCOTT,MICHAEL	DOB: 04/02/55 No: T-AD311942-1	BURNS,RANDY
11:00 AM	5109 SHERWOOD RD MADISON WI, 53711	Age: 66 Issued: 05/26/21 Inc #: 21-000240	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(2)	UNREASONABLE AND IMPRUDENT SPEED	\$213.10	\$0.00
07/20/21	SNAYDER-SMITH,ARTICA,MARADIAGA	DOB: 12/23/89 No: T-AD311936-2	WARNER,DAVID,N
11:00 AM	556 KNOWLTON STREET APT#4 WATERLOO WI, 53594	Age: 31 Issued: 05/29/21 Inc #: 21-000235	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00
07/20/21	SUTTON,LOGAN,NOAH	DOB: 01/07/03 No: T-BF358902-5	COFFREN,JARED
11:00 AM	217 WALNUT ST BEAVER DAM WI, 53916	Age: 18 Issued: 06/13/21 Inc #: 21-000256	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$175.30	\$0.00
07/20/21	VALLE GONZALEZ,ADRIANA,YADIRA	DOB: 05/14/81 No: C-1F8172BC5N	COFFREN,JARED
11:00 AM	301 GREGOR ST WATERLOO WI, 53594	Age: 40 Issued: 06/14/21 Inc #: 21-000262	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-9		\$200.50	\$50.00
07/20/21	ZARATE GONZALEZ,JOSE,LUIS	DOB: 08/12/99 No: T-AD311935-1	THOM,TRACY
11:00 AM	N918 CTH I WATERLOO WI, 53594	Age: 21 Issued: 05/27/21 Inc #: 21-000234	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
07/01/2021	07/30/2021	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
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Ticket Count: 32

Total Fines:	\$6035.60
Total Payments:	\$110.00
Total Due:	\$5925.60

Activity Log List

Report Criteria:

Start Date	End Date	Title	Officer	
07/01/2021	07/31/2021		ALL	
Title	Notes	Date	Time	Officer
Traffic stop	Officer performed a traffic stop, citations issued.	07/01/2021	08:54:00	
Warrant	Suspect turned themselves in and was turned over to the county for a warrant	07/01/2021	11:14:00	
Fireworks	Officer responded to residence and wrote a report of fireworks.	07/05/2021	13:13:00	
Neighbor dispute	Officer responded to a neighbor dispute. Both parties were split up and report was taken.	07/05/2021	14:00:00	
Theft complaint	Officer was advised of catalytic converters being taken off of vehicles, report taken.	07/05/2021	14:57:00	
Traffic stop	Officer performed traffic stop, citations were issued.	07/06/2021	11:49:00	
theft	Theft of parts from a vehicle, no suspect, report taken.	07/07/2021	08:15:00	
Theft	Vehicle broken into and items were taken, police report filed.	07/07/2021	10:03:00	
Disturbance	Officers responded for a disturbance, report taken.	07/08/2021	09:17:00	
Pursuit	Officers were in pursuit with two vehicles, lost contact and report was made.	07/08/2021	11:56:00	
Accident	Officer responded to assist with a report of an accident, no injuries.	07/08/2021	13:43:00	
Traffic stop	Officer performed traffic stop, several citations issued.	07/09/2021	08:57:00	
Domestic disturbance	Officers responded for a domestic disturbance, report made and suspect taken into custody.	07/12/2021	11:03:00	
Traffic stop	Officer performed a traffic stop, citations issued.	07/13/2021	09:37:00	
Traffic stop	Officer performed traffic stop, citations issued.	07/13/2021	10:01:00	
Harassment	Officer assisted with a report of harassment, no charges were filed and report was taken.	07/13/2021	12:23:00	
False representation	Officer filed a report for a person acting as someone else.	07/13/2021	13:52:00	
Traffic stop	Officer performed traffic stop, citation issued.	07/13/2021	14:29:00	
Assist Marshall	Officer requested to assist Marshall in a domestic altercation.	07/16/2021	10:46:00	
Citation issued	Citation issued----officer performed a traffic stop and issued a warning that has not been taken care of. Citation has been issued.	07/19/2021	09:17:00	
Traffic stop	Officer performed traffic stop, citations were issued.	07/19/2021	10:59:00	
Traffic stop	Officer performed traffic stop, citation was issued.	07/19/2021	11:50:00	
Accident	Officer was advised of a reckless driving complain. Vehicle was later involved in an accident and citations were issued.	07/20/2021	11:28:00	
Disturbance	Officer responded to a fight/disturbance	07/20/2021	13:35:00	
Traffic stop	Officer performed traffic stop, citation issued.	07/21/2021	08:52:00	
Traffic stop	Officer performed traffic stop, other illegal items found.	07/22/2021	11:03:00	
Assist	Officer assisted with a suicidal subject.	07/22/2021	12:24:00	
Break in	Officer handled a report of a breaking and theft.	07/23/2021	08:55:00	
ACCIDENT	OFFICER ASSISTED WITH AN ACCIDENT	07/23/2021	12:32:00	
Domestic altercation	Officer responded to an domestic incident, report was taken	07/26/2021	10:46:00	
Suicidal subject	Officer assisted with a suicidal subject who was later transported.	07/26/2021	13:17:00	
Theft	Officer responded to a theft complaint, subject was warned.	07/26/2021	14:28:00	
Found property	Officer found a bicycle and made a report.	07/26/2021	15:17:00	
Traffic stop	Officer performed a traffic stop with a UTV, citation issued for minor with no helmet.	07/27/2021	07:36:00	
Lost items	Officer made a report of a bicycle found.	07/27/2021	08:41:00	
Traffic stop	Officer performed traffic stop, citations issued.	07/27/2021	10:14:00	
Traffic stop	Officer performed traffic stop, citation issued.	07/28/2021	08:32:00	
Assisted	Officer assisted social services with a situation, report was generated.	07/29/2021	08:54:00	
Traffic stop	Officer performed traffic stop, citation was issued.	07/30/2021	08:22:00	
Theft	Office took a report of a theft from a rental unit.	07/30/2021	10:11:00	

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 JULY 2021

JULY MONTHLY STATISTICS		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Library Card Holders	2020	2349	2360	2375	2377	2378	2386	2401	2414	2426	2440	2452	0
	2021	2468	2477	2496	2499	2482	2519	2533					
	% of Change	5.07%	4.96%	5.09%	5.13%	4.37%	5.57%	5.50%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Checkouts (Circulation)	2020	4118	3528	2468	380	1133	3365	3749	3883	3647	3702	3227	0
	2021	3263	3312	3601	3425	3352	4483	4826					
	% of Change	-20.76%	-6.12%	45.91%	801.32%	195.85%	33.22%	28.73%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
eBook/Audio Checkouts (Circulation)	2020	540	459	451	533	541	578	674	609	522	493	524	0
	2021	593	607	585	536	562	498	573					
	% of Change	9.81%	32.24%	29.71%	0.56%	3.88%	-13.84%	-14.99%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Library Visits	2020	2683	2877	1577	0	0	1269	1434	938	796	1394	1234	0
	2021	1396	1259	1539	1125	747	1236	1799					0
	% of Change	-47.97%	-56.24%	-2.41%	100.00%	100.00%	-2.60%	25.45%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Meeting Room Use	2020	45	39	23	0	0	0	0	0	3	4	0	0
	2021	1	0	6	5	8	9	3					
	% of Change	-97.78%	-100.00%	-73.91%	100.00%	100.00%	100.00%	100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!
Public Computer Use	2020	326	272	152	0	0	63	83	73	86	93	70	0
	2021	74	92	117	86	87	69	64					
	% of Change	-77.30%	-66.18%	-23.03%	100.00%	100.00%	9.52%	-22.89%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
WiFi Use	2020	324	318	301	109	115	134	136	135	155	153	139	0
	2021	139	166	147	161	154	171	166					
	% of Change	-57.10%	-47.80%	-51.16%	47.71%	33.91%	27.61%	22.06%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Outreach to local residents -Checkouts NEW WAY 2019	2020	179	95	83	6	0	56	119	55	84	88	95	0
	2021	122	88	96	91	111	109	69					
	% of Change	-31.84%	-7.37%	15.66%	1416.67%	100.00%	94.64%	-42.02%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Programs													
Adult Number of Programs	2020	16	11	6	2	2	1	0	1	3	2	1	0
	2021	4	6	4	4	3	6	5					
	% of Change	-75.00%	-45.45%	-33.33%	100.00%	50.00%	500.00%	100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Adult Attendance	2020	147	64	37	18	36	6	0	5	13	5	5	0
	2021	46	44	34	25	28	130	35					
	% of Change	-68.71%	-31.25%	-8.11%	38.89%	-22.22%	2066.67%	100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Teen (12-18) Number of programs	2020	2	2	0	0	0	3	6	3	1	1	1	0
	2021	1	1	1	1	1	8	10					
	% of Change	-50.00%	-50.00%	100.00%	100.00%	100.00%	166.67%	66.67%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Attendance (Adult + Teen)	2020	10	15	0	0	0	2	1	0	10	7	10	0
	2021	20	25	22	22	20	154	21					
	% of Change	100.00%	66.67%	-100.00%	100.00%	100.00%	7600.00%	2000.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!
Children's Number of programs	2020	6	17	5	9	8	15	30	16	5	11	6	0
	2021	6	7	9	6	2	19	20					
	% of Change	0.00%	-58.82%	80.00%	-33.33%	-75.00%	26.67%	-33.33%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!
Attendance (Adult + Child)	2020	99	229	82	125	157	321	405	241	42	208	51	0
	2021	95	184	257	182	84	1133	973					
	% of Change	-4.04%	-19.65%	213.41%	45.60%	-46.50%	252.96%	140.25%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!

** COVID-19 Began in March 2020 we closed library doors on March 16th Opened doors on June 1st, 2020 to the public.

Regular meeting of the Waterloo Water & Light Commission held August 3, 2021

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Devin Schumann, Chuck Wallace, Superintendent Barry Sorenson, and Office Manager Joy Bisco. Absent Commissioners Tim Thomas and Vern Butzine.

Minutes

It was moved by Bergan, seconded by Wallace, to approve the minutes of the July 6, 2021 meeting. Motion carried.

Expenditures

It was moved by Schumann, seconded by Wallace, to approve the payment of the July bills as presented. Motion carried.

Citizen Input

None.

2nd Qtr Financial Results

Second quarter financial results were present to the Commission.

Dynamics Financial Software

The Commission was informed that the Utility's current accounting software, Dynamics, was ending its' life cycle. Dynamics is currently supported and hosted by WPPI and WPPI has chosen Civic Systems (Caselle) to replace Dynamics. However, WPPI will not support or host Civic and each member will contract with Civic individually and support will be provided through Civic. A Civic System proposal was presented for the one-time costs of license, conversion, and training along with the annual support cost. It was moved by Bergan, seconded by Schumann, to regretfully switch to Civic System in 2023. Motion carried.

Delinquent account update

Discussion on delinquent accounts.

It was moved by Schumann, seconded by Wallace, to adjourn. Motion carried.

Respectfully submitted,
Devin Schumann
Acting Secretary

Jeanne Ritter

From: Mo Hansen
Sent: Friday, August 13, 2021 8:46 AM
To: info@whsadopt.org
Cc: Jeanne Ritter
Subject: RE: July numbers

Thank you!

On a recurring basis, please include cityhall@waterloowi.us in on this monthly email. Thank you!
Mo Hansen | Clerk/Treasurer | City of Waterloo | 920.478.3025

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, August 03, 2021 10:28 AM
To: Mo Hansen <mhansen@waterloowi.us>
Subject: July numbers

Here are the numbers for July 2021

Feline Strays-0
Feline Surrenders-6

Canine Strays-0
Canine Surrenders-0



Virus-free. www.avg.com



**TABLED BY CITY COUNCIL AND
REFERRED TO PUBLIC SAFETY & HEALTH COMMITTEE
January 21, 2021**

**136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021**

ORDINANCE 2021-01

Amending Section § 350-7 Parking Restrictions Of The Municipal Code
[Presented in **Red-Line Format** For Council Consideration]

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: Section 350-7 Parking Restrictions is hereby amended as follows:

§ 350-7 **Parking restrictions.**
[Amended by Ord. No. 88-2]

- A. Stopping, standing and parking regulated. Pursuant to § 349.13, Wis. Stats., the authority to regulate the stopping, standing and parking of vehicles is delegated to the Chief of Police, subject to control of the Council. The Chief, with the cooperation of the Director of Public Works, is hereby authorized to designate and sign streets, or portions thereof, where the stopping, standing or parking of vehicles is prohibited at all times or during certain designated hours.
- B. Parking on certain streets prohibited. Unless specifically otherwise provided, no person shall park a vehicle at any time upon the following streets or portions thereof:
- (1) On both sides of South Jackson Street, from its intersection with West Madison Street south to its intersection with Polk Street.
 - (2) On the east side of Harrison Street, from its intersection with West Madison Street south to its intersection with Taylor Street.
 - (3) On the south side of West Madison Street, from its intersection with South Jackson Street west 144 feet.
 - (4) On both sides of STH 19, from its intersection from the west line of Central Avenue extended northerly across STH 19 to its intersection with the east line of Grove Street extended northerly through STH 19. [Added by Ord. No. 91-4]
 - (5) On the south side of West Porter Street, from Monroe Street to Minnetonka Way. [Added by Ord. No. 93-7]
 - (6) On both sides of West Madison Street, from Canal Road to Minnetonka Way. [Added by Ord. No. 95-10]
 - (7) On the north side of Knowlton Street, from its intersection with South Monroe Street west to its intersection with McKay Way. [Added by Ord. No. 1-01; amended by Ord. No. 02-6; 4-5-2012 by Ord. No. 2012-02]
 - (8) On the north side of McKay Way, from its intersection with STH 19 east to Knowlton Street.

