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PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: August 18, 2022
TIME: 5:30 p.m.
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street
via remote conference or in-person for participants and public

Join Zoom Meeting: <https://us02web.zoom.us/j/87029863839?pwd=dIFtc1VIS3Q0Z2w0UWVhncjI3TUtGZz09>
Meeting ID: 870 2986 3839 Passcode: 890164
Dial by your location +1 312 626 6799 US (Chicago)

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: August 1, 2022
- 3) PUBLIC COMMENT
- 4) OLD BUSINESS
 - a) Update of Municipal Code 57 Fire Department
 - b) Updating Ordinance 5.21RE: Fire Volunteer Funds 2007-22
- 5) NEW BUSINESS
 - a) July 2022 Financial Statements: General Disbursements \$824,227.05; Payroll \$82,316.02 & Clerk/Treasurer's Reports [[see on municipal website](#)]
 - b) Lateral Entry into Waterloo PD – Compensation discussion [NOTE: Council may meet in closed session per Wis. Stat. 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of an public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Council will reconvene in open session.]
 - c) 2022 Budget Deliberations - Review And Action
 - i) Budget Status, Summary Review
 - ii) Continuation Of Capital Planning, Multiple Funds
 - iii) Scheduling of Department meetings for Budget Review
 - d) Resolution 2022-28 Establishing A 2023 Municipal Vehicle Registration Fee Status Per Adopted Ordinance #2019-08
 - e) City of Waterloo Fire Dept. Agreements with Surrounding Towns
- 6) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a) Committee Calendar (for reference)
 - b) 2023 Budget Calendar (attached)
- 7) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 08/12/2022

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
Special Meeting August 1, 2022

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:00pm. Members in person or remote: Thomas, Weihert and C.Kuhl. Absent: none Other attending in person or remote: Mayor Quimby; Deputy Clerk/Treasurer Tschanz; Ryan Weber, Kevin Seibert, Nick Thomas, Ron Boyer, Keenan Hering, Julie Kuhlow, Matt Petrie, Jeremy Ellis, Linda Joyce, Jason Butzine, Colton Butzine, Vern Butzine, Chad Butzine, Craig Strobel, Wes Benish, Bob Renforth, Garry Whitebird and Kaitlin Butzine.

2. PUBLIC COMMENT none

3. OLD BUSINESS
 - a. Update of Municipal Code 57 Fire Department -Discussion regarding updates
 - b. Updating Ordinance 5.21 RE: Fire Volunteer Funds 2007-22 – Discussion regarding updates

4. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

5. ADJOURNMENT [Kuhl/Weihert] 6pm VOICE VOTE Motion carried.

Jeanne Ritter
Clerk/Deputy Treasurer

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Article I Organization and Regulations

[Adopted 10-19-1987 by Ord. No. 87-6 as §§ 5.01 to 5.09, 5.13, 5.14, 5.17 and 5.20 of the 1987 Code]

§ 57-1 **Composition.**

The Waterloo Fire/Rescue Department shall consist of the Fire Chief, an Assistant Fire Chief, a First and Second Captain, a First and Second Lieutenant, a Secretary, **and a Treasurer**, and as many drivers and ~~firemen~~ firefighters who live and normally work within the City as may be appointed by the Chief and approved by the Council, provided that at no time shall the Department consist of fewer than 28 active members.

§ 57-2 **Appointments.**

- A. Fire Chief. See Chapter **85**, § **85-3**, of this Code.
- B. Subordinates. The members of the Fire/Rescue Department shall be appointed by the Fire Chief, subject to the Department bylaws and confirmation by the Council.

§ 57-3 **Regulations.**

Members of the Department shall be governed by the bylaws of the Department, the resolutions and ordinances of the City, the lawful orders of the Council and the Mayor, and the Wisconsin Statutes. The Department bylaws and amendments thereto shall be subject to approval by the Council.

§ 57-4 **Training.**

All members of the Department shall participate in the Department training program in accordance with the Department's bylaws. Department training sessions shall be held every month and all members shall be required to attend unless excused by the Fire Chief.

§ 57-5 **Disciplinary action.**

The Fire Chief shall have the power to suspend, demote, expel, or otherwise discipline members of the Department, subject to appeal to the Council.

§ 57-6 **Fire Chief.**

- A. General supervision. ~~He~~ The Fire Chief shall have the general supervision of the Department, which supervision shall be subject to and not in conflict with this article and the rules and regulations of the Department.
- B. Command of fire-fighting operations. ~~He~~ The Fire Chief shall be present at all fires, if possible, and have complete command and entire responsibility of all fire-fighting operations, plan the control of the same, direct the action of the Department when it arrives at a fire, observe that the Department does its duty, grant leaves of absence at a fire when he may deem it proper, and see that the fire apparatus is always kept in proper condition.
- C. Reports to the Council. On or about ~~October~~ July 1 of each year, ~~He~~ the Fire Chief shall submit to the Council a proposed budget for the coming year and a report relating to the conditions of all fire apparatus and the drill and training program of the Department, together with other pertinent information, including recommendations for such improvements as he deems proper and necessary for the operation of the Department.
- D. Enforcement of fire prevention laws and ordinances. ~~He~~ The Fire Chief shall enforce all fire prevention ordinances of the City and the state laws and regulations pertaining to fire prevention and

shall keep citizens informed on fire prevention methods and on the activities of the Department.

- E. Fire record book. ~~He~~ The Fire Chief shall keep a fire record book of every fire to which the Department was called and shall enter in such book the location of the fire; the time the alarm was received; the cause of the fire; where the fire started; the cause of delay, if any, in responding; the amount of insurance carried on buildings and contents; estimated fire loss; the time the fire was extinguished; the names of the ~~firemen~~ firefighter responding; and general remarks.
- F. Apparatus inventory. ~~He~~ The Fire Chief shall keep an inventory of all apparatus and equipment, and an inventory of all hose, showing dates and results of tests on each length, which shall be individually numbered.
- G. Duties as commanding officer. ~~He~~ The Fire Chief shall perform such other duties as are usually incumbent on the commanding officer of the Fire/Rescue Department.

§ 57-7 Assistant Chief.

In the absence of the Fire Chief, the Assistant Chief shall take command and perform the duties of the Chief. In the absence of both the Fire Chief and the Assistant Chief, the highest-ranking officer or ~~fireman~~ firefighter shall be in charge.

§ 57-8 Control and use of apparatus.

- A. The Chief shall have control of all apparatus used by the Department and shall be responsible for its proper maintenance. Emergency repairs may be authorized by the Fire Chief.
- B. Unless approved by the Fire Chief and the Mayor, no apparatus shall be used for any purpose except for firefighting within the City limits, or in training therefor, except in towns which have contracted with the City for fire protection or in municipalities with which the City has entered into mutual aid agreements. Upon the approval of the Fire Chief, such apparatus may be used for emergency purposes within the City and participating municipalities.

§ 57-9 Police power at fires.

