



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N MONROE

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1. Motion called to order Jan 12, 2022

- Present: Cotting, Davis, Lewandowski, Rhynes, Teubert

2. Approval of meeting minutes

1. Motion to table: Laura/Teubert

3. Citizen Input

- None

4. Director's Report

- Discussion regarding drives, backups, school tech issues
  - Future business: Quotes and orders for new hard drives
  - Future business: adapter for camera and school deck compatibility
  - Future business: backup strategy

5. New Business

- a. Waterloo is getting winter airtime for Discovery WI Project
- b. Laura is part of stakeholders and communicating with Brett (director) and Analise (producer)
- c. Concept is big themes -> Trail twisters, Snowshoeing in park and possibly students from school via drone and ground cameras
- d. WLOO will record footage and send to Discover Project for usage
- e. WLOO will be receiving access to B-roll footage for future use
- f. Winter footage must be taken ASAP (delays due to current snow conditions)

6. Unfinished Business

A. Waterloo School District Partnership Projects

- a. Reduced staff at station
- b. Possible recruitment from students for initial \$10/hour rates increasing to \$15/hour.
- c. Determination to see if time will count for community service for student scholarship purposes



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B. Internship Project

- a. No applications
- b. Laura will edit job description to include Discover WI project.
- c. Extension of application deadline by one week
- d. Reminder that every semester will require a new approval process

C. Employee Handbook

- a. Motion to table: Cotting/Teubert

7. Future Agenda items and announcements

- a. Laura will be doing research on three fundraising strategies.
  - a. Sponsors
  - b. Grants
  - c. Selling products (such as airtime)
- b. Dale Van Holten's resignation
- c. Next Meeting set for Feb 14, 2022

Motion to adjourn: Teubert/Lewandowski