[Added by Ord. No. 1-01; amended by Ord. No. 02-6; 4-5-2012 by Ord. No. 2012-02]

- (9) On the East side of Minnetonka Way, from its intersection with East Indian Hills Drive to 175 feet north of West Madison Street between the hours of 4:00 p.m. and 7:00 p.m., except Saturdays, Sundays and holidays. [Added 8-4-2005 by Ord. No. 2005-2]
- (10) On the south side of East Madison Street, from its intersection with Adams Street to 105 feet west of Adams Street. [Added 1-3-2008 by Ord. No. 2008-01]
- (11) On the west side of South Jackson Street, from its intersection with Polk Street south to its intersection with Knowlton Street. [Added 7-16-2009 by Ord. No. 2009-13]
- (12) On the west side of South Washington Street, from a point 200 feet north of Leschinger Street south to its intersection with Knowlton Street. [Added 11-5-2009 by Ord. No. 2009-16]
- (13) On the south side of Franklin Street, from its intersection with Edison Street east to its intersection with North Monroe Street. [Added 6-6-2013 by Ord. No. 2013-02]
- (14) On the south side of Taylor Street, from its intersection with Harrison Street to 142 feet east of Harrison Street. [Added 11-7-2013 by Ord. No. 2013-04]
- (15) On the east side of Lexington Way, south from its intersection with Derby Lane, 422 feet to 436 feet. [Added 6-18-2015 by Ord. No. 2015-04]

C. Limited time four-hour parking at all times. Unless specifically otherwise provided, no person shall park a vehicle for any longer than four hours upon the following streets or portions thereof:

- (1) The south side of Knowlton Street, from its intersection with Van Buren Street west to its intersection with McKay Way.

CD. Limited time parking at all times. Unless specifically otherwise provided, no person shall park a vehicle for any longer than two hours upon the following streets or portions thereof:

- (1) On the west side of Harrison Street, from its intersection with West Madison Street south to its intersection with Taylor Street.
- (2) On the south side of West Madison Street, from its intersection with Harrison Street east 238 feet.
- (3) On the south side of McKay Way, from its intersection with Knowlton Street west to a point 258 feet east of STH 19. [Added 4-5-2012 by Ord. No. 2012-02]

DE. Limited time parking during certain hours. Unless specifically otherwise provided, between the hours of 8:00 a.m. and 5:00 p.m., except on Sundays and legal holidays, no person shall park a vehicle for any longer than two hours upon the following streets or portions thereof:

- (1) On the south side of East Madison Street, from its intersection with South Monroe Street easterly to its intersection with South Washington Street, except the first parking stall east of South Monroe Street which shall have a fifteen-minute time limit. [Amended 6-16-2011 by Ord. No. 2011-03]
- (2) On the north side of East Madison Street, from its intersection with North Monroe Street easterly to its intersection with Mill Street.

- (3) On both sides of South Monroe Street, from its intersection with East and West Madison Streets southerly to Taylor Street.
- (4) On North Monroe Street, from its intersection with East and West Madison Streets northerly to and including 176 North Monroe Street.
- (5) On West Madison Street, from its intersection with North and South Monroe Streets westerly to North and South Jackson Streets.

EF. Parking in parking lots regulated. No person shall park any vehicle in any public parking lot for more than 24 hours without the permission of the Police Department or by permit as hereinafter set forth. **[Amended by Ord. No. 93-1]**

- (1) Unlimited parking by permit only shall be permitted on a year-round basis in 10 individually assigned stalls located on the south end of the parking lot behind the Municipal Building on North Monroe Street and five individually assigned stalls located on the east end of the Taylor Street Parking Lot which is located immediately west of 211 South Monroe Street. The permit shall be issued for a calendar year for a permit fee as stated in the City of Waterloo Fee Schedule. Permits issued after the month of January will be prorated starting with the month of application through the balance of the calendar year. **[Amended by Ord. No. 5-00; 2-7-2008 by Ord. No. 2008-02; 1-7-2010 by Ord. No. 2010-02]**
- (2) Permits shall be issued on a first-come-first-served basis, with a maximum of 15 permits being available. Applications shall be obtained, completed and paid for at the office of the Clerk-Treasurer. **[Amended by Ord. No. 5-00; 2-7-2008 by Ord. No. 2008-02; 1-7-2010 by Ord. No. 2010-02]**
- (3) Reserved parking stalls shall be designated by signs installed at the direction of the Police Department, and the Police Department shall be authorized to tow any nonpermitted vehicles, the cost of towing to be paid by the operator/owner in addition to the forfeiture for parking violation.
- (4) Permit holders are responsible for complying with rules set forth by the Department of Public Works. Failure to comply shall result in revocation of a parking permit. **[Amended by Ord. No. 5-00]**
- (5) The permit must be displayed as required on the permit whenever a vehicle is parked in the reserved parking space. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

FG. All-night parking on certain streets regulated. No person, except a licensed physician on an emergency call, shall park a vehicle between 3:00 a.m. and 5:00 a.m. on any day on the following streets or parking lots: **[Amended by Ord. No. 93-1; Ord. No. 93-2]**

- (1) On Monroe Street, from the railway track north to and including 176 Monroe Street.
- (2) On Madison Street, from Mill Street to Jackson Street.
- (3) In the municipal parking lot on North Monroe Street adjacent to the Municipal Building, except by permit as set forth in Subsection E above. **[Amended 3-15-2007 by Ord. No. 2007-06]**

GH. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E above or as hereinafter set forth: **[Amended by Ord. No. 93-1]**

- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1.
- (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
- (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
- (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

SECTION II: This ordinance shall take effect and be in force beginning September 15, 2021 after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Published: _____

FISCAL EFFECT: None.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2021-06

Amending Chapter 340 Article IV UTILITIES Relating To Wireless Communications Facilities in the Right-of-Way

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION A: Chapter 340 Article IV Communications Utility is hereby amended as shown below incorporating the text presented here enumerating it after the exiting sections 340-27 to 340-29.

**Article IV
Communications Utility**

Section 1: Definitions

For the purposes of this Chapter, the terms below shall have the following meanings:

“Administrator” means the City of Waterloo Clerk/Treasurer’s office or his or her designee.

“Application” means a formal request, including all required and requested documentation and information, submitted by an applicant to the City of Waterloo for a wireless permit.

“Applicant” means a person or entity filing an application for a wireless permit under this Chapter.

“Base Station,” consistent with 47 C.F.R. § 1.6100(b)(1), means a structure or wireless equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. This definition does not include towers, or any equipment associated with a tower.

“City,” means the City of Waterloo, Wisconsin.

“Eligible Facilities Request,” consistent with 47 C.F.R. § 1.6100(b)(3), means any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment.

“FCC” means the Federal Communications Commission.

“Governmental Pole,” consistent with Wis. Stat. § 66.0414(1)(n), means a utility pole that is owned or operated by the City of Waterloo in the right-of-way.

“Historic District,” consistent with Wis. Stat. § 66.0414(3)(c)5, means an area designated as historic by the City of Waterloo, listed on the national register of historic places in Wisconsin, or listed on the state register of historic places.

“Right-of-Way” means the surface of, and the space above and below the entire width of an improved or unimproved public roadway, highway, street, bicycle lane, landscape terrace, shoulder, side slope,

public sidewalk, or public utility easement over which the City of Waterloo exercises any rights of management and control or in which the City of Waterloo has an interest.

“Small Wireless Facility,” consistent with 47 C.F.R. § 1.6002(l), means a facility that meets each of the following conditions:

- (1) The structure on which antenna facilities are mounted, measured from ground level:
 - i. is 50 feet or less in height, or
 - ii. is no more than 10 percent taller than other adjacent structures, or
 - iii. is not extended to a height of more than 50 feet or by more than 10 percent above its preexisting height, whichever is greater, as a result of the collocation of new antenna facilities;
- (2) Each antenna (excluding associated antenna equipment) is no more than three cubic feet in volume;
- (3) All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is cumulatively no more than 28 cubic feet in volume;
- (4) The facility does not require antenna structure registration under 47 C.F.R. part 17;
- (5) The facility is not located on Tribal land as defined in 36 C.F.R. § 800.16(x); and
- (6) The facility does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified by federal law.

“Support Structure” means any structure in the right-of-way (other than an electric transmission structure) capable of supporting wireless equipment, including a utility pole, a wireless support structure as defined in Wis. Stat. § 66.0414(1)(zp), or a base station.

“Tower,” consistent with 47 C.F.R. § 1.6100(b)(9), means any structure built for the sole or primary purpose of supporting any Federal Communication Commission (FCC) licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. This definition does not include utility poles.

“Transmission Equipment,” consistent with 47 C.F.R. § 1.6100(b)(9), means equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

“Underground District,” consistent with Wis. Stat. § 66.0414(3)(c)5, means an area designated by the City of Waterloo in which all pipes, pipelines, ducts, wires, lines, conduits, or other equipment, which are used for the transmission, distribution, or delivery of electrical power, heat, water, gas, sewer, or telecommunications equipment, are to be located underground.

“Utility Pole,” means a pole that is used in whole or in part by a communications service provider; used

for electric distribution, lighting, traffic control, signage, or a similar function; or used for the collocation of small wireless facilities. “Utility pole” does not include a wireless support structure or an electric transmission structure.

“Utility Pole for Designated Services” means a utility pole owned or operated in a right-of-way by the City of Waterloo that is designed to, or used to, carry electric distribution lines, or cables or wires for telecommunications, cable, or electric service.

“Wireless Equipment” means an antenna facility at a fixed location that enables wireless services between user equipment and a communications network, and includes all of the following: (a) equipment associated with wireless services; (b) radio transceivers, antennas, or coaxial, metallic, or fiber-optic cable located on, in, under, or otherwise adjacent to a support structure; (c) regular and backup power supplies; (d) equipment that is comparable to equipment specified in this definition regardless of technical configuration. “Wireless Equipment” does not include (a) the structure or improvements on, under, or within which the equipment is collocated; (b) wireline backhaul facilities; or (c) coaxial, metallic, or fiber-optic cable that is between utility poles or wireless support structures or that is not adjacent to a particular antenna. The definition of “Wireless Equipment” in this ordinance is consistent with the definition of “wireless facility” in Wis. Stat. § 66.0414(1)(z).

“Wireless Facility” or “Facility” means an installation at a fixed location in the right-of-way consisting of wireless equipment and the support structure, if any, associated with the wireless equipment.

“Wireless Infrastructure Provider” means any person or entity, other than a wireless services provider, that builds or installs wireless communications transmission equipment, antenna equipment, or wireless support structures.

“Wireless Permit” or “Permit” means a permit issued pursuant to this Chapter and authorizing the placement or modification of a wireless facility of a design specified in the permit at a particular location within the right-of-way, and the modification of any existing support structure to which the wireless facility is proposed to be attached.

“Wireless Provider” means a wireless infrastructure provider or a wireless services provider.

“Wireless Regulations” means those regulations adopted pursuant to Section 5(b)(1) to implement the provisions of this Chapter.

“Wireless Services” means any service using licensed or unlicensed wireless spectrum, including the use of a Wi-Fi network, whether at a fixed location or by means of a mobile device.

“Wireless Service Provider” means a person or entity that provides wireless services.

Definitions in this Section may contain quotations or citations to 47 C.F.R. §§ 1.6100 and 1.6002 and Wis. Stat. § 66.0414. In the event that any referenced section is amended, creating a conflict between the definition as set forth in this Chapter and the amended language of the referenced section, the definition in the referenced section, as amended, shall control. City of Waterloo

Section 2: Purpose

In the exercise of its police powers, the City of Waterloo has priority over all other uses of the right-of-way. The purpose of this Chapter is to provide the City of Waterloo with a process for managing, and uniform standards for acting upon, requests for the placement of wireless facilities within the right-of-way consistent with the City of Waterloo obligation to promote the public health, safety, and welfare; to

manage the right-of-way; and to ensure that the public's use is not obstructed or incommoded by the use of the right-of-way for the placement of wireless facilities. The City of Waterloo recognizes the importance of wireless facilities to provide high-quality communications and internet access services to residents and businesses within the City of Waterloo. The City of Waterloo also recognizes its obligation to comply with applicable Federal and State laws regarding the placement of wireless facilities in the right-of-way including, without limitation, the Telecommunications Act of 1996 (47 U.S.C. § 151 et seq.), Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012, Wis. Stat. § 182.017, Wis. Stat. § 196.58, and Wis. Stat. § 66.0414, as amended, and this Chapter shall be interpreted consistent with those provisions.