- A. Police authority at fires. The Fire Chief and ~~his~~ the assistant or officers in command at any fire are hereby vested with full and complete police authority. Any officer of the Department may cause the arrest of any person failing to give the right-of-way to the Fire/Rescue Department in responding to a fire.
- B. Control of fires. The Fire Chief may prescribe certain limits in the vicinity of any fire within which no persons except ~~firemen~~ firefighter and ~~police~~ Police Officer and those admitted by order of any officer of the Department shall be permitted to enter. The Fire Chief may cause the removal of any property whenever it shall become necessary for the preservation of such property from fire or to prevent the spreading of fire or to protect the adjoining property, and during the progress of any fire, ~~he~~ the Fire Chief may order the removal or destruction of any property necessary to prevent the further spread of the fire. ~~He~~ The Fire Chief may also cause the removal of all wires or other facilities and the turning off all electricity, gas, or other services where the same impedes the work of the Department during the progress of a fire.
- C. Entering premises. Any ~~fireman~~ firefighter, while acting under the direction of the Fire Chief or other officer in command, may enter upon the premises adjacent to or in the vicinity of any building or other property then on fire for the purpose of extinguishing such fire, and if any person shall hinder, resist or obstruct any ~~fireman~~ Firefighter in the discharge of his duty as is hereinbefore provided, the person so offending shall be deemed guilty of resisting ~~firemen~~ firefighter in the

discharge of their duties.

- D. Duties of bystanders. Every person who shall be present at a fire shall be subject to the orders of the Fire Chief or officer in command and may be required to render assistance in fighting the fire or removing or guarding property. Such officer may cause the arrest of any person refusing to obey said orders.
- E. Injury to equipment prohibited. No person shall willfully injure in any manner any hose, hydrant or fire apparatus belonging to the City, and no vehicle or railroad equipment shall be driven over any unprotected hose of the Fire/Rescue Department when laid down on any street, private driveway, track, or other place to be used at any fire or alarm of fire without the consent of the Fire/Rescue Department official in command.

§ 57-10 Right-of-way of fire apparatus.

The officers and members of the Fire/Rescue Department, with their fire equipment of every kind, when going to or on duty at a fire, shall have the right-of-way over all other vehicles upon City streets, and the operator of any other vehicle, whether motor or otherwise, upon the approach of such fire apparatus, shall immediately drive such other vehicle as far as possible to the right of the thoroughfare and shall keep such vehicle stationary until such fire apparatus shall have passed. Except when responding to a fire alarm or other emergency call, or when on duty at a fire, the apparatus and vehicles of the Fire/Rescue Department shall, however, have no special right-of-way or other privileges of any kind but shall be subject to all traffic regulations applied to other vehicles. Emergency vehicles responding to a call, and exceeding the posted speed limit, shall have all emergency lights and siren in operation.

§ 57-11 Traffic laws apply to volunteers.

All volunteer ~~firemen~~ firefighters, when responding to a fire call with a private vehicle, shall comply with all traffic regulations, except nonmoving traffic regulations.

§ 57-12 Rescue service.

[Amended 4-5-2018 by Ord. No. 2018-03]

- A. Rescue service for the City and participating town residents shall be provided by the Waterloo Fire/Rescue Department.
- B. When the Waterloo Fire/Rescue Department is called upon to extinguish a vehicle fire, extricate a person from a vehicle, provide on-scene cleanup of flammable or hazardous substances, or provide on-scene care or assistance to a vehicle occupant, the driver or owner of the vehicle will pay a service fee to the Waterloo Fire/Rescue Department in an amount not to exceed \$500, or as amended from time to time by the Waterloo City Council upon recommendation of the Waterloo Fire/Rescue Department.

§ 57-13 Violations and penalties.

Any person who shall violate any provision of this article or any order, rule or regulation made hereunder shall be subject to a penalty as provided in Chapter 1, § 1-4, of this Code.

**Article II
Fire Volunteer Funds**

[Adopted 12-20-2007 by Ord. No. 2007-22]

§ 57-14 Intent.

This article imposes several obligations on the Waterloo Fire/Rescue ~~Company~~ with respect to certain funds provided to it from time to time.

§ 57-15 Purpose.

The purpose of this article is to authorize the deposit of certain funds into a **members' account** to be held and administered by the Fire/Rescue **Company** Department.

§ 57-16 Authority.

The City Council adopts this article, pursuant to § 66.0608, Wis. Stats., and it is to be interpreted in conformance with that section as it may be amended from time to time.

§ 57-17 Definitions.

In this article, the following terms have the following assigned meanings:

CITY

The City of Waterloo.

CITY COUNCIL

The City Council of the City of Waterloo.

FIRE CHIEF

The Fire Chief of the Fire/Rescue **Company** Department.

FIRE/RESCUE DEPARTMENT

The active division of the Waterloo Fire/Rescue Department.

FIRE/RESCUE DEPARTMENT ACCOUNT

Has the meaning set forth in § **57-18B** below.

FIRE VOLUNTEER FUNDS

Volunteer funds that are raised by members of the Fire/Rescue **Company** Department, by volunteers, or by donation to the Fire/Rescue **Company** Department, for the exclusive benefit of the Fire/Rescue **Company** Department.

PUBLIC DEPOSITORY

Has the meaning given in § 34.01(5), Wis. Stats.

§ 57-18 Description of accounts.

The following separate accounts are hereby established for the Fire/Rescue **Company** Department, to be accounted for and administered according to the conditions stated in this article:

- A. **Members' account.** This account shall be used for the deposit of all fire volunteer funds raised by the Fire/Rescue **Company** Department through fundraising activities, donations, and similar sources.
- B. **Fire/Rescue **Company** Department account.** This account shall be used for the deposit of all funds raised by the Fire/Rescue **Company** Department through the provision of emergency medical services to the public by the Fire/Rescue **Company** Department; through payments by the municipalities served by the Fire/Rescue **Company** Department for the provision of fire and other municipal services; and through appropriations by the City from time to time.

§ 57-19 Authorization for deposit of funds.

The Fire Chief or **his/her** their designated representative shall deposit fire volunteer funds to the members' account, held in the name of the Fire/Rescue **Company** Department. All such fund deposits shall be in a public depository in which other City funds are being held by the City Treasurer. All other funds shall be held in the Fire/Rescue **Company** Department account, to be administered by the City Treasurer in accordance with applicable provisions of law.

§ 57-20 Control of funds.

The Fire/Rescue Company Department, through the Fire Chief or his/her their designated representative, is granted exclusive control over the expenditure of the funds in the members' account, subject to any restrictions imposed by the donors or the organizational documents for the Fire/Rescue Company Department. All the funds comprising the Fire/Rescue Company Department account shall be controlled by the City.

§ 57-21 Limitations, requirements, and withdrawals.

The following limitations and requirements shall apply to the handling and disbursement of funds from the members' account:

- A. Expenditures withdrawn from the members' account shall be made only upon majority vote of the Fire Chief and the elected officers of the Fire/Rescue Company Department.
- B. Withdrawals and expenditures from the members' account may be made for any purpose that promotes the ability of the Fire/Rescue Company Department to provide the services for which it is organized.
- C. The funds in the members' account shall remain the property of the City until the funds are disbursed in accordance with this article.

§ 57-22 Accounting; audit.

The members' account shall be maintained in accordance with generally accepted accounting principles and shall be included in any annual audit of the City funds and shall be audited in the same manner.

