

Karl Junginger Memorial Library  
Board of Trustees Meeting Agenda  
**October 25th, 2022**  
**Library Junginger Meeting Room or Virtual**

- I. Call to Order & Introductions  
*The meeting was called to order at 5:32 PM. Present: Sara Cummings, Abby Vosters, Deb Battenberg, Art Biermeier, Kelli Mountford, Brian Henning, and Miriam Schilling (virtually). Also attending: Tim Thomas*
- II. Approval of agenda  
*No changes were suggested.*
- III. Approval of open minutes from September 27<sup>th</sup>, 2022, and October 14<sup>th</sup>, 2022  
*No changes were suggested.*
- IV. Correspondence, Appearance, Public Comments –  
*The County Library tax was approved by the city council*  
*The Dovi Family donated a large painting was donated to the library.*  
*Maureen Geise donated \$1000 to the library for the microfiche machine, in honor of Joel Zibell for his support and customer service.*
- V. Director’s Report
- VI. Unfinished Business
  - A. Financial monthly report for September 2022 – Action  
*Biermeier made a motion to approve. Cummings seconded. The motion passed unanimously.*
  - B. Budget 2023 – Action  
*Mountford presented budget changes she made in response to the city budget. The budget is approximately \$1400 under which Mountford is requesting us to out of the Clark Fund Balance.*  
*(The current county fund balance is 101,233.80 – of this, approximately \$74,000 is earmarked donation money. Mountford is working on segregating these funds with the city. The Clark Fund balance is will about \$46,000 at the end of the year, and can only be spent on youth programming.*  
*Battenberg made a motion to table action on the budget until next month. Cummings seconded. The motion passed unopposed.*
  - C. Parking Lot – Informational  
*The parking lot would be with the Waterloo Road project and possibly in 2023.*
  - D. Carpet – Action  
*Mountford would like to use the Clark Fund balance to cover the carpeting in the youth section of the library. Cummings moved to approve the youth area carpet purchase using Clark funds. Biermeier seconded. Motion passed unopposed.*
  - E. Policy 418 WiFi Hotspot (Email from patron)– Action  
*Biermeier moved to approve the policy with no changes. Henning seconded. Motion passed unopposed.*
  - F. Policy 430 Computer Use – Action

- Biermeier moved to approve the policy. Cummings seconded. Motion passed unopposed.*
- VII. New Business  
A. *Policy 425 Outreach Services and application – Action*  
*The board will take action next month after seeing this policy a second time.*
- VIII. Future agenda items  
*Budget, Bridges addendum/charges, Closing library areas for 2023*
- IX. Date, place, and time of next meeting November, 29<sup>th</sup> @ 5:30 pm
- X. Adjournment  
*Before adjournment, Tim Thomas from City Council answered board member questions about the city budgeting process.*  
*Biermeier moved to adjourn at 7:10. Cummings seconded. Motion passed unanimously.*

Respectfully Submitted, Deb Battenberg