Section 3: Scope

(a) **Applicability.** Unless exempted by Section 3(b), below, every person who wishes to place a wireless facility in the right-of-way or modify an existing wireless facility in the right-of-way must obtain a wireless permit under this Chapter.

(b) **Exempt Facilities.** The provisions of this Chapter (other than Sections 10-13) shall not be applied to applications for the following:

(1) Installation, maintenance, operation, or replacement of a small wireless facility strung on cables between two existing utility poles in compliance with the National Electrical Safety Code, provided that the small wireless facility does not exceed 24 inches in length, 15 inches in width, and 12 inches in height and has no exterior antenna longer than 11 inches.

(2) Installation of a mobile cell facility (commonly referred to as "cell on wheels" or "cell on truck") for a temporary period in connection with an emergency or event, but no longer than required for the emergency or event, provided that installation does not involve excavation, movement, or removal of existing facilities.

(3) Placement or modification of a wireless facility by City of Waterloo staff or any person performing work under contract with the City of Waterloo.

(4) The replacement of an existing small wireless facility with a small wireless facility that is substantially similar to, or the same size or smaller than, the existing small wireless facility, provided that there is no change to the support structure on which the small wireless facility is placed.

(5) Routine maintenance of a wireless facility.

(c) **Placement on City of Waterloo-Owned or –Controlled Support Structures.** Any applicant who wishes to place wireless equipment on a support structure owned or controlled by the City of Waterloo, including governmental poles and utility poles for designated services, must obtain a wireless permit under this Chapter and enter into an attachment agreement with the Waterloo Water & Light Commission . The agreement shall include provisions regarding make-ready work and specify the compensation to be paid to the City of Waterloo for use of the support structure in accordance with the standards set out in Wis. Stat. § 66.0414(4), as amended. Unless prohibited by state or federal law, the person or entity seeking the agreement shall reimburse the City of Waterloo for all costs the City of Waterloo incurs in connection with its review of and action upon the request for an agreement.

Section 4: Nondiscrimination

In establishing the rights, obligations, and conditions set forth in this Chapter, it is the intent of the City of Waterloo to treat each applicant and right-of-way user in a competitively neutral and nondiscriminatory manner, to the extent required by law, while taking into account the unique technologies, situation, and legal status of each applicant or request for use of the right-of-way.

Section 5: Administration

(a) **Administrator.** The administrator is responsible for administering this Chapter.

(b) **Powers.** As part of the administration of this Chapter, the administrator may:

- (1) Adopt wireless regulations governing the placement and modification of wireless facilities in addition to but consistent with the requirements of this Chapter, including regulations governing collocation, the resolution of conflicting applications for placement of wireless facilities, and aesthetic standards. The regulations must be published in advance of their enforcement.
- (2) Interpret the provisions of the Chapter and the wireless regulations.
- (3) Develop forms and procedures for submission of applications for wireless permits consistent with this Chapter.
- (4) Collect any fee required by this Chapter.
- (5) Establish deadlines for submission of information related to an application and extend or shorten deadlines where appropriate and consistent with federal laws and regulations.
- (6) Issue notices of incompleteness or requests for information in connection with any wireless permit application.
- (7) Select and retain an independent consultant or attorney with expertise in telecommunications to review any issue that involves specialized or expert knowledge in connection with any permit application.
- (8) Coordinate and consult with other City of Waterloo staff, committees, and governing bodies to ensure timely action on all other required permits under Section 6(b)(11) of this Chapter.
- (9) Negotiate attachment agreements for the placement of wireless equipment on governmental poles or utility poles for designated.
- (10) Subject to appeal as provided in Section 8(d) of this Chapter, determine whether to grant, grant subject to conditions, or deny an application.
- (11) Take such other steps as may be required to timely act upon wireless permit applications, including issuing written decisions and entering into agreements to mutually extend the time for action on an application.

Section 6: Application

(a) **Format.** Unless the wireless regulations provide otherwise, the applicant must submit both a paper copy and an electronic copy (in a searchable format) of any application, as well as any amendments or supplements to the application or responses to requests for information regarding an application, to the Administrator. An application is not complete until both the paper and electronic copies are received by the Administrator.

(b) **Content.** In order to be considered complete, an application must contain:

- (1) All information required pursuant to the wireless regulations.

- (2) A completed application cover sheet signed by an authorized representative of the applicant.
- (3) The name of the applicant (including any corporate or trade name), and the name, address, email address, and telephone number of a local representative and of all duly authorized representatives and consultants acting on behalf of the applicant with respect to the filing of the application. If the applicant is a wireless infrastructure provider, the name and contact information for the wireless service provider(s) that will be using the wireless facility must also be provided.
- (4) A statement of which state or federal deadline(s) apply to the application.
- (5) A separate and complete description of each proposed wireless facility and the work that will be required to install or modify it, including but not limited to detail regarding proposed excavations, if any; detailed site plans showing the location of the facility and technical specifications for each element of the facility, clearly describing the site and all structures and equipment at the site before and after installation or modification and identifying the owners of such preexisting structures and equipment; and describing the distance to the nearest residential dwelling unit. Before and after 360-degree photo simulations must be provided for each facility.
- (6) A certification by the applicant that the wireless facility will not materially interfere with the safe operation of traffic control equipment or sight lines or clear zones for transportation of pedestrians and will fully comply with the federal Americans with Disabilities Act or similar federal or state standards regarding pedestrian access or movement.
- (7) A certification by the applicant that the wireless facility will comply with relevant FCC regulations concerning radio frequency emissions from radio transmitters and unacceptable interference with public safety spectrum, including compliance with the abatement and resolution procedures for interference with public safety spectrum established by the FCC set forth in 47 C.F.R. §§ 22.97 to 22.973 and 47 C.F.R. §§ 90.672 to 90.675.
- (8) A statement that the wireless facility will comply with the state electrical wiring code, as defined in Wis. Stat. § 101.80(4), as amended; the state plumbing code specified in Wis. Stat. § 145.13, as amended; the fire prevention code under Wis. Admin. Code § SPS 314, as amended; the Wisconsin commercial building code under Wis. Admin. Code §§ SPS 361 to 366, as amended; the Wisconsin uniform dwelling code under Wis. Admin. Code §§ SPS 320 to 325, as amended; and all local amendments to those codes enacted solely to address imminent threats of destruction of property or injury to persons.
- (9) A structural report performed by a professional engineer registered in the State of Wisconsin evidencing that the support structure on which the wireless equipment will be mounted will structurally support the equipment, or that the structure may and will be modified to meet structural requirements, in accordance with applicable codes, including the National Electric Safety Code and the National Electric Code.
- (10) If the support structure on which the wireless equipment will be mounted is owned by a third party, a certification that the applicant has permission from the owner to mount its equipment on the structure. This is not required if the support structure is a governmental pole or a utility pole for designated services, as permission will be evidenced by the executed attachment agreement referenced in Section 3(c).

(11) To the extent that filing of the wireless permit application establishes a deadline for action on any other permit that may be required in connection with the wireless facility, the application must include complete copies of applications for every required permit (including without limitation electrical permits, building permits, traffic control permits, and excavation permits), with all engineering completed.

(12) Payment of all required fees.

(c) **Waivers.** Requests for waivers from any requirement of this Section 6 shall be made in writing to the Administrator. The Administrator may grant a request for waiver if it is demonstrated that, notwithstanding the issuance of the waiver, the City of Waterloo will be provided with all information necessary to understand the nature of the construction or other activity to be conducted pursuant to the wireless permit sought.

(d) **Eligible Facilities Requests.** If the applicant asserts in writing that its application is an eligible facilities request, the City of Waterloo will only require the applicant to provide that information set forth in subsection (b) to the extent reasonably related to determining whether the request meets the definition of “eligible facilities request” under 47 C.F.R. § 1.6100(b)(3). The applicant will be required to submit evidence that the application relates to an existing tower or base station that has been approved by the City of Waterloo. Before and after 360-degree photo simulations must be provided with detailed specifications demonstration that the modification does not substantially change the physical dimensions of the existing approved tower or base station.

(e) **Fees.** Applicant must pay an application fee in an amount set by the Common Council to allow recovery of the City of Waterloo’s direct costs of processing the application, subject to the limits contained in state and federal law, including Wis. Stat. § 66.0414(3)(d), as amended.

(f) **Public Records.** Applications are public records that may be made publicly available pursuant to state and federal public records law. Notwithstanding the foregoing, the applicant may designate portions of the application materials that it reasonably believes contain proprietary or confidential information by clearly marking each portion of such materials accordingly, and the City of Waterloo shall endeavor to treat the information as proprietary and confidential, subject to applicable state and federal public records laws and the Administrator’s determination that the applicant’s request for confidential or proprietary treatment of the application materials is reasonable. The City of Waterloo shall not be required to incur any costs to protect the application from disclosure.

Section 7: General Standards

(a) **Generally.** Wireless facilities shall meet the minimum requirements set forth in this Chapter and the wireless regulations, in addition to the requirements of any other applicable law or regulation.

(b) **Regulations.** The wireless regulations and decisions on wireless permits shall, at a minimum, ensure that the requirements of this Chapter are satisfied, unless it is determined that the applicant has established that denial of an application would, within the meaning of federal law, prohibit or effectively prohibit the provision of telecommunications or personal wireless services, or otherwise violate applicable laws or regulations. If that determination is made, the requirements of this Chapter and the wireless regulations may be waived, but only to the extent required to avoid the prohibition.

(c) **Standards.**

(1) Wireless facilities shall be installed and modified in a manner that:

(A) Minimizes risks to public safety;

- (B) Ensures that placement of wireless equipment on existing support structures is within the tolerance of those structures;
- (C) Ensures that new support structures will not be installed when the applicant has the right to place its wireless facility on an existing structure on reasonable terms and conditions and placement in that location is technically feasible and not materially more expensive;
- (D) Avoids installation or modification of a utility pole that would exceed the height limits set forth in Wis. Stat. § 66.0414(2)(e)2, as amended;
- (E) Avoids placement of aboveground wireless facilities in historic districts and underground districts (except for placing equipment on or replacing pre-existing support structures, so long as the collocation or replacement reasonably conforms to the design aesthetics of the original support structure);
- (F) Avoids placement of wireless facilities in residential areas when commercial or industrial areas are reasonably available;
- (G) Maintains the integrity and character of the neighborhoods and corridors in which the facilities are located;
- (H) Ensures that the City of Waterloo bears no risk or liability as a result of the installations; and
- (I) Ensures that applicant's use does not obstruct or hinder travel, drainage, maintenance, or the public health, safety, and general welfare; inconvenience the public; interfere with the primary uses of the right-of-way; or hinder the ability of the City of Waterloo or other government entities to improve, modify, relocate, abandon, or vacate the right-of-way or any portion thereof, or to cause the improvement, modification, relocation, vacation, or abandonment of facilities in the right-of-way.

(2) In no event may ground-mounted equipment interfere with pedestrian or vehicular traffic and at all times must comply with the requirements of the Americans with Disabilities Act of 1990.

(d) **Standard Permit Conditions.** All wireless permits, whether granted under this Chapter or deemed granted by operation of state or federal law, are issued subject to the following minimum conditions:

(1) **Compliance.** The permit holder shall at all times maintain compliance with all applicable Federal, State, and local laws, regulations, and other rules.

(2) **Construction Deadline.** The permit holder shall commence the activity authorized by the permit no later than 365 days after the permit is granted and shall pursue work on the activity until completion.

(3) **Contact Information.** The permit holder shall at all times maintain with the City of Waterloo accurate contact information for the permit holder and all wireless service providers making use of the facility, which shall include a phone number, mailing address, and email address for at least one natural person.

(4) **Emergencies.** The City of Waterloo shall have the right to support, repair, disable, or remove any elements of the facilities in emergencies or when the facility threatens imminent harm to persons or property.

(5) **Indemnification.** The permit holder, by accepting a permit under this Chapter, agrees to indemnify and hold harmless the City of Waterloo, its elected and appointed officials, officers, employees, agents, representatives, and volunteers (collectively, the "Indemnified Parties") from and against any and all liability and loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of rights-of-way by the permit holder or anyone acting under its direction or control or on its behalf arising out of the rights and

privileges granted under this Chapter, even if liability is also sought to be imposed on one or more of the Indemnified Parties. The obligation to indemnify and hold harmless the Indemnified Parties shall be applicable even if the liability results in part from an act or failure to act on the part of one or more of the Indemnified Parties. However, the obligation does not apply if the liability results from the sole negligence or willful misconduct of an Indemnified Party.

(6) **Adverse Impacts on Adjacent Properties.** The permit holder shall undertake all reasonable efforts to avoid undue adverse impacts to adjacent properties and/or uses that may arise from the construction, operation, maintenance, modification, or removal of the facility.

(7) **General Maintenance.** The wireless facility and any associated structures shall be maintained in a neat and clean manner and in accordance with all approved plans and conditions of approval.

(8) **Graffiti Removal.** All graffiti on facilities shall be removed at the sole expense of the permit holder within 48 hours after notification from the City of Waterloo.