*The following Code does not display images or complicated formatting. Codes should be viewed online.
This tool is only meant for editing.*

Article I Organization and Authority

[Adopted 12-7-2005 as Title 5, Ch. 2, Secs. 5-2-1, 5-2-3 and 5-2-12, of the 2005 Village Code]

§ 40-1 Fire Department organization; goals of Department.

A. Goals of the fire defense program.

- (1) The primary objective of the fire defense program is to serve all citizens, without prejudice or favoritism, by safeguarding, collectively and individually, their lives against the effects of fires and explosions.
- (2) The second objective of the fire defense program is to safeguard the general economy and welfare of the community by preventing major conflagrations and the destruction by fire of industries and businesses.
- (3) The third objective of the fire defense program is to protect the property of all citizens against the effects of fire and explosions. All property deserves equal protection, regardless of location or monetary value.

B. Fire Department Constitution and Bylaws. The Argyle-Adams Fire Department ("Fire Department" or "Department") is authorized and directed to adopt a constitution and bylaws for the control, management, government and regulation of its business and proceedings, except as otherwise prescribed herein. Said constitution and bylaws shall become effective and operative after adoption of a two-thirds vote of the members of the Department. All amendments shall be similarly adopted.

C. Village Board to authorized fire equipment.

- (1) Authorization. The Village Board shall provide such apparatus and equipment for the use of the Fire Department as it may deem expedient and necessary to maintain efficiency and to properly protect life and property from fire.
- (2) Other use. No apparatus shall be used for any purpose except for firefighting within the Village limits and such townships under contract, or in training therefor, except pursuant to an agreement approved by the Village Board after the Fire Chief has given his/her recommendations on such use. With the approval of the Fire Chief, such apparatus may be used for emergency purposes other than firefighting within or out of the Village.

D. Organization.

- (1) Composition. The Fire Department shall consist of the following officers: one Chief, an Assistant Chief, a Captain and Lieutenant for each company and a Secretary-Treasurer, together with one Master Mechanic and as many drivers and firefighters who are residents of the Village as may be appointed by the Chief and approved by the Village Board, provided that at no time shall the Department consist of less than 20 active members.
- (2) Active membership. Active membership in the Department shall be governed by the bylaws of the Department.
- (3) Membership.
 - (a) Application for membership. Any person desiring to be a member of the Fire Department may file with the Secretary of the Fire Department an application in such form as the Fire Department may require. Each applicant shall also file a certificate of physical fitness from such physician as the Chief may designate. If an applicant is approved by the officers of the Fire Department after a

background check, he or she is placed on a six-month probation, after which he or she is voted on by the members of the Department.

- (b) Resignations. All resignations from the Department shall take the same course as applications for and appointments to membership.

§ 40-2 **Police power of Department; investigation of fires.**

A. Police authority at fires.

- (1) The Chief and assistants or officers in command at any fire are hereby vested with full and complete police authority at fires. Any officer of the Fire Department may cause the arrest of any person failing to give the right-of-way to the Fire Department in responding to a fire.
- (2) The Fire Chief may prescribe certain limits in the vicinity of any fire within which no persons, excepting firefighters and police officers and those admitted by order of any officer of the Fire Department, shall be permitted to come.
- (3) The Chief shall have the power to cause the removal of any property whenever it shall become necessary for the preservation of such property from fire or to prevent the spreading of fire or to protect the adjoining property, and during the progress of any fire he/she shall have the power to cause the removal of all wires or other facilities and the turning off of all electricity or other services where the same impedes the work of the Fire Department during the progress of a fire.

B. Fire inspection duties.

- (1) The Fire Chief, or the Chief's designee, shall be the Fire Inspector of the Village of Argyle and shall have the power to appoint one or more Deputy Fire Inspectors and shall perform all duties required of fire inspectors by the laws of the state and rules of the Department of Safety and Professional Services, particularly § 101.14, Wis. Stats.
- (2) While acting as Fire Inspector pursuant to § 101.14(2), Wis. Stats., the Fire Chief, or any officer of the Argyle-Adams Fire Department designated by the Fire Chief, shall have the right and authority to enter any building or upon any premises in the Village of Argyle at all reasonable hours for the purpose of making inspections or investigations which, under the provisions of this Code, he/she may deem necessary. Should the Fire Inspector find that any provisions of this Code relating to fire hazards and prevention of fires are being violated, or that a fire hazard exists which should be eliminated, it shall be his/her duty to give such directions for the abatement of such conditions as he/she shall deem necessary and, if such directions be not complied with, to report such noncompliance to the Village Board for further action.
- (3) The Fire Chief is required, by himself/herself or by officers or members of the Fire Department designated by him/her as Fire Inspectors, to inspect all buildings, premises and public thoroughfares, except the interiors of private dwellings, for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire or any violations of any law or ordinance relating to the fire hazard or to the prevention of fires. Such inspections shall be made at least once each calendar year, with the interval between inspections not to exceed 15 months, in all territory served by the Fire Department and not less than once in three months in such territory as the Village Board has designated or thereafter designates as within the Village or as a congested district subject to conflagration, and more often as the Chief of the Fire Department orders. **[Amended 5-1-2019]**
- (4) Written reports of inspections shall be made and kept on file in the office of the Chief of the Fire Department in the manner and form required by the Department of Safety and Professional Services. A copy of such reports shall be filed with the Fire Chief.

C. Fire Inspectors Handbook. The Fire Inspectors Handbook, SPS, is hereby adopted and made part of this Code by reference.

§ 40-3 Fire Department authorized to hold volunteer company funds.

- A. Purpose and authority. This section is enacted pursuant to the authority of § 66.0608, Wis. Stats, for the purpose of authorizing "volunteer funds" to be held in the name of the Argyle-Adams Fire Department. This section is to be interpreted in conformance with that statute as it may be amended from time to time.
- B. Adoption of authorization. The Fire Chief is authorized to deposit volunteer company funds of the Fire Department in an account in the name of the Department in any public depository in which other Village funds are being held by the Village Clerk-Treasurer or designee.
- C. Control of funds. The Fire Chief is granted exclusive control over the expenditure of volunteer company funds of the Fire Department. This authority is granted without limitation as to amount or type of funds. It is subject to the limitations and requirements hereinafter set forth.
- D. Limitations and requirements. The following limitations and requirements shall apply to the handling and disbursement of funds from the account:
 - (1) Expenditures. Expenditures withdrawn from the account may be made only upon majority vote of Volunteer Fire Department members present at a duly noticed meeting of the Fire Department. Such withdrawals and expenditures may be made for any purpose that promotes the ability of the Fire Department to provide services for which it is organized.
 - (2) Accountings. The Fire Chief shall provide the Village Board with a quarterly statement at the end of March, June, September and December of each calendar year. The statements shall be provided within 30 days of the end of the calendar quarter. The statements shall include a detailed itemization of all receipts, expenditures, and the balance on hand at the end of the quarter. The source of all funds and the identity of the payee for each disbursement shall be set forth.
 - (3) Audit. Volunteer Fire Department accounts authorized by this section shall be included in any audit of Fire Department funds. They shall be audited in the same manner as other Fire Department funds.

Article II

Fire Protection Cost Reimbursement

[Adopted 12-7-2011]

§ 40-4 Policy.

There is hereby established the following policy and procedure for the reimbursement of the fire costs incurred by the named municipality and townships (the Village of Argyle, Town of Argyle and Town of Adams).