(9) **Relocation.** At the request of the City of Waterloo pursuant to Section 10 of this Chapter, the permit holder shall promptly and at its own expense permanently remove and relocate its wireless facility in the right-of-way.

(10) **Abandonment.** The permit holder shall promptly notify the City of Waterloo whenever a facility has not been in use for a continuous period of 60 days or longer and must comply with Section 11 of this Chapter.

(11) **Restoration.** A permit holder who removes or relocates a facility from the right-of-way or otherwise causes any damage to the right-of-way in connection with its activities under this Chapter must restore the right-of-way in accordance with Section 12 of this Chapter.

(12) **Record Retention.** The permit holder shall retain full and complete copies of all permits and other regulatory approvals issued in connection with the facility, which includes without limitation all conditions of approval, approved plans, resolutions, and other documentation associated with the permit or regulatory approval. In the event the City of Waterloo cannot locate any such full and complete permits or other regulatory approvals in its official records, and the permit holder fails to retain full and complete records in the permit holder's files, any ambiguities or uncertainties that would be resolved through an examination of the missing documents will be conclusively resolved against the permit holder.

(13) **Radio Frequency Emissions.** Every wireless facility shall at all times comply with applicable FCC regulations governing radio frequency emissions, and failure to comply with such regulations shall be treated as a material violation of the terms of the permit.

(14) **Certificate of Insurance.** A certificate of insurance sufficient to demonstrate to the satisfaction of the Administrator that the applicant has the capability to cover any liability that might arise out of the presence of the facility in the right-of-way.

Section 8: Application Processing and Appeal

(a) **Rejection for Incompleteness.** Notices of incompleteness shall be provided in conformity with state, local, and federal law, including 47 C.F.R. § 1.6003(d) and Wis. Stat. § 66.0414(3)(c), as amended.

(b) **Processing Timeline.** Wireless permit applications (including applications for other permits under

Section 6(b)(11) necessary to place or modify the facility) and appeals will be processed in conformity with the deadlines set forth in state, local, and federal law, as amended, unless the applicant and the City of Waterloo agree to an extension.

(c) **Written Decision.** In the event that an application is denied (or approved with conditions beyond the standard permit conditions set forth in Section 7(d)), the Administrator shall issue a written decision with the reasons therefor, supported by substantial evidence contained in a written record. If the permit is for a small wireless facility, the applicant may cure the deficiencies identified in the written decision denying the permit and re-submit the application no later than 30 days after receipt without being required to pay an additional application fee.

(d) **Appeal to City Council.** Any person adversely affected by the decision of the Administrator may appeal that decision to the Waterloo Utility Commission or Waterloo Common Council, which may decide the issues *de novo*, and whose written decision will be the final decision of the City. An appeal by a wireless infrastructure provider must be taken jointly with the wireless service provider that intends to use the wireless facility. If an applicant contends that denial of the application would prohibit or effectively prohibit the provision of service in violation of federal law, or otherwise violate applicable law, the documentation accompanying the appeal must include that contention and provide all evidence on which the applicant relies in support of that claim.

(e) **Deadline to Appeal.**

(1) Appeals that involve eligible facilities requests must be filed within three business days of the written decision of the Administrator.

(2) All other appeals not governed by Section 8(e)(1), above, must be filed within seven business days of the written decision of the Administrator, unless the Administrator extends the time therefor. An extension may not be granted where extension would result in approval of the application by operation of law.

(d) **Decision Deadline.** All appeals shall be conducted so that a timely written decision may be issued in accordance with the applicable deadline.

Section 9: Revocation

(a) **Revocation for Breach.** A wireless permit may be revoked for failure to comply with the conditions of the permit or applicable federal, state, or local laws, rules, or regulations. Upon revocation, the facilities for which the permit has been revoked must be removed within 30 days of receipt of written notice from the City of Waterloo. All costs incurred by the City of Waterloo in connection with the revocation, removal, and right-of-way restoration shall be paid by the permit holder.

(b) **Failure to Obtain Permit.** Unless exempted from permitting by Section 3(b) of this Chapter, a wireless facility installed without a wireless permit must be removed within 30 days of receipt of written notice from the City of Waterloo. All costs incurred by the City of Waterloo in connection with the notice, removal, and right-of-way restoration shall be paid by the entities who own or control any part of the wireless facility.

Section 10: Relocation

Except as otherwise prohibited by state or federal law, a permit holder must promptly and at its own expense, with due regard for seasonal working conditions and as directed by the City of Waterloo, permanently remove and relocate any of its wireless facilities in the right-of-way whenever such relocation is necessary to prevent the wireless facility from interfering with a present or future City of

Waterloo use of the right-of-way; a public improvement undertaken by the City of Waterloo; an economic development project in which the City of Waterloo has an interest or investment; when the public health, safety, or welfare require it; or when necessary to prevent interference with the safety and convenience of ordinary travel over the right-of-way. Notwithstanding the foregoing, a permit holder shall not be required to remove or relocate its facilities from any right-of-way that has been vacated in favor of a non-governmental entity unless and until that entity pays the reasonable costs of removal or relocation to the permit holder.

Section 11: Abandonment

(a) **Cessation of Use.** In the event that a permitted facility within the right-of-way is not in use for a continuous period of 60 days or longer, the permit holder must promptly notify the City of Waterloo and do one of the following:

- (1) Provide information satisfactory to the Administrator that the permit holder's obligations for its facilities under this Chapter have been lawfully assumed by another permit holder.
- (2) Submit to the Administrator a proposal and instruments for dedication of the facilities to the City. If a permit holder proceeds under this Section 11(a)(2), the City of Waterloo may, at its option:
 - (A) Accept the dedication for all or a portion of the facilities;
 - (B) Require the permit holder, at its own expense, to remove the facilities and perform the required restoration under Section 12; or
 - (C) Require the permit holder to post a bond or provide payment sufficient to reimburse the City of Waterloo for reasonably anticipated costs to be incurred in removing the facilities and undertaking restoration under Section 12.
- (3) Remove its facilities from the right-of-way within one year and perform the required restoration under Section 12, unless the Administrator waives this requirement or provides a later deadline.

(b) **Abandoned Facilities.** Facilities of a permit holder who fails to comply with Section 11(a) and which, for one year, remain unused shall be deemed to be abandoned. Abandoned facilities are deemed to be a nuisance. In addition to any remedies or rights it has at law or in equity, the City of Waterloo may, at its option:

- (1) abate the nuisance and recover the cost from the permit holder or the permit holder's successor in interest;
- (2) take possession of the facilities; and/or
- (3) require removal of the facilities by the permit holder or the permit holder's successor in interest.

Section 12: Restoration

In the event that a permit holder removes or is required to remove a wireless facility from the right-of-way under this Chapter (or relocate it pursuant to Section 10), or otherwise causes any damage to the right-of-way in connection with its activities under this Chapter, the permit holder must restore the right-of-way to its prior condition in accordance with City of Waterloo specifications. However, a support structure owned by another entity authorized to maintain that support structure in the right-of-

way need not be removed but must instead be restored to its prior condition. If the permit holder fails to make the restorations required by this Section 12, the City of Waterloo at its option may do such work after providing 15 days' written notice to the permit holder. In that event, the permit holder shall pay to the City of Waterloo, within 30 days of billing therefor, the cost of restoring the right-of-way.

Section 13: Severability

If any section, subsection, clause, phrase, or portion of this Chapter is for any reason held to be illegal or otherwise invalid by any court or administrative agency of competent jurisdiction, such illegal or invalid portion shall be severable and shall not affect or impair any remaining portion of this Chapter, which shall remain in full force and effect.

Section 14: Use Fee

The permit holder must pay to the City an annual fee to use the right of way (Use Fee). The Use Fee shall equal the maximum fee allowable under Wis. Stat. § 66.0414(2)(c). The permit holder shall be invoiced for the first Use Fee on the date the permit is issued, prorated based on the proportion of the calendar year then remaining. Subsequent invoicing shall be prospective and occur each January. If the permit holder fails to pay the Use Fee within 30 days after it is due, the permit holder shall pay interest of two percent per month on the amount past due.

SECTION B: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Published: _____

FISCAL EFFECT: New revenue to Waterloo Utilities.



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-31
Establishing Public Works Department Tree & Brush Collection Policies

Whereas, the Public Works & Property Committee at its August 5, 2021 meeting reviewed documents submitted by the Mayor and Public Works Director and recommended adoption.

Therefore, Be It Resolved, that the City of Waterloo City Council that it agrees with the recommendation and establishes the attached as Public Works Department Tree & Brush Collection Policies.

PASSED AND ADOPTED this _____, 2021.

City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Mo Hansen, Clerk/Treasurer

TREE AND BRUSH COLLECTION SCHEDULE

Curbside collection of brush is a municipal service provided to the City of Waterloo residents as a convenience for the maintenance of their property. Monthly brush pickup is intended for typical residential yard cleanup and is not intended for lot clearing or a means of disposing of entire trees.

SPRING - BRUSH COLLECTION SCHEDULE **APRIL - OCTOBER: 1ST and 3RD Monday of the Month**

Brush collection operations typically require one week to cycle through the City, depending on other priority work, weather conditions, volume of brush, available staff, or equipment breakdowns. Special collections of brush or extended compost times may be made following significant storm events.

SPRING APRIL ONLY - LEAF PICKUP: Curbside loose leaves must be placed in the curb line through the end of April or can be taken to the compost site. (May-Sept no curbside service, residents shall haul to the compost site.)

BRUSH April - October: All brush must be placed behind the curb within the street right-of-way by 6:00 a.m. on Monday of the scheduled collection week.

**Note: If Monday is a holiday, place brush behind the curb by 6:00 a.m. on Tuesday*

***Brush service is not available November through May, unless a major storm occurs.*

CURBSIDE BRUSH COLLECTION REQUIREMENTS

- Brush shall be placed in an orderly manner, uniformly stacked, behind the curb within the street right-of-way with all cut ends facing the street or parallel with the street facing the direction of traffic.
- Public Works crews will pick up one brush pile per address per scheduled collection period.
- Limbs shall not exceed six inches in diameter or be greater than 10 feet in length. **Overall brush pile dimensions are not to exceed four feet by four feet by 10 feet (six cubic yards). ***THIS PILE SIZE IS UP FOR SPECIFIC LIMITATION DISCUSSION*****
- Brush piles that are not uniformly stacked or piles that are tangled will not be collected.
- Please stack brush in a location where it is accessible to Public Works crews, does not impede vision of motorists, or block pedestrian walkways. Please avoid stacking it close to fire hydrants and signposts.

THE FOLLOWING WILL NOT BE COLLECTED:

- **Cuttings done by private contractor:** All tree, brush, or shrubbery cuttings resulting from work performed by a private tree care or gardening/landscape contractor, shall be disposed of by said contractor and shall not be collected by the City.
- **Piles containing material other than brush.** Brush piles containing stumps, logs, tree roots or root balls, yard waste, trash, lumber, vines, raking's, wood refuse from any building, remodeling, roofing, construction or landscaping project, or any other debris.
- **Brush mixed with leaves.** Brush and leaves are collected by different equipment at different times. It is inefficient for the crew to separate leaves from brush.

FALL - LOOSE LEAF PICKUP

OCTOBER - NOVEMBER: PLACED IN THE CURB LINE BY 7:00 A.M.

Starting the 1st full week in October through the 3rd Wednesday in November, the Public Works staff will begin picking up leaves that have been raked into the gutters. Leaf collection operations typically require one week to cycle through the City, depending on other priority work, weather conditions, volume of leaves, available staff, or equipment breakdowns. Leaf collection will cease by the 3rd Wednesday in November or until snow prohibits crews from continuing collection.

**Note: Leaf piles mixed with brush or foreign debris will not be picked up.*

***Note: the DPW may extend leaf pickup pending the weather and a notice will be published if needed.*

Holiday Trees will be picked up following Christmas through February

COLLECTED CHIPPED BRUSH IS AVAILABLE TO RESIDENTS FOR PERSONAL USE

City residents may request delivery of chipped brush to use as mulch, ground cover, or for other landscaping needs. Residents may pick this up on their own at the compost site or the City will deliver without charge chipped brush per the following guidelines:

- Deliveries will be made at the convenience of the Department of Public Works staff
- The City will not re-collect material previously delivered.
- The resident agrees to take an entire truck load at a time, typically 13 cubic yards

Resident requests for deliver should be made to the Public Works Department by calling (920-478-9797). Include the resident's name, address, and phone number, as well as a description of any preferred delivery location.

Compost Site – Located in Firemen’s Park

- *NO BRUSH OR GARBAGE IS ALLOWED AT ANY TIME AT THE COMPOST SITE.*
- Compostable yard waste may be deposited at the compost site.
- May – September: Grass clippings and garden debris shall be hauled by residents to the compost site.

Other Curbside Pick-Up Services

April – November: **SCRAP IRON and METAL** (except automobile bodies) the DPW picks up the curbside every other Monday.

About Items NOT Picked Up

AMMUNITION: shall not be placed with garbage or rubbish for collection but shall be brought to the Waterloo Police Department or call 920-478-2343

WOOD: The DPW no longer picks up wood products of any type. They will only pick-up trees and/or bushes. Wood products will need to be broken or cut up and placed in garbage containers. (Items dropped off at the Public Works yard are no longer accepted).