§ 40-5 Purpose.

This article is enacted to ensure that those persons and entities receiving direct benefit from services provided by the Fire Department pay for some or all of such costs incurred by the Fire Department and to reduce the economic burden to the general property taxpayers.

§ 40-6 Fire protection costs.

Property owners of real estate and/or improvements to real estate located within the fire district shall be responsible for the costs of the Fire Department's response and suppression activities associated with combating such fire, based upon a schedule of cost assessments attached hereto and made a part hereof. Property included under the terms of this section, but not limited to the following, shall be structures, grass, crops, woods, improvements to real estate, and portable structures, equipment, and personal property.

§ 40-7 Vehicles.

The owner or lessee of any vehicle to which the Fire Department responds for any fire, potential fire or vehicle accident of any kind, wherever the same occurs, shall be responsible for the costs of the Fire

Department's response and operations associated therewith, based upon a schedule of cost assessment attached hereto and made a part hereof. "Vehicle" shall include, but not be limited to, automobile, truck, motorcycle, tractor, all-terrain vehicle, snowmobile, horse-drawn vehicle and farm implement.

§ 40-8 Waiver of assessment.

There shall be no fee levied under the terms of this article for the response by the Fire Department to a fire on open land along any public highway or waterway for which the property owner and/or lessee, if any, are not responsible for starting the same. This section shall not apply to any liability of anyone pursuant to § 26.14, Wis. Stats.

§ 40-9 Fee structure.

The Fire Board may modify the schedule of assessments at any time, provided the same is approved by the governing boards of the Village of Argyle, Town of Argyle and Town of Adams. The Fire Board is hereby authorized to adopt a scale of additional charges, as said Fire Board determines necessary, for any additional equipment, Fire Department responders, and the like used in response to the matters described in this article.

§ 40-10 Collection procedures.

The Fire Board shall direct all charges set forth herein to the person, persons or entity to whom the services were provided by the Fire Department. In addition to seeking payment from such person or entities to whom the services were provided, the Fire Board shall pursue such claims against any insurer of the responsible party for whom the services were rendered. Any amounts not paid within 60 days of the date of billing the responsible party shall be deemed delinquent, and the Fire Board shall, in its discretion, seek repayment of any unpaid portion through any legal means available to it. The Fire Board shall designate such person or entity to act on behalf of the Fire Board regarding any collection procedures, including representation in any court proceedings. In addition, the Fire Board shall seek reimbursement from the State of Wisconsin and/or any county for such amounts as may be permitted by law.

§ 40-11 Other departments.

Nothing contained herein shall prevent the Fire Board from entering into agreements with other fire districts regarding reimbursement for costs and expenses to the Fire Department.

§ 40-12 Delegation of authority.

Nothing contained herein shall prevent the Fire Board from delegating to the Fire Department the authority to collect the charges set forth in § 40-10 hereof. This article is a supplement to, but does not replace, any other assessment procedures of the Fire Board, the Village of Argyle, the Town of Adams and the Town of Argyle for the operating budget of the Fire Department.

§ 40-13 When effective.

This article shall take effect upon passage by the Town of Adams, Green County, Wisconsin, the Town of Argyle, Lafayette County, Wisconsin, and the Village of Argyle, Lafayette County, Wisconsin, and approved by the joint governing committee of said townships and village.

ORDINANCES

I have the following general observations about the ordinances I have reviewed.

1. You have already pointed out the need for correcting the gender appearing throughout the ordinances and I will not repeat them here.
2. Sec. 57-1: Since the creation of Wis. Stats. 66.0502(4)(d), the municipality may not impose residency requirements on volunteers.
3. Sec. 57-1: Given the difficulty many departments are experiencing in recruiting volunteers, it may be prudent to eliminate this minimum membership number. If anything is desired in that regard, I would suggest imposing a maximum number.
4. Sec. 57-2A: I don't have a copy of Chapter 85.
5. Sec. 57-2B: It may be wise to determine if the Police and Fire Commission has a role in this.
6. At various points, reference is made to "Department" and other times to "Fire Department." I suggest that Waterloo Fire Department be defined as the "Department" in sec. 57-1 and that term be used consistently throughout.
7. Sec. 57-6B refers to fire-fighting operations. The role of the fire department covers many emergency non-firefighting responses. I suggest reworking this to reflect the fire department's expanded role.
8. Sec. 57-6E requires the collection of information and determination of facts that are sometime impossible to accomplish. I suggest modifying this section to say something like "if possible."
9. Sec. 57-8B: This section may be too restrictive. It would not allow use of vehicle outside of the department's protection area for training, parades, and such things.
10. Sec. 57-9A: I question giving the fire department arrest powers. The better practice is to follow Wis. Stats. 346.195(2).
11. Sec. 57-9(D): Once again, I am concerned about giving the fire department arrest powers. I believe that a reference to Wis. Stats. 213.095 would be more appropriate.
12. Sec. 57-10: This section is actually more restrictive than Wisconsin statutes. Unless this is really the intent, I suggest that reference instead be made to Wis. Stats. 346.03.
13. Sec. 57-11: Unless the intent is to restrict private vehicle operation to a greater degree than is permitted by statute, I suggest that a reference to Wis. Stats. 340.01(3)(d) is appropriate.
14. I do not understand why both Article II and Ordinance #2007-22 both exist, as they appear to be duplicates.

ORDINANCES

1. You certainly can correct all gender references. However, it is not necessary as sec. 1-1.B. states al masculine references in the code apply to females as well as males.
2. It is true that residency requirements are no longer permitted for volunteers. However, non-volunteer police, fire, and EMS employees may be required to live within 15 miles of the city limits. See sec. 66.0502(4)(b), Wis. Stats.
3. This is a policy call, not a legal issue. However, I agree with the proposition that it is better to state a maximum then a minimum.
4. No comment
5. Yes, the PFC would establish qualifications, a hiring list, and making appointments. See sec. 62.13, Wis. Stats.
6. Agree
7. Agree
8. Agree
9. As currently drafted the code permits the Fire Chief or Mayor to authorize use of equipment for non-fire fighting or outside the City. You may want to include other individuals with the power to authorize as well. However, it would be beneficial to require approval from mayor or command staff for such use.
10. I agree it is best for law enforcement to handle.
11. I agree
12. I agree. The ordinance also provides: "Except when actually responding to a fire alarm or other emergency call, or when on duty at a fire, the apparatus and vehicles of the Fire Department shall, however, have no special right-of-way or other privileges of any kind but shall be subject to all traffic regulations applied to other vehicles."

While legally, that does not need to be included, the city council may wish to keep it in the ordinance to emphasize there is no special treatment.

13. This one is a bit complicated. Sec. 340.01(3)(d), Stats., simply defines what constitutes an "authorized emergency vehicle". It is section 346.03 that exempts operators (whether volunteer or not) of authorized emergency vehicles from certain traffic laws under certain circumstances. Sec. 347.25 permits, but does not require, a personal vehicle to be equipped with special warning lamps of certain specifications. It requires the vehicle to be so equipped when it is operating under the exemptions pursuant to sec. 346.03.