E-WASTE: (TV's, computers, and other electronic items) are collected by Badgerland Disposal. Please call Badgerland Disposal to set up a pickup time at 608-580-0580.



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RESOLUTION #2021-32

Authorizing Repairs To The Firemen's Park Pavilion And Sump Pump Installation And Directing A Budget Amendment To Be Drafted Applying Contingency Funds In An Amount Not To Exceed \$6,053.30

Whereas, the Public Works & Property Committee at its August 5, 2021 meeting recommended Council approval of a Public Works Director request for repairs to the Firemen's Park Pavilion from Basement Repair Specialists of Appleton Wisconsin in an amount not to exceed \$6,053.30 as attached to this resolution.

Therefore, Be It Resolved, that the City of Waterloo City Council that it agrees with the Committee's recommendation and authorizes the repairs in said amount, further directing the Clerk/Treasurer to include the expense as part of an upcoming budget amendment applying General Fund contingency dollars to fund the unanticipated expense.

PASSED AND ADOPTED this _____, 2021.

City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Mo Hansen, Clerk/Treasurer



Agreement

Prepared for:

Chad Yerges (DPW Director) City of Waterloo
500 Park Ave.
Waterloo, Wisconsin 53594
(920)988-9686 / dpw@waterloowi.us

Prepared by:



Bob Reber
C:(920)-948-8863 O:(920) 450-2757
bob@basementrepairspecialists.com
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 1400 S Van Dyke
 Appleton, Wisconsin 54914
 Phone: 855-554-RAIN (7246)

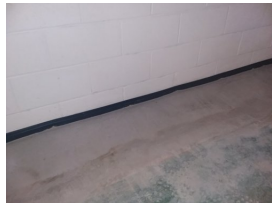
Date	Agreement
07/19/2021	145488
Project Consultant	


Bob Reber
 Phone: C:(920)-948-8863 O:(920) 450-2757
 Email: bob@basementrepairspecialists.com

Agreement

Chad Yerges (DPW Director) City of Waterloo
 500 Park Ave.
 Waterloo, Wisconsin 53594

Included

Product	Description	Quantity	Unit
Area 3 Permit Fee	This quote includes the cost to research permit requirements and file for a permit, if needed, including the cost of the permit.	1.00	ea
Area 3 Interior Water Control INTERIOR WATER CONTROL SYSTEM TYPE Sub Floor 50 to 99 Feet	 <p>Break and remove existing basement floor along wall. Excavate to footing to prepare for installation of drain tile and remove spoils. Provide crushed stone bed, lay socked drain tile, and connect drain tile to existing or new drainage system (sump pump, storm sewer, or daylight). Provide inspection or flushing ports. Install drain board along wall. If wall is concrete block, drill weep holes in cavities of blocks to encourage water flow to drain tile. Prepare concrete and lay new floor to replace portions removed. Includes installation of finish board unless otherwise noted. Includes application for and coordination of building permit with local authorities, if required. Permit fees and/or any engineering plans required by local law will be passed on at cost on the final invoice. Includes job mobilization, supervision, and final job cleanup. If Iron Ocher Bacteria is present when performing the work, there will be an additional charge to modify the system for the conditions.</p>	55.00	lft

Product	Description	Quantity	Unit
Area 3 Interior Water Control Sump Systems and Components Sump Systems Package A (18 x 22)		1.00	ea
Estimated Start Date: On or about 09/28/2021		Total \$6,053.30	
Estimated End Date: On or about 10/30/2021		Deposit (50%) \$3,026.65	
		Due on Date of Installation (50%) \$3,026.65	

Product Images - Included

Below is a listing of photos for the products selected.

Area 3

Interior Water Control

INTERIOR WATER CONTROL SYSTEM TYPE

Sub Floor

50 to 99 Feet



Area 3

Interior Water Control

Sump Systems and Components

Sump Systems

Package A (18 x 22)



Seller's Analysis

Basement Repair Specialists

1400 S Van Dyke Rd Appleton, WI. 54914

Customer Name City of Waterloo c/o Chad Yerges County Jefferson
 Customer Address 500 Park Ave City Waterloo

General Description of Property

Approximate age of home 105+
 Currently a Sump Pump? no

Wall Type	Poured <u>x</u>	Block <u>x</u>	Stone _____	Brick _____	Other _____
Thickness	8" _____	10" <u>x</u>	12" _____	Other _____	
Floor Type	Poured <u>x</u>	Dirt _____	Other _____		
Basement Type	Full _____	Partial _____	Crawl _____	Other _____	
Type of Home/Structure	Single _____	Multi _____	Stories <u>2</u>	Commercial _____	<u>x</u>
	Garage _____				

Water Issues

Source of Leak Window _____ Cold Joint _____ Wall Cracks x Floor Cracks _____
 High Humidity _____ Ground Water _____ Sump Pump Failure _____
 Wall (Block) leaking _____ Other _____

Structural Issues

Measured Wall inward Deflection or Settlement (inches)

Deflection	North _____	South _____	East _____	West _____
Settlement	North _____	South _____	East _____	West _____

Probable Issues Causing Problem

Drain Tile _____	Sub Floor Pressure _____	Hydrostatic Pressure <u>x</u>	Springs _____
Grading _____	Water in Block _____	Down Spouts _____	Back Fill _____
Settlement _____	Soil Condition <u>x</u>	Surface Water _____	Sump pump _____
Other _____			

Product to be installed (detail description in Proposal)

Outside Drain tile with excavation _____	Inside drain tile _____	Sump Pump _____
Wall Covering _____	Encapsulation _____	Foam Insulation _____
Dehumidifier _____	Egress Window _____	Crack Repair <u>x</u>
Wall Braces _____	Carbon Fiber _____	Excavation _____
Other _____		

A Seller's Analysis is a general description of the property and the issues that we are there to repair. A detailed process of the repairs is included in the proposal.

Home Owner's Responsibility**Basement Repair Specialists Responsibility****General**

x	Move all item 10 feet from work area.	
x	Cover personal possessions	
x	Allow access to driveway	
	Haul away debris and spoils	x
	Get permits as required	x
	Call diggers hotline	x

Interior Work

x	Remove finished wall and expose cracks	
x	Remove heat duct for work to be performed	

Structural**Egress****Exterior****Other**

Failure of the homeowner to properly prepare the work may result in additional charges of \$ 150.00 per hour at the time the work is performed.
Customer is to provide Utilities on site when work is performed - Water and Electric - or additional charges may apply

Limited Warranty - Limited Guarantee for all Water Control, Crack Repair (injections) and Foundation Repair (with Excavation) and Piering

Basement Repair Specialists, LLC warrants all labor and materials supplied by Basement Repair Specialists, LLC to be free from defects for a period of up to twenty (20) years after installation. In addition, if work or services to be performed were designed or intended to effectively prevent or control a basement water problem identified in the contract, Basement Repair Specialists, LLC fully guarantees that the work or services to be performed will effectively prevent or control the basement water problem they were designed or intended to prevent or control for a period of up to twenty (20) years after installation. Notwithstanding the foregoing, equipment, machinery, or other items or materials not manufactured by Basement Repair Specialists, LLC that are installed by Basement Repair Specialists, LLC under the contract are not warranted by Basement Repair Specialists, LLC in any fashion, but Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Notwithstanding the foregoing, a three (3) year workmanship warranty applies to materials noted in the foregoing contract with an asterisk (*). Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Any remedial work or services to be performed under this guarantee shall begin within 45 days and be completed within 6 months after notice by the customer to Basement Repair Specialists, LLC of any failure of the waterproofing services under the contract. Notice of any claim by the customer under the guarantee shall be deemed actual notice if mailed by certified mail to Basement Repair Specialists, LLC's address as set forth in this contract. Any breach in the terms or conditions by Basement Repair Specialists, LLC shall entitle the customer to a full refund of money paid under the contract, less the value of benefits actually derived from the performed services. The customer named on this contract may transfer this warranty in its entirety provided that the new owner notifies Basement Repair Specialists, LLC in writing within thirty (30) days from the date of the property being transferred. EXCEPT FOR THE FOREGOING, BASEMENT REPAIR SPECIALISTS, LLC HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST DEFECTS IN DESIGN, MATERIALS AND WORKMANSHIP, AND THE WARRANTY AGAINST REDHIBITORY DEFECTS.

Limited Warranty - Limited Guarantee for Crawlspace Encapsulation, Foundation Repair (without excavation), Column Support, Egress Windows, Glass Block Windows, Carbon Fiber (without excavation) and all other projects (unless specifically specified)

Basement Repair Specialists, LLC warrants all labor and materials supplied by Basement Repair Specialists, LLC to be free from defects for a period of up to three (3) years after installation. In addition, if work or services to be performed were designed or intended to effectively prevent or control a basement water problem identified in the contract, Basement Repair Specialists, LLC fully guarantees that the work or services to be performed will effectively prevent or control the basement water problem they were designed or intended to prevent or control for a period of up to twenty (20) years after installation. Notwithstanding the foregoing, equipment, machinery, or other items or materials not manufactured by Basement Repair Specialists, LLC that are installed by Basement Repair Specialists, LLC under the contract are not warranted by Basement Repair Specialists, LLC in any fashion, but Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Notwithstanding the foregoing, a three (3) year workmanship warranty applies to materials noted in the foregoing contract with an asterisk (*). Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Any remedial work or services to be performed under this guarantee shall begin within 45 days and be completed within 6 months after notice by the customer to Basement Repair Specialists, LLC of any failure of the waterproofing services under the contract. Notice of any claim by the customer under the guarantee shall be deemed actual notice if mailed by certified mail to Basement Repair Specialists, LLC's address as set forth in this contract. Any breach in the terms or conditions by Basement Repair Specialists, LLC shall entitle the customer to a full refund of money paid under the contract, less the value of benefits actually derived from the performed services. The customer named on this contract may transfer this warranty in its entirety provided that the new owner notifies Basement Repair Specialists, LLC in writing within thirty (30) days from the date of the property being transferred. EXCEPT FOR THE FOREGOING, BASEMENT REPAIR SPECIALISTS, LLC HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST DEFECTS IN DESIGN, MATERIALS AND WORKMANSHIP, AND THE WARRANTY AGAINST REDHIBITORY DEFECTS.

To keep all warranties in effect, owner must maintain downspouts, gutters, extensions of the downspouts of at least eight (8) feet, and maintain a positive slope away from the home after completion of job. Neither the materials nor workmanship are

designed to contain, control or prevent mold, and are not provided as a remedy for mold or mildew, and any and all warranties against past, present nor future mold are expressly disclaimed.

Owner understands that dust/dirt will be generated from the work to be performed and Basement Repair Specialists, LLC is not responsible for any dust/dirt. It is the Owner's responsibility to remove or cover items of personal property and provide dust barriers in doorways if desired. Basement Repair Specialists, LLC will have the public utilities locate their natural gas, telephone, and electric lines, however, the homeowner shall be responsible for locating and disclosing any underground or under concrete lines, including but not limited to, water, sewer, electrical, cable, gas/fuel lines, or any other underground or under concrete apparatus, and shall not hold Basement Repair Specialists, LLC responsible for any damage to these types of lines or utilities.

Basement Repair Specialists, LLC assumes normal foundation construction and concrete thickness and that construction conforms to standard municipal codes. If existing construction and/or concrete are not of normal construction or do not meet standard building codes, or if previous repairs are encountered, an additional charge will be required to prepare the area for proper installation. Property owners agree to pay such additional charge. If circumstances unforeseen or undisclosed substantially alter the purpose of the contract or make it impossible to perform, Basement Repair Specialists, LLC shall be entitled to all labor and material costs incurred up to the time of such discovery. Basement Repair Specialists, LLC assumes that gravel, stone or other underground debris will not be encountered. If such conditions are found, it may result in additional charges for extra labor.

SCOPE OF WORK

Company will provide the labor and materials necessary to perform the work outlined in this Contract. No work shall be done nor material furnished except as specified or subsequently agreed to in writing. The scope of work recommended is based upon observations during our inspection and information provided by homeowner. We reserve the right to make modifications necessary in our work or materials used. Any methods, materials or procedures discussed by our specialists are for general use and individual circumstances may require modifications during the installation process.

NOTE: The price quote is guaranteed for 30 days from the date of this proposal and is subject to change thereafter

NOTICE OF WISCONSIN LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BASEMENT REPAIR SPECIALISTS, LLC HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICE, MATERIALS, PLANS, OR SPECIFICATION FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS (AT THE ADDRESS ON THE FRONT OF THIS DOCUMENT) IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO BASEMENT REPAIR SPECIALISTS, LLC ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. YOU AS OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO YOUR MORTGAGE LENDER, IF ANY. BASEMENT REPAIR SPECIALISTS, LLC AGREES TO COOPERATE WITH THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Owner's Right to Cancel

You may cancel this agreement by mailing a written notice to **Basement Repair Specialists, LLC at 1400 S. Van Dyke Rd., Appleton, WI 54914** before midnight of the third business day after you signed this agreement. If you wish, you may use this page as that notice by writing "I hereby cancel" and adding your name and address. A duplicate of this page is provided by the seller for your records.