We should discuss this as to whether you want to permit volunteers to speed to calls in POVs. From a liability standpoint, if you are going to allow it then we need to be clear that the vehicle must be equipped with proper warning equipment approved by FD command staff.

14. I do not have Ord 2007-22 so cannot comment on that. Article II of Chapter 57 is consistent with the provisions of sec. 66.0608, Wis. Stats., and something I recommend. The principal benefit of these ordinances is that it allows the FD assurance that funds so raised are used for the benefit of the FD, and not the city in general; but it also provides protections for both FD and City personnel against allegations of financial impropriety. It allows such funds to be

subject to the City's annual audit and thus provide assurance to the public that it is properly managed.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE #2007-22
RE: FIRE VOLUNTEER FUNDS

The Common Council for the City of Waterloo does ordain as follows:

SECTION 1. The following Section 5.21 of the Municipal Code of Waterloo, Wisconsin, is hereby created as follows:

"5.21 **Fire Volunteer Funds.** This section imposes a number of obligations on the Waterloo Fire Company with respect to certain funds provided to it from time to time.

- (a) **Purpose.** The purpose of this section is to authorize the deposit of certain funds into a "Members' Account" to be held and administered by the Fire Company.
- (b) **Authority.** The City Council adopts this section pursuant to Section 66.0608, Wis. Stats., and it is to be interpreted in conformance with that section as it may be amended from time to time.
- (c) **Definitions.** In this Section 5.21, the following terms have the following assigned meaning.
 - (1) "City" means the City of Waterloo.
 - (2) "City Council" means the City Council of the City of Waterloo.
 - (3) "Fire Chief" means the Fire Chief of the Fire Company.
 - (4) "Fire Company" means the Active Division of the Waterloo Fire Department.
 - (5) "Fire Company Account" has the meaning set forth in Section 5.21(d)(2) below.
 - (6) "Fire volunteer funds" means volunteer funds that are raised by members of the Fire Company, by volunteers, or by donation to the Fire Company, for the exclusive benefit of the Fire Company.
 - (7) "Public depository" has the meaning given in Section 34.01(5), Wis. Stats.
- (d) **Description of Accounts.** The following separate accounts are hereby established for the Fire Company, to be accounted for and administered according to the conditions stated in this Section 5.21.
 - (1) **Members' Account.** This account shall be used for the deposit of all fire volunteer funds raised by the Fire Company through fundraising activities, donations, and similar sources.
 - (2) **Fire Company Account.** This account shall be used for the deposit of all funds raised by the Fire Company through the provision of emergency medical services to the public by the Fire Company; through payments by the municipalities served by the Fire Company for the provision of fire and other municipal services; and through appropriations by the City from time to time.

- (e) **Authorization for Deposit of Funds.** The Fire Chief or his/her designated representative shall deposit fire volunteer funds to the Members' Account, held in the name of the Fire Company. All such fund deposits shall be in a public depository in which other City funds are being held by the City Treasurer. All other funds shall be held in the Fire Company Account, to be administered by the City Treasurer in accordance with applicable provisions of law.
- (f) **Control of Funds.** The Fire Company, through the Fire Chief or his/her designated representative, is granted exclusive control over the expenditure of the funds in the Members' Account, subject to any restrictions imposed by the donors or the organizational documents for the Fire Company. All of the funds comprising the Fire Company Account shall be controlled by the City.
- (g) **Limitations, Requirements, and Withdrawals.** The following limitations and requirements shall apply to the handling and disbursement of funds from the Members' Account.
 - (1) Expenditures withdrawn from the Members' Account shall be made only upon majority vote of the Fire Chief and the elected officers of the Fire Company.
 - (2) Withdrawals and expenditures from the Members' Account may be made for any purpose that promotes the ability of the Fire Company to provide services for which it is organized.
 - (3) The funds in the Members' Account shall remain the property of the City until the funds are disbursed in accordance with Section 5.21.
- (h) **Accounting/Audit.** The Members' Account shall be maintained in accordance with generally accepted accounting principles and shall be included in any annual audit of the City funds, and shall be audited in the same manner.
- (i) **Severability.** If any provision of this section is invalid or unconstitutional, or if the application of this section to any person or circumstance is invalid or unconstitutional, the invalidity or unconstitutionality shall not affect the provisions or applications of this section which can be given effect without the invalid or unconstitutional provision or application."

SECTION 2. This ordinance shall take effect on January 1, 2008. The provisions in this Ordinance shall prevail over any previous ordinances of the City that are or may be in conflict therewith.

Acted on and adopted at a regular meeting of the Common Council on December 20, 2007.

CITY OF WATERLOO

Signed: *Robert H. Thompson*
Robert H. Thompson, Mayor

Attest: *Morton J. Hansen*
Morton J. Hansen, Clerk/Treasurer

Date Adopted: December 20, 2007

Date Published: The Courier, January 17, 2008

{note: all text is new}	= New Text
STRIKETHROUGH	= Deleted Text
SPONSOR (S) – Directed by Council Action (Resolution #2007-58)	

CITY OF WATERLOO
JEFFERSON COUNTY
State of Wisconsin

TREASURER'S
GENERAL RECEIPT

No 036448

Waterloo, WI August 15, 2022

RECEIVED OF Waterloo Fire & EMS Supporters
Five thousand three hundred forty five ³¹/₁₀₀ DOLLARS, \$ 5345.31
FOR member's monies

STATE UNIFORM SYSTEM-FORM 106-S
PRINTCO, INC., OMRO, WI

IF PAYMENT IS MADE BY CHECK, THIS RECEIPT IS NOT VALID UNTIL CHECK HAS CLEARED ALL BANKS.

ORIGINAL — WHITE

DUPLICATE — CANARY

TRIPPLICATE — PINK

Ch #1431

Sarah Davison

Clerk-Treasurer

Member monies

\$11,345.31

1/2/22	2022 Door prizes		\$ 120.00	
1/24/22	from City for Matt Petries	clothing		\$ 72.00
			\$ 120.00	\$ 72.00

Balance January 31, 2022

\$11,297.31

Member monies

\$11,297.31

2/19/22	KPress	clothing	\$ 371.00	
			\$ 371.00	\$ -

Balance February 28, 2022

\$10,926.31

Member monies

\$10,926.31

3/1/22	Deposit	clothing		\$ 183.00
			\$ -	\$ 183.00

Member monies

\$11,109.31

4/14/22	Galls	Jason's clothing	\$ 309.44	
			\$ 309.44	\$ -

Balance April 30, 2022

\$10,799.87

Member monies

\$10,799.87

5/20/22	Deposit	clothing		\$ 84.00
			\$ -	\$ 84.00

Balance May 31, 2022

\$10,883.87

Member monies

\$10,883.87

6/6/22	10-33 Vehicle Services	cabinet for explorer	\$ 6,109.56	
			\$ 6,109.56	\$ -

Balance June 30, 2022

\$4,774.31

Member monies

\$4,774.31

7/5/22	Aaron Zellmer	donation		\$	250.00
	Clothing			\$	271.00
	Kate Marty	memorial		\$	50.00
				\$	-
				\$	571.00

Balance July 31, 2022

\$5,345.31

Member monies

\$5,345.31

8/8/22	transfer back to City			\$	5,345.31
				\$	5,345.31
				\$	-

Balance August 31, 2022

\$0.00





136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2022-28
Establishing A 2023 Municipal Vehicle Registration Fee Status
Per Adopted Ordinance #2019-08

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Ordinance 2019-08 directs the City Council to annually establish a Municipal Vehicle Registration fee status for the coming calendar year, and;

WHEREAS, the Clerk/Treasurer's office has presented a revenue summary as part of this recurring resolution.