Initial: _____

Payment Terms:

Basement Repair Specialists, LLC REQUIRES A DOWN PAYMENT BEFORE THIS WORK WILL BE ADDED TO THE JOB LIST. The unpaid balance is DUE ON DATE OF INSTALLATION to Job Foreman unless otherwise specified in writing. A delinquency charge of 1 ½% per month will be charged on all accounts past due (annual percentage of 18%). Any changes from the work agreed upon will be valid only if the changes and price hereof are agreed to in writing by both parties.

PERMIT FEES OR GOVERNMENT REQUIRED ENGINEERING FEES, IF ANY, WILL BE BILLED AT COST AT THE END OF PROJECT.

Acceptance of Proposal

The above price, specifications and conditions are satisfactory and hereby accepted. Basement Repair Specialists, LLC is authorized to do the work as specified. Payments will be made as stated above. This proposal may be withdrawn by Basement Repair Specialists, LLC at any time, before the contract is fully executed. The undersigned agrees to pay all costs of collection and actual attorneys' fees in enforcing this agreement.

Homeowner

Date

Basement Repair, Specialist

Date:

Basement Repair, Authorized Representative

Date:



Toll Free: 855-554-RAIN (7246) Fully Insured, License # BC686374

Chronology of the step-by-step claim and response interaction between consumers and contractors/suppliers

Step One: Notice of Claim - At least 90 working days before commencing an action against a contractor or window or door supplier or manufacturer, a claimant must deliver a written notice of the alleged defect to the contractor.

Step Two: Contractor's Response - The contractor will have 15 working days (or 25 working days if it involves a defect involving a window or door supplier) to provide the claimant with a written: (1) offer to repair or remedy the defect; (2) offer to settle the claim with a monetary payment; (3) offer of a combination of (1) and (2); (4) statement that the contractor rejects the claim and the reasons for rejecting the claim; or (5) proposal to inspect the alleged defect or perform any necessary testing.

Step Three: Claimant's Response - If the contractor rejects the claim, the claimant may proceed to commence an action against the contractor. The claimant must serve written notice on the contractor within 15 working days if he or she either accepts any offer or rejects an offer. Note that if the claimant has a claim against a window or door supplier or manufacturer, the claimant should contact the supplier to ensure that the supplier received a notice of the claim from the contractor.

Step Four: Contractor's Supplemental Response - If the claimant rejects the offer, the contractor has five working days to provide a written supplemental offer or a notice that no additional offer will be made.

Step Five: Claimant's Response - If the contractor has provided the claimant written notice that no additional offer will be made, the claimant may commence a lawsuit or other action against the contractor. If the claimant has received a supplemental offer from the contractor, the claimant must respond within 15 working days.

More Highlights

- Claimants may accept settlement offers, accept them in part, or reject offers, doing so via detailed written notice.
- The law does not apply where there is no contract to construct, as in the case of purchasing an existing home.
- Remedies to claims may involve repairs, monetary payment, or a combination of repairs and payments.
- Contractors and suppliers have the right to inspect and, as appropriate, test alleged defects.
- Access must be provided in a timely fashion for inspections, tests, and repairs.
- Additional claims made or discovered after an original claim are treated as separate in terms of time and process.
- There is a different timetable and process for the claims and responses if a contractor seeks contribution from a supplier.
- Failure by the claimant, contractor, or supplier to follow the "Right to Cure Act" can result in delay or dismissal of legal or arbitration actions.

The Wisconsin Department of Commerce does not discriminate on the basis of sex, race, religion, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability. Reasonable accommodation, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request. Contact the Safety and Buildings Division at 608-266-3151, or TTY 608-264-8777.

Wisconsin's Framework for Successful Communications Between Consumers and Contractors



2005 Wisconsin Act 201, the "Right to Cure Law," says that consumers at the time of contracting for construction or remodeling work for dwellings must be provided with this brochure describing requirements for making any future claims of construction defects.

The "Right to Cure Law" also provides timetables and steps to help solve disputes and misunderstandings between consumers and contractors related to residential construction and remodeling, before going to court or arbitration.

People who feel they have a claim concerning defective workmanship or materials need to provide written notice to contractors or suppliers before any legal action may be filed. The contractors and suppliers have the opportunity and the responsibility to respond to claims.



This brochure highlights some of the provisions of the "Right to Cure" Law, and is not a complete description of the law, and is not a substitute for legal representation.

SBD-10845 (V4-R09/13/06)

The "Right to Cure Law" requires that before any dwelling construction begins, consumers must be provided with this brochure prepared by the state Department of Commerce, and the following notice:

Notice Concerning Construction Defects

Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacturer. Section 895.07 (2) and (3) of the Wisconsin statutes requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions.

The Wisconsin Department of Commerce prepared this brochure, but does not investigate, arbitrate, or judge consumer-contractor/supplier disputes. Those disputes are solved through the "Right to Cure Law" process, by the state's court system, and, for alterations and additions, the Home Improvement Practices Code, ATCP 110, of the state Department of Agriculture, Trade, and Consumer Protection.



The "Right to Cure Law" provides the steps and timetables to be followed in resolving any claims of dwelling construction defects by consumers against contractors or suppliers. Claims must be pursued through the "Right to Cure Law" process before arbitration or before legal action.

If no agreement has been reached concerning the alleged defect after the structured exchange of communications between a claimant and the contractor or supplier, according to the "Right to Cure Law" process, the claimant may file a legal action in court or go to arbitration.

Construction defects can involve workmanship, materials, or code requirements in new construction or remodeling, but not maintenance or repairs.

Consumers and contractors or suppliers are bound by warranty terms for products or services. A warranty can define a construction defect.

A dwelling is any premise or portion of a premise that is used as a home or place of residence. This also includes existing driveways, sidewalks, swimming pools, patios, porches, detached garages, etc.

Claims are a request or demand to remedy a construction defect caused by a contractor or supplier. Claims may be made by owners, tenants, or property associations.

Claimants have a number of responsibilities in making timely specific written claims to contractors and suppliers.



Contractors are persons who enter into written or verbal contracts to construct or remodel a dwelling. Suppliers are persons who manufacture or provide windows or doors for a dwelling.

The steps for claims and responses are defined in the "Right to Cure Law." Claims must include specific written description of alleged defects and evidence to substantiate the nature and cause of defects. Responses to claims and other written communications must also be specific to allegations and evidence.

Contractors or suppliers must respond to a written claim within a set number of working days either by offering to repair or remedy in some fashion, by requesting an opportunity to inspect, by involving a supplier, or by rejecting the claim.

2005 Wisconsin Act 201 may be found on the Department of Commerce Web site, as can a PDF copy of this brochure: http://commerce.wi.gov/SB/SB-Div_Publications.html. Contact legal counsel for more information on the "Right to Cure Law," and consumer and contractor rights and responsibilities.



City of Waterloo
Proposal for economic development services

August 9, 2021



MUNICIPAL ADVISORS

Baker Tilly Municipal Advisors, LLC
4807 Innovate Ln, PO Box 7398
Madison, WI, 53707-7398
tel 608 249 6622
fax 608 249 8532
bakertilly.com

August 9, 2021

Waterloo City Hall
Attn: Mo Hansen, Clerk/Treasurer
136 North Monroe Street
Waterloo, WI 53594
mhansen@waterloowi.us

Dear Mr. Hansen:

Baker Tilly Municipal Advisors, LLC (BTMA) is excited to submit this proposal to the City of Waterloo (the City) to provide economic development services focusing on Tax Incremental Finance (TIF) project plan implementation and comprehensive plan implementation. As a controlled subsidiary of Baker Tilly, your long-time external auditor, we recognize this is an extraordinary opportunity to build on the relationship we have developed over the years.

Why BTMA?

- Wisconsin-based economic development team with expertise in economic development finance, economic development strategic planning, real estate development, and business development
- Significant expertise in Tax Increment Financing (TIF) in Wisconsin – BTMA assists with more than 400 TIF areas annually
- Part of a nationally recognized advisory and accounting firm – recently ranked the 9th largest in the nation by INSIDE Public Accounting
- Public sector specialization – serving more than 3,000 state and local governments across the country with a variety of services
- Strong local presence in Wisconsin (Baker Tilly's original founders started the business in Waterloo 90 years ago).

Thank you for taking the time to consider our qualifications. We hope that our focused commitment, client service philosophy, expertise and reputation for quality will be major factors you consider when evaluating our firm. If you have any questions or require additional information, please contact either of us using the information below. We look forward to speaking with you.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

Kate Crowley, Principal
+1 (608) 240 6718
kate.crowley@bakertilly.com

Daniel Kennelly, Director
+1 (608) 217 7470
dan.kennelly@bakertilly.com

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Firm overview

Baker Tilly Municipal Advisors, LLC (BTMA), a controlled subsidiary of Baker Tilly US, LLP (Baker Tilly). Baker Tilly is a nationally recognized firm with a long history of service to clients in Wisconsin and across the country. With more than 4,600 professionals strong, Baker Tilly is one of the oldest, largest and fastest-growing accounting and advisory firms in the United States. Founded in Waterloo in 1931, our primary objective has always been to deliver industry-focused strategies and innovative financial solutions that help our clients improve their operations and communities.

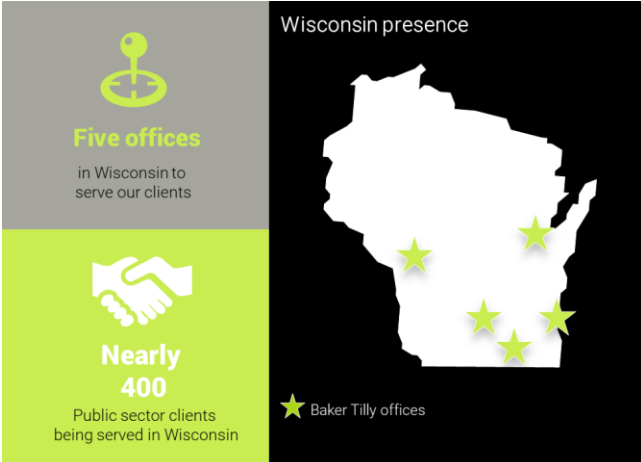


Baker Tilly is organized into industry and service-focused practice groups, which combine to create diverse and well-qualified engagement teams. Your Baker Tilly team bring comprehensive expertise in the practice of economic development and are seasoned project managers from internal practice groups including Baker Tilly Public Sector Advisors, Baker Tilly Municipal Advisors and Baker Tilly Capital. These individuals are professionals focused on economic development, redevelopment, urban planning, development advisory, and finance for both public and private sector clients.

Wisconsin roots

Baker Tilly was founded 90 years ago in Waterloo, Wisconsin and state and local governments were among our earliest clients. The firm's state and local government practice was formally organized more than 50 years ago.

Today, we serve more than 3,100 state and local governments nationwide. Our Wisconsin state and local government group includes approximately 60 dedicated professionals with deep experience serving similar towns and municipalities.



Public sector specialization

Baker Tilly has served local governments since our establishment 90 years ago.

State and local government is a complex, unique environment shaped by fiscal, regulatory and operational considerations not found in other industries. Recognizing this complexity, and eager to serve as a true valued advisor to the public sector, Baker Tilly formalized its dedicated public sector specialization more than 50 years ago.

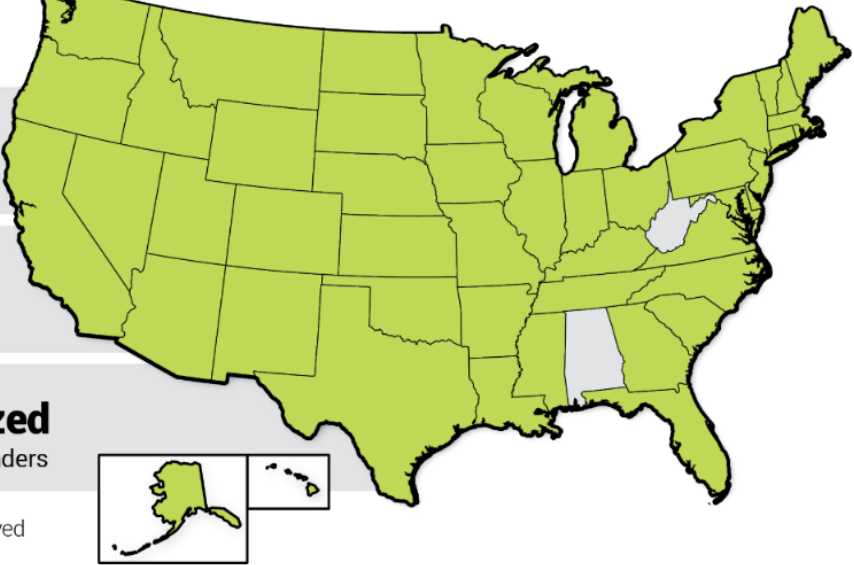
Public sector: experience that matters

3,100+
public sector clients

90 years
industry experience

Nationally recognized
industry trainers and thought leaders

States where Baker Tilly has served public sector clients



Our full range of service offerings for local governments includes:










Public finance/bond issuance	Economic development
Arbitrage/rebate regulatory compliance	Financial management services
Capital planning	Investment services*
TIF management	Post-issuance compliance
User fees	Public sector human capital services
Financial Reportgin & GAAP services	Referendum assistance/surveys
Cybersecurity planning	Efficiency studies
Accounting services	Attestation services

** Services provided by Baker Tilly Investment Services, a division of Baker Tilly Wealth Managment, which is a registered investment advisor and subsidiary of Baker Tilly US, LLP.*

Economic development services and expertise

BTMA's team brings practical, realistic and creative solutions to the challenges faced by Wisconsin communities. We have provided high quality, independent financial and management advisory services to public and non-profit organizations for more than 60 years.