THEREFORE BE IT RESOLVED, by the City of Waterloo Common Council that it sets the 2023 fee status as follows:

- Maintain a \$15 annual registration fee.
- Modify the existing fee: _____
- Rescind this fee.

PASSED AND ADOPTED this _____ of 2022.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mike Tschanz, Treasurer/Deputy Clerk

44-177

AGREEMENT FOR FIRE PROTECTION AND AMBULANCE SERVICE

THIS AGREEMENT is made this 1st. day of March, 1986, by and between the City of Waterloo, Jefferson County, Wisconsin, hereinafter referred to as "City" and the Town of Waterloo, Jefferson County, Wisconsin, hereinafter referred to as "Town";

WITNESSETH: That whereas the Town does not have adequate fire protection and ambulance service and it desires to obtain such services for a designated area within said township; and

WHEREAS, the said City has a volunteer fire department large enough and sufficiently equipped to justify contracting to provide fire protection and ambulance service outside the city and is willing to furnish and provide fire protection and ambulance service to the designated area within the said township; and

NOW, THEREFORE, it is mutually agreed:

1. That the fire department of the City of Waterloo is authorized to and shall furnish such fire protection apparatus and five men or more of its department to answer fire calls, and to furnish an ambulance and two men or more to answer ambulance calls in the area of the Town which said area is designated on the attached town map marked Exhibit "A", and incorporated herein by reference, plus all farms on the boundaries of said area on said map that have Waterloo telephone numbers, the amount of the equipment to be in the discretion of the fire chief, provided, that in the event of an emergency within the City of Waterloo, or within another township being likewise serviced for fire and ambulance service by said City or for other good reason, the fire chief in his discretion and in good faith may order a portion of the apparatus and men to go to such other township or to the City of Waterloo. The extent of the obligation of the city herein is that the City will make reasonable efforts to furnish fire protection and ambulance service to the area designated in said Town. In the event that for any good reason the City removes any of its apparatus and/or men from the site of an emergency or fire, the City will make reasonable efforts to provide men and equipment from another fire department to substitute for the apparatus and men so removed by said City.

2. It is further agreed that in the event of conflicting calls by reason of two or more fires or ambulance calls occurring within any of the area serviced by the City, the call first received shall be answered first, and if it should happen that two or more calls are received simultaneously, the fireman in charge of the fire truck, ambulance, and other equipment of the City shall have complete discretion as to which call to answer first. In any case where there are two or more fires or requests for ambulance service at the same time, the City fire department is expected to put forth its best efforts to respond to all calls.

3. The City of Waterloo will not pay any cost or fee to any other municipality responding to a fire call from the area which the City services

in said Town unless the City of Waterloo calls or authorizes the call to such other municipality for service.

4. The Town agrees to use its best efforts to keep the roads passable.

5. Said Town agrees that the personnel responding with the fire equipment or ambulance of said City are in full charge of such equipment.

6. The Town agrees to pay to the fire department of the City the following sums for the year 1986:

For operations	\$ <u>4256.39</u>
For capital outlay	\$ <u>2850.70</u>
Total	\$ <u>7107.09</u>

Said amount shall be payable on or before March 1 of 1986, and on or before March 1 of each successive year to which this contract may have application.

The City, through its fire department, shall submit a budget annually similar to the one set forth as Exhibit "B", pages one, two, and three, a copy of which is attached hereto and incorporated herein by reference. The attached budget is for the year 1986, and discloses the allocation of costs of operation and capital outlay attributable to the City and the various townships served by the Waterloo Fire Department. It is agreed that the City, through its fire department, shall submit such a budget annually during the month of October of each year for approval by the various townships and the City, and that upon approval of said budget, the cost of operation and assessments for capital outlay will be allocated on the basis of the total equalized assessed valuation in the areas served, and in the manner set forth on the attached exhibits. In the event said budget is not approved by the township before the end of October, this agreement shall terminate at the end of that calendar year and shall not be automatically renewed for the following calendar year.

7. That the fire department shall have and retain full control, authority and ownership of the fire fighting and ambulance equipment, that the fire department shall have the sole responsibility for storage, maintenance and repair to said fire fighting and ambulance equipment, and the fire department shall provide policies of liability insurance, workmen's compensation insurance, and insurance covering the fire fighting and ambulance equipment.

8. That the Town agrees to take all reasonable action to insure fire prevention and minimize unnecessary ambulance calls in the Town, and to implement all reasonable recommendations of the City of Waterloo Fire Department with respect to such action.

9. That this agreement shall be in full force and effect for a term of one (1) year commencing January 1, 1986, and shall be automatically renewed from year to year unless either party hereto gives notice of termination at

least sixty (60) days prior to the end of the first year or any renewal hereof.

10. It is contemplated that the entire town board of any area receiving fire protection from the City, to the extent possible, should attend the regular meeting of the fire department held on the third Monday in October of each year during the life of this contract to discuss questions and problems arising in connection with such fire protection and ambulance service. In addition to said regular meeting, the representatives of the town boards are authorized to appear at any regular meeting of the fire department on the third Monday of each month to discuss any such questions or problems.

IN WITNESS WHEREOF, the City of Waterloo has caused these presents to be signed by its Mayor and City Clerk, who are duly authorized to so act, and has caused its official seal to be affixed on the date set forth in the first paragraph hereof.

IN PRESENCE OF:

CITY OF WATERLOO

Louis M. Gaubert

Frederick L. Adams
Mayor

Louis A. M. Gaubert

Juanita M. Meitner
City Clerk

IN WITNESS WHEREOF the Town has caused these presents to be signed by its Town Chairman and Town Clerk, who are duly authorized so to act, and has caused its official seal to be affixed hereto this 20 day of October, 1986.

IN PRESENCE OF:

TOWN OF Waterloo

Louis M. Gaubert

Donald Strauss
Town Chairman

Louis M. Gaubert

Martha A. Sellman
Town Clerk

contra
agrmt/fire and ambulance

1986 BUDGET
WATERLOO FIRE DEPARTMENT
Active Company

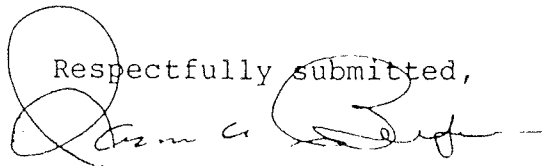
INCOME

Township of Milford	\$ 426.57
Township of Portland	8,177.13
Township of Shields	589.25
Township of Waterloo	7,107.09
City of Waterloo	19,849.96
2% Insurance Rebate	3,200.00
Donations	1,500.00
Interest Income	750.00
Miscellaneous Income	200.00
	<hr/>
	\$41,800.00