Economic Development/Housing Practice Group

								
Economic Development	Housing	Public Finance	Financial Forecasting	Financial Services	Debt Management	Accounting Services	Investments Services	Enterprise Resource Planning

Complementary Practices: Affordable Housing, Small Business Financial Services, Grant Application, Contract Management, etc.

The Baker Tilly economic development advantage

Our Housing and Economic Development (HED) group is part of our municipal advisory practice. The HED team brings experience in working with both public sector housing and economic development entities and private developers and lenders. These combined resources afford our clients these twin perspectives in achieving a proper balancing of public and private interests through negotiation and performance.

Tailored service approach

Baker Tilly proposes to serve as a key advisor to the City of Waterloo for the purpose of optimizing limited resources toward catalytic development efforts. Our approach offers our clients the option of selecting services across the entire range of related services from planning and analysis to implementation to ongoing management. Our broad continuum of real estate and economic development services serves to position public sector clients to:

- Enhance the City's ability to attract development and investment
- Leverage public funds to ensure community investment and meet goals and objectives
- Optimize resources to ensure project success
- Engage constituents in development and funding decisions

Your partner in navigating the complexities of economic development

Economic development is a team sport.

BTMA's economic development practice provides the expansive skills, resources and governmental specialization that communities need. Our services span across the entire development process continuum: analysis, strategy and planning; financing and implementation; and program management..

		
Analysis, strategy and planning	Financing and implementation	Program management
<ul style="list-style-type: none"> – Economic development strategic plans – Market studies – Economic impact analysis 	<ul style="list-style-type: none"> – Real estate P3 advisory – Alternative financing tools – Local incentives strategy – Development analysis 	<ul style="list-style-type: none"> – Tax increment financing (TIF) administration – TIF projections and cash flow analysis – Construction cost analysis
<ul style="list-style-type: none"> – Industry analysis – Community economic data analysis 	<ul style="list-style-type: none"> – Economic development bonds – New Markets Tax Credit and opportunity zone strategies 	<ul style="list-style-type: none"> – Property tax abatement – Grant administration
<ul style="list-style-type: none"> – Housing strategies 	<ul style="list-style-type: none"> – State and federal grant strategies 	<ul style="list-style-type: none"> – Bond post-issuance services – Economic development performance tracking

Baker Tilly has significant experience working with communities to achieve the same goals as the City of Waterloo. From high-growth, business retention and expansion, staying competitive, diversification of housing, and variety of workforce options.

The Baker Tilly Team has the experience and skills necessary to provide the City with the economic development services identified in the RFP, as well as other economic development needs that may arise.

Public development planning and analysis

Many jurisdictions are looking for opportunities to promote private development through direct public investment in targeted areas. Baker Tilly helps these clients prioritize their development goals and determine how best to reach those goals through public development and redevelopment activities.

Private development review and analysis

Baker Tilly offers real estate specialists and market analysts who regularly work with private sector entities to structure and execute development projects. Our specialists have the ability to review a development proposal and quickly identify assumptions that are inconsistent with the current capital or real estate markets.

Developer review and negotiations

We also assist clients in learning more about prospective developers by performing in-depth business credit analyses, evaluating market conditions, assessing proposed business plans, and checking credentials and references. We also assist clients in negotiating public assistance agreements with developers.

Estimation of future values and tax increments for a targeted area

Our staff of public sector financial consultants brings experience in estimating tax increment for both municipalities and developers throughout the state and region. Our approach may include the following steps:

Incentive portfolio development and tax increment financing (TIF) district recommendations and management

We assist clients in choosing from a wide variety of tools to facilitate housing and economic development projects. Typical options include TIF, NMTC, Opportunity Zones and low-interest loans. We also develop incentive programs to match each community's unique set of resources and priorities.

Our team of municipal finance, real estate, housing and development specialists understand both the statutory regulations regarding incentives, as well as the strategy for making the most of public investment tools. We are experienced in the creative layering of additional public and private funding sources. As planners, auditors, finance specialists and public facilitators, we frequently advise clients through the incentive planning and creation process, creation of incentive policies, annual auditing and reporting.

We anticipate that the City and project team may benefit from our experience in:

- Determining the financial and strategic feasibility
- Identifying other available public and private funding sources and tools
- Project planning
- Policy implementation
- Public outreach and facilitation

Review of federal, state and local tax credits and incentives available

As the credit and capital markets for economic development continue to be constrained, Baker Tilly can assist the City and development team to identify the various private and public funding resources available to fill financing gaps and contribute to the financial feasibility of development projects.

In addition to the financial incentives report described above, Baker Tilly can also provide the City with a financial incentives report addendum that provides details on each financial resource identified, including:

- Current availability of funding and information regarding future funding cycles
- Estimates of the possible benefit the programs
- Procedure and deadlines for applications to funding agencies

Estimation of economic impacts

Our staff of public sector financial consultants brings experience in estimating economic impacts including jobs, property tax and tax increment for both municipalities and developers throughout the state and region. Our approach may include the following steps:

- Project direct, indirect and induced construction and operational job creation
- Estimate additions to property tax base

Tax increment finance (TIF) management experience

BTMA assists with the annual administration of over 400 TIF areas. This gives us a great deal of technical knowledge and experience in TIF, including:

- Establishment of TIF areas and impact analyses
- TIF projections, financial feasibility and incentive analyses
- TIF bond placement and credit enhancement
- Post-issuance monitoring of TIF secured debt
- Compliance with annual Redevelopment Commission reporting requirements

Our professionals present financial data in a clear and concise manner that is understandable to the public. This is particularly important in the current environment in which other taxing units and taxpayers are actively participating and questioning property tax issues and the impacts of tax increment financing.

*BTMA assists
with over*

400

TIF areas annually

Communities must be aware of the impact their financial actions have not only on their constituents, but also on other units of governments that share the same tax base and vice versa. The analysis and presentation of this information can be a key element to successful financial planning.

Because of our daily activity with clients around the state, we keep abreast of the changing economic development and redevelopment finance landscape, which allows us to share common experiences and best practices amongst our clients. BTMA possesses the proficiency and knowledge to evaluate existing and future tax increment revenue streams, accounting for the unique characteristics of each community and their individual

tax increment allocation areas. The expertise we have gained through this work will allow us to directly assist the City of Waterloo.

Baker Tilly's TIF services

Baker Tilly can provide Waterloo with strategy, analysis, and ideas to ensure that the City's TIF program is financially sound and designed to implement the City's economic development goals. We offer cities a comprehensive understanding of TIF and the ability to provide a full-spectrum of TIF services.

- **Analysis of Waterloo's overall TIF program** – Baker Tilly can provide Waterloo with ongoing analysis of the City's TIF program including evaluating current cash flows, existing obligations, expiration schedules, and projected increment generation. It is critical for the City to have a comprehensive picture of the overall TIF program.
- **TIF policy and strategy guidance** – Baker Tilly can work with the City to review your current TIF policies including project review process, underwriting standards, financing terms, and broader planning and policy context to look at the efficiency, competitiveness, and effectiveness of your program in meeting your economic development goals.
- **Guidance on TIF project plan amendments, territory amendments and extensions** – Baker Tilly can provide preliminary recommendations on potential updates to your TIDs. This may involve exploring options for using the TID extensions, project plan amendments, and boundary amendments. We can provide analysis and guidance to help ensure financial stability while maximizing economic development impact from your TIF program.
- **Project review/gap analysis** – Baker Tilly can assist the City in evaluating individual requests for TIF assistance from the development community. This includes financial modeling to analyze a project's need for assistance, as well as TIF projections to analyze increment generation.
- **TIF bonding** – We can assist with the placement of TIF bonds and provide all required post-issuance administrations. As your financial advisor, we can help you understand how TIF-related debt issuance can be best integrated in the City's overall financing needs.
- **Guidance on leveraging other tools** – TIF should be considered one tool in your economic development toolkit to be layered with other financial programs including tax credits, other special purpose districts and state and federal grants. Baker Tilly can provide analysis and guidance on how to augment TIF with other financial programs to maximize value for the City of Waterloo as a whole.
- **TIF Administration** – Baker Tilly assists with the annual administration of over 400 TIFs. We can assist the City of Waterloo with meeting state reporting requirements and other ongoing TIF administration.

Too often, advisors provide TIF advice on a piecemeal basis - looking at one TID or one project at a time – without having a clear understanding of the City's community-wide long term goals and strategy.. Baker Tilly's approach toward TIF services for clients is to combine "high level" strategic guidance on how to maximize your TIF program's economic development value.

Qualifications and approach

Outline for success in Waterloo

The BTMA Team is fully prepared to assist the City in the Economic Development activities identified in the RFP scope of services as well as other economic development needs that may arise. We will coordinate with the City staff and provide Economic development services on as needed during the engagement. Our approach to ensure that we are successful in providing the City with effective economic development services will include these steps

- **Research and Data Collection** – Upon selection, Baker Tilly will conduct a preliminary data analysis to better understand Waterloo’s current economic situation. This will include looking at key indicators related to demographics, real estate, and employment trends in the community. It will also include reviewing recent plans and conducting an initial tour of key sites and buildings in the community.
- **Preliminary Meeting With City Staff, CDA, and stakeholders** – Baker Tilly anticipates facilitating an initial kick-off meeting with City Staff, the CDA, and other stakeholders identified by the City to get input on economic development priorities.
- **Implementation of Economic Development Services** – As directed by the City, Baker Tilly will provide ongoing economic development services that may include supporting business retention/expansion/recruitment, reviewing TIF requests, assisting with marketing/outreach efforts, and assisting with grant applications.
- **Ongoing Coordination** – As needed, Baker Tilly will coordinate regularly-scheduled meetings with the City to review economic development work plan and activities.

Every community’s specific economic development needs and opportunities are unique and change over time. Baker Tilly envisions a flexible and responsive engagement with Waterloo where we provide services as needs and issues emerge.

Your engagement team

The BTMA team brings to Waterloo a combination of Wisconsin and national economic development expertise. Dan Kennelly leads our team and brings a significant experience working for and with local governments on economic development. Kate Crowley is the principal in charge with corresponding long-tenured Wisconsin and economic development focused experience. Other direct team members with specialized skills include Brad Elmer, Mikaela Huot, Matt Eckerle and Jolena Presti.

Resumes for these professionals are included on the following pages.

Dan Kennelly

Dan Kennelly, is a director within the housing and economic development practice group and joined the firm in 2020.



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Director

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Education

Bachelor of Science, Economics & Political Science
University of Wisconsin - Madison

Master of Urban Planning
University of Michigan – Ann Arbor

Registered Municipal Advisor with the Securities
and Exchange Commission

Dan is a member of Baker Tilly’s housing and economic development practice. His background includes a blend of public and private sector experience in economic development, project management, real estate analysis, development finance and land use planning. He specializes in providing clients with analysis, strategies and insights to plan, finance and implement economic development projects and priorities. His services include real estate analysis, economic impact studies, cost/benefits analysis, creating strategic plans and structuring economic development financial tools.

Specific experience

- Developing and implementing forward-looking and market-driven economic development strategic plans for communities
- Analyzing the financial implications of proposed real estate development projects
- Evaluating the economic impacts of development and the cost/benefits projects
- Coordinating and analyzing how to structure economic development incentive tools
- Assisting communities with leveraging non-traditional development financing tools including state and federal grants, opportunity zones and tax credit programs
- Providing detailed economic data analysis to help communities understand the issues and trends shaping their economies

Industry involvement

- Wisconsin Economic Development Association (WEDA)
- American Planning Association (APA)

Community involvement

- Dane Buy Local Board (2018-2020)
- Downtown Madison Business Improvement District Board (2016-2020)
- Bay Creek Neighborhood Association Secretary (2008-2012)

Kate Crowley

Kate Crowley, principal with Baker Tilly, has been with the firm since 2009.



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Principal**

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Education

Master of Urban Planning
University of Illinois at Urbana-Champaign

Bachelor of Science in Economics
University of Wisconsin – Madison

Registered Municipal Advisor with the Securities
and Exchange Commission

Kate leads Baker Tilly's Public Sector Advisory practice and is a principal in the firm's project finance practice, providing comprehensive project finance solutions for public-private partnerships (P3) and economic development initiatives. These services include strategic planning and economic impact analysis, tax credit and incentives analysis and negotiation, and creative financing and funding solutions.

Specific experience

- Leads the firm's Public Sector Advisory practice, overseeing a diverse and talented team of financial, operational, risk and municipal advisory professionals
- Performs financial analysis of public-private partnerships (P3) and economic development initiatives to optimize available project financing options
- Structures incentives and tax credit programs that impact growth and development initiatives
- Provides application and feasibility reviews for federal and state tax credit, financing and funding programs
- Develops tax increment financing (TIF) strategies and projections, creates TIF districts and consults on redevelopment and TIF agreements
- Formerly served as an economic development consultant to public sector and not-for-profit agencies
- Formerly worked as a project manager for a private development firm

Industry involvement

- Industrial Asset Management Council
- Council of Development Finance Agencies
- Wisconsin Economic Development Association
- Financial Industry Regulatory Authority (FINRA) – Series 24, 63, 50, 54 and 79 Securities Licenses

Brad E. Elmer, CFA

Brad Elmer, managing director of Baker Tilly Municipal Advisors, LLC, has 20 years of finance experience, which includes the issuance of over \$5 billion of municipal bonds and notes.



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Education

Master of Business Administration, Real Estate
University of Wisconsin – Madison

Bachelor of Arts
University of Northern Iowa (Cedar Falls, Iowa)

Registered Municipal Advisor with the Securities
and Exchange Commission

Drawing on both public and private experience, Brad advises clients on the issuance of bonds and supports municipal clients with his specialized expertise in real estate and economic development. Brad is a Chartered Financial Analyst (CFA).

Specific experience

- Issued over \$5 billion of municipal revenue, general obligation and appropriation debt used to finance capital improvement projects throughout the State of Wisconsin
- Managed \$14 billion of municipal debt including \$1 billion of commercial paper and a \$200 million derivative portfolio
- Represented the State of Wisconsin in discussions and negotiations with rating agencies, institutional bond investors and underwriters
- Analyzes and presents complex financing and investment strategies
- In-depth understanding of real estate development and the public and private financial tools available to finance it
- National incentives advisory experience

Industry involvement

- Wisconsin Government Finance Officers Association (WGFOA)
- CFA Institute
- Wisconsin Economic Development Association (WEDA)
- Council of Community Development Finance Officers (CDFA)
- Wisconsin Real Estate Alumni Association

Mikaela R. Huot, CIPMA, EDFP

Mikaela Huot, a director with Baker Tilly Municipal Advisors, LLC, has been with the firm since 2000.



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Education

Bachelor of Science, Applied Economics and Business
and Industry Education
University of Minnesota – Minneapolis

Registered Municipal Advisor with the Securities
and Exchange Commission

Mikaela is a member of Baker Tilly’s housing and economic development practice group specializing in economic development, redevelopment and housing programs for municipal and non-profit clients.

Specific experience

- Assists communities with public policy development, developer review and negotiations, revenue projections and financial feasibility studies, tax increment establishment and compliance, project feasibility and financing
- Expertise working on complicated financing projects to provide creative solutions while balancing policy objectives and goals
- Extensive experience with tax increment financing, the “but-for” and needs test and review, cost-benefit analysis, bond cash flow analysis, fiscal impact study, tax impact analysis, proforma analysis, rate of return analysis and general project management
- Strong background in property tax and sales tax increment financing, tax abatement, state grant and loan programs, enterprise zones, community development authorities and special service/business improvement districts
- Experience with economic incentive programs including work in North Dakota, Wisconsin, Georgia, Kansas, Missouri, Montana, Virginia, North Carolina, Iowa and extensively in Minnesota

Industry involvement

- Economic Development Association of Minnesota (EDAM)
- Virginia Economic Development Association (VEDA)
- Wisconsin Economic Development Association (WEDA)
- National Association of Housing Redevelopment Authorities (NAHRO)
- National Association of Municipal Advisors (NAMA)
- International Economic Development Council (IEDC)

Matt Eckerle, CIPMA

Matt Eckerle is a principal and municipal advisor within the public sector practice group.



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Education

Bachelor of Science in Business, Finance
Concentration
Indiana University, Bloomington

Registered Municipal Advisor with the Securities
and Exchange Commission

Matt specializes in capital projects financing and economic development financing for municipalities. He has assisted communities with the preparation and negotiation of economic development incentives, evaluation of and planning for tax increment financing (TIF) areas, annual reporting requirements, capital projects financings, financial planning and the development or update of recreation impact fees. Matt has assisted in preparing special legislative analyses for Indiana municipal organizations, and he frequently participates as a guest speaker at events of various Indiana local government and economic development organizations.

Specific experience

- Assists cities, towns, counties and townships with capital project funding solutions, including debt issuance, financial planning and impact fees
- Works with municipal entities to develop local incentive packages for economic development prospects, including tax increment financing (TIF) and property tax abatement
- Provides support for communities related to the administration of TIF allocation areas, including strategic planning, compliance with annual reporting requirements and monitoring annual revenues
- Began career with H.J. Umbaugh & Associates (now Baker Tilly Municipal Advisors) in 2005

Industry involvement

- Indiana Economic Development Association
- Redevelopment Association of Indiana
- Council of Development Finance Agencies
- National Association of Municipal Advisors

Jolena Presti

Jolena Presti is a managing director with Baker Tilly's public sector advisory practice.



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Education

Master of Public Administration
Master of Urban Planning
University of Washington (Seattle)

Bachelor of Arts, Business Administration, Marketing
Lakeland University (Plymouth, Wisconsin)

Jolena has been with Baker Tilly since 2019 and has more than 20 years of experience in the development and advancement of innovative strategies in economic development, urban planning, and redevelopment consulting solutions. Jolena has years of success in creating and advancing strategic solutions for economic development, crafting redevelopment plans and implementation strategies while leveraging grants, incentives, and public private collaborations to rebuild districts, corridors, and downtowns within communities. Jolena also takes pride in her ability to develop a strong rapport and working relationship with private sector partners, elected officials, and community leaders.

Before joining Baker Tilly, Jolena worked at Vandewalle & Associates, a boutique urban planning and economic development consulting firm for 15 years, working throughout the Midwest. As a Principal, Jolena managed the Milwaukee office and along with client and project management, coached and developed employees and managed business development efforts to realize revenue increases for the firm.

Specific Experience

- Served as planning and economic development consultant for community development, economic development, market assessment, redevelopment, targeted area and city-wide planning initiatives for the following clients in Southeast Wisconsin, for example: City of Glendale, Village of Fox Point, City of Milwaukee, City of Wauwatosa, City of Cudahy, City of Oak Creek, City of Franklin, City of Greenfield, City of Racine, City of Jefferson, City of Hartford, City of West Bend, City of Lake Geneva, City of Sturgeon Bay, Village of Slinger, Village of Saukville, and Washington County.
- Representative planning and community development related experience include:
 - Develop detailed plan implementation and funding strategies to advance a community's vision and goals; procuring over \$20 million in state and federal funding to redevelop blighted, contaminated, and underutilized areas of neighborhoods and commercial districts
 - Work closely with public and private sector leaders to advance growth and development through effective relationship management, problem-solving, and interpersonal abilities
 - Perform financial analysis of economic development strategies and development initiatives to optimize available project financing options
 - Identify new incentives and tax programs that impact client's growth initiatives

Jolena Presti, page 2

Specific Experience, continued

- Provide application and feasibility reviews for federal and state tax credit, financing, and funding programs
- Advises on complex project implementation strategies focused on advancing client growth initiatives, often engaging public private partnerships
- Develop tax increment financing (TIF) strategies, districts/project plans, and projections and consults on redevelopment and TIF Agreements
- Recruit, hire, evaluate, train, and mentor employees to higher performance levels while encouraging professional development and progression throughout career tenures

Industry involvement

- Member, Wisconsin Commercial Real Estate Women (WCREW)
- Member, The Water Council
- Member American Institute of Certified Planners (AICP)
- Member American Planning Association (APA), National and Wisconsin Chapters

Community involvement

- Board Member, Great Lakes Observing Systems
- Board Member, Fox Point Bayside School District Parent Teacher Organization

Relevant experience

City of Jefferson, Wisconsin	
Project	Economic development strategy
Solution	The City of Jefferson, Wisconsin Economic Recovery Plan was completed in 2017 and funded by the EDA. The project was completed by Jolena Presti as part of ongoing planning and economic development work with the City of Jefferson over 15 years. The Economic Recovery Plan effort was driven by the 2015 closure of a major employer which eliminated 400 jobs. The Economic Recovery Strategy provides detailed recommendations to advance the community's economic development goals to: attract and retain employers, strengthen and diversify the economy, strengthen the workforce, promote sustainability, and restore greenways and water access. Implementation is underway.

City of Wauwatosa, Wisconsin	
Project	Financial feasibility review
Solution	The City retained BTMA to review the financial feasibility of the development proposal to assist in the determination that redevelopment of the project site would not be feasible without public participation. BTMA staff reviewed the developer's request for assistance and accompanying financial information submitted to determine if the proposed project is feasible and to verify if the developer's request for financial assistance is necessary for the project to proceed. The city and developer entered into an agreement for redevelopment of the project site with certain clauses depending on performance

City of Fort Atkinson, Wisconsin	
Project	Market and real estate analysis
Solution	Baker Tilly was engaged by the City of Fort Atkinson to conduct an assessment of the multi-family and senior independent living market in the Fort Atkinson community. The report defined the market area for the community, evaluated the details of demographic and market conditions, and identified and evaluated potential sites for multi-family projects. The report provided the City with a detailed understanding of the potential demand for this housing segment, potential project sites, and information to share with potential housing developers.

Qualifications and approach

City of Hobart, Indiana	
Project	Tax increment financing and financial management
Solution	For more than 10 years Baker Tilly has served as financial advisor to the City of Hobart, assisting the City with multiple financings, economic development projects and financial planning engagements. In 2019 and 2020 the City engaged Baker Tilly for assistance with the issuance of a bond to fund various infrastructure needs in its 61st Avenue and SR 51 Economic Development Area, including the full reconstruction of 69th Avenue, the TRAX project that includes the construction of an overpass on Colorado Street over the CN Railroad location north of 69th Avenue, and the 61st Avenue and Marcella Boulevard Intersection Improvement Project. Beginning in early 2019 the City tasked Baker Tilly with analyzing current and future tax increment revenues in the 61st Ave. & SR 51 EDA to determine the capacity to support a bond issue to fund infrastructure. Working with City staff, Baker Tilly developed a plan of finance and assisted the City with the entirety of the issuance process, culminating in the closing on \$11,430,000 in Lease Rental Revenue Bonds of 2020 in February of 2020. Baker Tilly assists the City on an ongoing basis with the evaluation of economic development projects, including proposed incentive structures and financial impacts, financial planning, and administration of the City's three tax increment allocation areas.

References

City of Hobart, Indiana			
Name	Beth Jacobson	Title	City Administrator
Phone	(219) 942-5517	Email	bjacobson@cityofhobart.org

City of Madison, Wisconsin			
Name	Matt Wachter	Title	Planning & Development Director
Phone	(608) 266-4222	Email	mwachter@cityofmadison.com

City of La Crosse, Wisconsin			
Name	Valerie Fenske	Title	Director of Finance
Phone	(608) 789-7567	Email	fenskev@cityoflacrosse.org

Project cost

We propose an annual fee not-to-exceed \$40,000. Baker Tilly will provide services as directed by the City at the hourly rates listed below. Fees for any individual task or service will vary depending on the level of effort. For any service or task requested by the City, Baker Tilly will provide an estimate of hours/budget required to complete that component of work. Baker Tilly will coordinate with the City to prioritize our work and ensure that we are delivering on the City's needs within the agreed upon total annual budget.

Title	Hourly Rate
Principal, Partner, Firm Director	\$300
Senior Manager, Director	\$260
Manager, Senior Staff	\$215
Staff	\$160
Support	\$75

RESOLUTION 2021-33

UPDATING THE CITY OF WATERLOO FEE SCHEDULE

8/15/2021 11:47 AM

At this time, the Clerk/Treasurer requests members of the governing body to review the [current fee schedule](#) last updated in 2019 and forward fee suggestions for incorporation into a fully reformatted schedule to be presented at a following City Council meeting.

Online Fee Schedule Link: <https://www.waterloowi.us/building-inspection/files/municipal-fee-schedule>

A general request of Department Heads for fee updating, has gone out. At this time, a request from the Utility Superintendent for fees related to new services provided under Ordinance #2021-06 has been submitted along with some input from other Department heads relating to other fees.

Additionally, on 8/19 the Finance, Insurance & Personnel Committee has an agenda item related to construction fees.

The Clerk/Treasurer's office seeks to batch multiple Fee Schedule modifications together, refresh the Fee Schedule format, and present a draft for future City Council consideration.

Mo Hansen

Waterloo City Council - Annual Calendar

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY
MARCH <ul style="list-style-type: none">- Audit Presentation- Waterloo incorporated March 19, 1859 (Village status)
APRIL <ul style="list-style-type: none">- Mayoral appointments- Annual Organizational Meeting (1st meeting after the regular election and qualification of new members)- Election of Council President- National Library Week
MAY <ul style="list-style-type: none">- National Firefighters Day (May 4)- National EMS Week- National Police Week- April 11, 1962 (City status)
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER <ul style="list-style-type: none">- Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)