EXPENSES

Capital Outlay - Truck Fund	\$14,500.00
Building Maintenance	3,300.00
Building Supplies	400.00
Fire Equipment & Supplies	1,200.00
Rescue Equipment & Supplies	1,700.00
Air Tanks & Extinguishers	250.00
Gasoline	1,800.00
Truck Repairs	1,200.00
Insurance	6,000.00
Coats, Boots & Uniforms	800.00
Telephone	1,800.00
Meetings	6,800.00
Publications, Tuitions, Supplies, Memberships & Mileage	1,800.00
Miscellaneous Expense	250.00
	<hr/>
	\$41,800.00

Respectfully submitted,



James A. Beyer
Treasurer

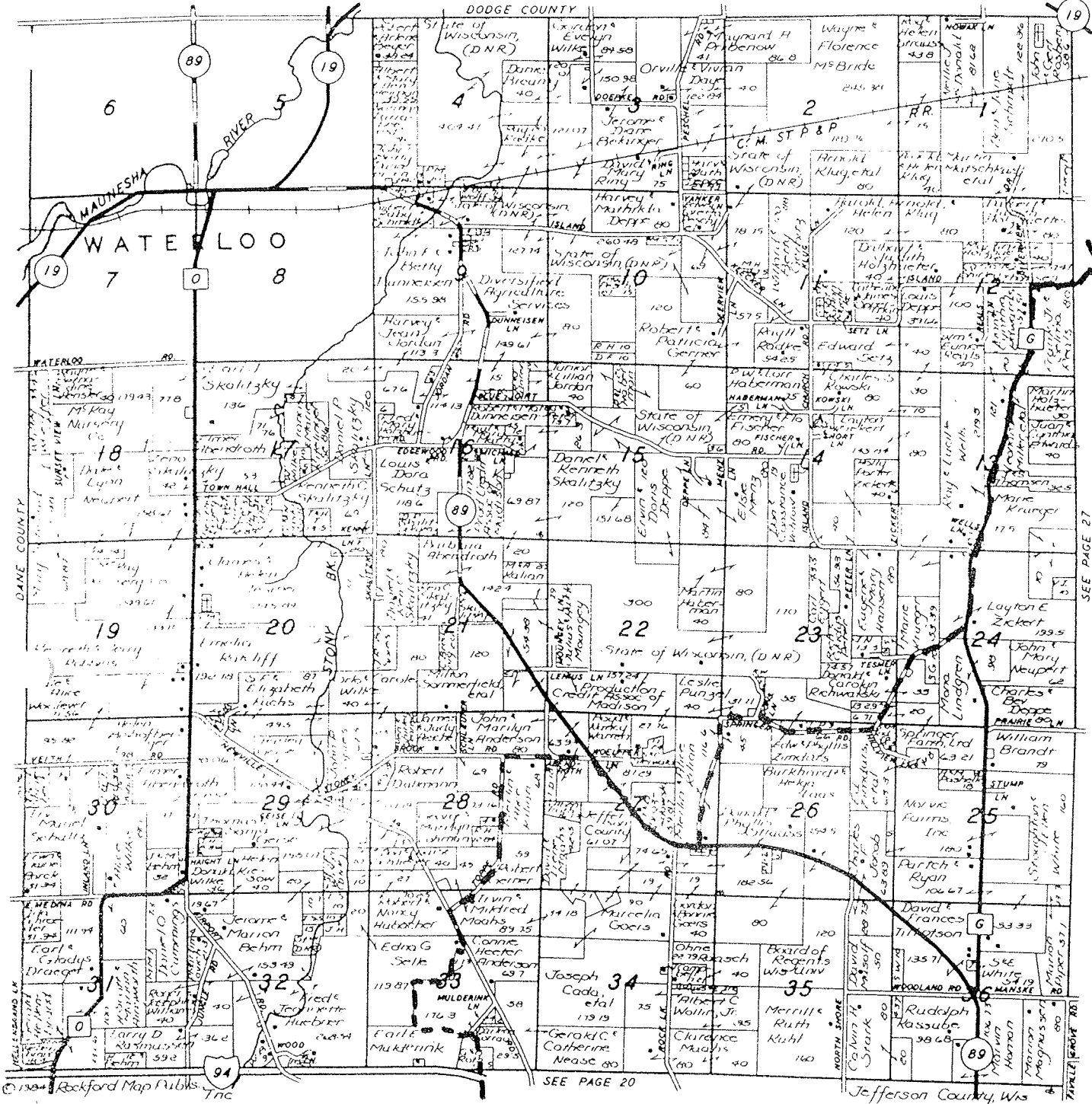
WATERLOO FIRE DEPARTMENT
 FUTURE EQUIPMENT PURCHASES
 1986 BUDGET

<u>YEAR</u>	<u>INCOME</u>	<u>PURCHASE</u>	<u>ESTIMATED COST</u>
1985	\$17,072.18	- Balance in equipment purchase account	
1986	\$14,500.00		
1987	\$15,500.00		
1988	\$16,500.00	Rescue Truck	\$60,000.00
1989	\$17,500.00	Equipment Truck	\$21,072.18
TOTAL	<u>\$81,072.18</u>		<u>\$81,072.18</u>

WATERLOO FIRE DEPARTMENT

1986 BUDGET

<u>NAME</u>	<u>1984 TOTAL EQUALIZED ASSESSED VALUATION</u>	<u>NUMBER OF SECTIONS IN TOWNSHIP</u>	<u>SECTIONS IN FIRE DISTRICT</u>	<u>VALUATION IN FIRE DISTRICT</u>	<u>PERCENT</u>
Township of Milford	\$ 40,657,700.00	35	1	\$ 1,161,648.57	.0118
Township of Portland	34,989,700.00	36	23	22,354,530.55	.2262
Township of Shields	20,961,100.00	26	2	1,612,392.30	.0163
Township of Waterloo	27,039,400.00	32	23	19,434,568.75	.1966
City of Waterloo	<u>54,282,400.00</u>	Total	Total	<u>54,282,400.00</u>	<u>.5491</u>
TOTALS	\$177,930,300.00			\$98,845,540.17	100.0000



Lake Mills Sections (9) 13-24-26-26-27-33-35-34-36

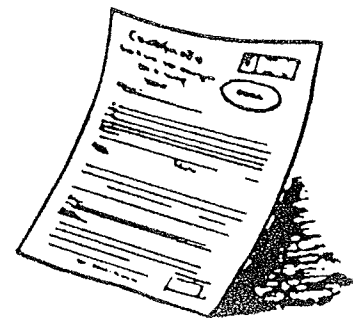
NOTICE

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This applies to ALL users of this book, as well as any printer, photocopier or any other person making such copies or reproductions.

ROCKFORD MAP PUBLISHERS, Inc.
Joy P. Dummer, President



Waterloo Fire Department
136 N. Monroe
WATERLOO, WISCONSIN 53594
1986
Mutal Aid Specifacations
**** 478-2311 ****

1. Chief: Jim Kasuboske 478-3370
2. Ass't. Chief: Randy Sellnow 478-2388
- *3. Emergency Phone Number: 478-2311 Meeting Room Phone: 478-2535
4. Meeting & Drill Night: 3rd. Monday of the Month
5. Fire Radio Frequency: Low Band 46.120
6. Number of Pumpers: 2 Size of Pumpers: Each are a 1000 Gal./Min.
2-Stage, with a 1000 Gal.
Booster Tank.
7. Number of Tankers: 1 Size of Tanker: 1800 Gal. with 10"Newton Dump.
8. Number of Portable Tanks: 3 Size of Portables: 2-1000 Gal., 1-1800 Gal
9. Brush Truck: 1 Specifacations: 3/4 Ton Chevy 4-Wheel Drive, 10-Ton
Winch, 200' of 1" Booster Line,
185 Gal. of Water in Booster Tank.
10. Ambulance: 2 Specifacations: 1-76 Chevy Van, 1-86 Ford Modular.
11. Rescue Squad: 1 Specifacations: 1-67 Chevy 2-Ton Box Van.
12. Number of Active Firemen: 35 (All Volunteer)
13. Number of Firefighters Available For Mutal Aid: 7
14. Number of E.M.T.'s: 15 (EMT's are not seperate from the fire department
15. Hose Inventory: 1½ 2500' 2½ 5000' 13/4 400' (all have THREADED
FITTINGS)
16. Foam Unit: Handline Induction Type of Foam: AFFF Quantity of Foam: 25
Gal.
17. Air Supply System: Cascade at the Station.
18. Trucks Available For Mutal Aid: 1-Brush Truck and 1-Pumper or Tanker,
1-Ambulance.
19. Scuba Divers Available: 2 Dick Blawusch 478-3304, Rick Wilke 478-3111
(each diver has his own diving equipment and
are certified)
20. List of Special Equipment: HURST Jaws of Life Tool
THUMPER C.P.R. Machine
250 Gal./Min.
Portable Pump 2-Ton Porta-Power Tool
4" Portable JET Siphon
4- Man AVON Rubber Raft
2500 Watt Portable Generator

City of Waterloo
Waterloo Fire Department Appropriation Calculation

10/25/2021 City of Waterloo Finance, Insurance & Personnel Committee
2022 BUDGET Final

ACCT NO	DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	Finance Comm. FINAL For 2022 Budget (Equalized Values Applied) % CHANGE	
							AMOUNT	2022-2021
SUBMIT								
220-41-4111-000	TAX SHARE TOWN OF MILFORD	4,476	4,230	4,403	4,519	4,499	4,618	2.19%
220-41-4112-000	TAX SHARE TOWN OF PORTLAND	87,009	88,033	91,642	89,258	87,813	92,722	3.88%
220-41-4113-000	TAX SHARE TOWN OF SHIELDS	1,883	1,817	1,892	1,793	1,858	1,892	5.52%
220-41-4114-000	TAX SHARE TOWN OF WATERLOO	84,417	81,251	84,582	80,580	85,944	85,387	5.97%
220-41-4115-000	TAX SHARE CITY OF WATERLOO	269,464	271,917	283,066	279,464	289,168	284,663	1.86%
REVENUE TOTALS		447,249	447,248	465,585	455,614	469,282	469,282	3.00%

DESCRIPTION	% Tax Share	2020 Equalized Value ***	2022 % Tax Share	2021 BUDGET YR	TAX SHARE 2022	2021-2022	ARPA Funds Awarded by Federal Govt to Local Govt
				Finance Comm.	ARPA Fire Department Radios Fund (same % as 2021 tax share)		
TAX SHARE TOWN OF MILFORD	0.9919%	3,861,936	0.9841%		4,618	2,281	118,903
TAX SHARE TOWN OF PORTLAND	19.5908%	77,537,300	19.7583%		92,722	45,047	110,425
TAX SHARE TOWN OF SHIELDS	0.3935%	1,582,400	0.4032%		1,892	905	58,196
TAX SHARE TOWN OF WATERLOO	17.6860%	71,402,908	18.1952%		85,387	40,667	98,284
TAX SHARE CITY OF WATERLOO	61.3378%	238,043,611	60.6592%		284,663	141,039	348,860
TOTAL	100.0000%	392,428,155	100.0000%		469,282	229,938	734,669

NOTE: *** Equalized real estate property value data provided by Jesse O'Neill (Dodge Co.) and Tracy Saxby (Jefferson Co.)

Numbers given by county. Geographic Territory.

% Tax Share of EV total YR-2020

Current Yr Total * % of Tax Share

City of Waterloo Finance, Insurance & Personnel Committee -- Annual Calendar

revised: 3/27/2021 -- by Committee Chair

- Meeting night: 3rd Thursday of month at 6:00 pm
- Monthly recurring: review of disbursements, payroll and treasurer's reports

JANUARY <input type="checkbox"/> Review of Department Heads as needed
FEBRUARY <input type="checkbox"/> Review of potential closure of Tax Incremental District No. 4
MARCH
APRIL <input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.
MAY <input type="checkbox"/> Addressing items raised in financial audit.
JUNE <input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives; practice two-year budgeting. <input type="checkbox"/> Tax Incremental Finance Districts, review. <input type="checkbox"/> Impact Fees, review.
JULY <input type="checkbox"/> Addressing items raised in worker compensation audit. <input type="checkbox"/> Review and recommend Current Year Budget Amendment #1 (Jan. – June)
AUGUST <input type="checkbox"/> Budget deliberation.
SEPTEMBER <input type="checkbox"/> § 53-14 Updating capital improvement plan. <input type="checkbox"/> Budget deliberation.
OCTOBER <input type="checkbox"/> Initial review of calendar year insurance renewal policies. <input type="checkbox"/> Final Committee budget recommendation to full City Council. <input type="checkbox"/> 2020 Clerk/Treasurer Evaluation, review.
NOVEMBER <input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER <input type="checkbox"/> WPPA Contract multi-year contract, renewal (when applicable) <input type="checkbox"/> Review and recommend Current Budget Amendment #2 (July – Dec.)

July 2022

Highlights for July

Mayor's Parameters	
Capital submittals	

MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
	Mayor's Parameters emailed out to all City Dept Head	Start-Capital Plan 2023-2027 Emailed to All Dept Heads				
11	12	13	14	15	16	17
		DUE-Capital Plan 2023-2027 to Clerk's Office				
18	19	20	21	22	23	24
			Finance Committee Mtg-Budget	START-Dept Head emailed 2023 Budget Report Set		
25	26	27	28	29	30	31

August 2022

Highlights for August

1 st Round	Budget Review	

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
			DUE-Dept Head Budget Reports to Clerk's Office			
8	9	10	11	12	13	14
		DUE: CT reports to Finance Committee Members				
15	16	17	18	19	20	21
			Finance Committee Mtg-Budget REV 1			
22	23	24	25	26	27	28
	Dept Mtg A Dept Mtg B		Dept Mtg D Dept Mtg E			
29	30	31				
	Dept Mtg E Dept Mtg F					

September 2022

Highlights for September

2 nd Round	Budget Reviews	

MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
			Finance Committee Mtg-Budget REV 2			
19	20	21	22	23	24	25
26	27	28	29	30		

October 2022

Highlights for October

Final	Budget Revisions	

MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
			Finance Committee Mtg-Budget REV 3			
24	25	26	27	28	29	30
31						

November 2022

Highlights for November

Budget Complete	

MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
	DUE: Budget Final to Paper					
7	8	9	10	11	12	13
14	15	16	17	18	19	20
			Finance Committee Mtg-Budget FINAL			
21	22	23	24	25	26	27
28	29	30				