

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: April 16, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Quimby called the meeting by remote connection to order at 7:06 p.m. Alderpersons present: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Absent: none. Others remotely connected: Mark Herbst; WLOO videographer; Amber Gerber with the Courier; Library Director Kelli Mountford; Public Works Director Chad Yerges; Parks Coordinator Gabe Haberkorn; Justin Hoagland and Jodi Dobson of Baker Tilly; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities. No discussion.
 - b. Resolution 2020-14 Appointing The Official Newspaper, Depositories And Auditors. MOTION: Moved Petts, seconded by Schoenwetter to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - c. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code. NOMINATIONS: Petts nominated Thomas; seconded by Griffin. No other nominations. VOICE VOTE: Thomas elected Council President.
 - d. Resolution 2020-15 Council Confirmation Of Mayoral Appointments Including Council Standing Committees. MOTION: Moved by Petts, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
 - e. Resolution 2020-16 Confirmation Of Waterloo Fire Department Appointments. MOTION: Moved by Kuhl, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
3. ANNUAL MEETING ADJOURNMENT. The Mayor adjourned the annual meeting at approximately 7:15 p.m.

***** REGULARLY SCHEDULED CITY COUNCIL BUSINESS *****

1. MEETING MINUTES APPROVAL: April 2, 2020. MOTION: Moved by Petts, seconded by Schoenwetter to table meeting minutes until the next meeting. VOICE VOTE: Motion carried.
2. CITIZEN INPUT / PUBLIC COMMENT. None.
3. COUNCIL NOTICE OF PUBLISHED NOTICES -- Open Book, May 27, 2020 -- 3:00 To 5:00 P.M. And Board Of Review June 9, 2020 At 9:00 A.M. Start time for Board of Review noted as 9:00 a.m.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Petts, seconded by Rhynes to approve the consent agenda items. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - a. March Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission (cancelled)
 - viii. Watertown Humane Society
5. UNFINISHED BUSINESS
 - a. Ordinance #2020-01 Amending City Of Waterloo Municipal Code Section 140-13 Fences And Walls. MOTION: Moved by Thomas, seconded by Petts to adopt the ordinance. DISCUSSION: Schoenwetter called for an amendment based on an email he had sent to Alders, allowing for electric fences within backyard enclosed and gated fences with a height of no more than 2 feet in height solely to protect plants and gardens, and not for enclosing animals. AMENDMENT TO MOTION: Schoenwetter offered a verbal amendment as described above, seconded by Griffin. DISCUSSION: Kuhl noted the ordinance permit requirement. The need for a second permit for an electric fence within a fence was discussed. Stinnett inquired if the matter needed to be returned to committee. Thomas said the committee had

considered and rejected allowing electric fences. ROLL CALL VOTE ON AMENDMENT: Ayes: Schoenwetter and Griffin. Noes: Rhynes, Kuhl, Thomas, Stinnett and Petts. Amendment failed. ROLL CALL VOTE ON MAIN MOTION: Ayes: Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: Schoenwetter and Griffin. Motion carried.

6. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

a. Finance, Insurance & Personnel Committee

i. March Financial Statements

1. General Disbursements - \$250,422.05. MOTION: Moved by Thomas, seconded by Kuhl to approve disbursements in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
2. Payroll – \$71,765.54. MOTION: Moved by Thomas, seconded by Griffin to approve payroll as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
3. Treasurer's Report & Budget Reports. MOTION: Moved by Thomas, seconded by Schoenwetter to approve the reports. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

ii. Resolution #2020-12 Directing The Clerk/Treasurer In Coordination with Ehler's & Associate To Conduct A Tax Incremental Finance District #3 Joint Review Board Meeting For The Purpose Of Enabling A Three-Year "Tech College Extension" And A Three-Year "Standard Extension" And Authorizing Tax Incremental District Expenditures To Engage Ehler's & Associates For This Purpose. MOTION: Moved by Kuhl, seconded by Schoenwetter to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Motion carried.

iii. Resolution #2020-13 Authorizing Borrowing To Fund Municipal Loans To Property Owners For Lead Service Line Replacements. DISCUSSION: Hansen noted the portion of the resolution stating property taxes would be levied over time to pay for interest incurred by the City, but not passed along to loan applicants. MOTION: Moved by Thomas, seconded by Kuhl to approve the resolution as presented. ROLL CALL VOTE: Ayes: Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: Schoenwetter. Abstaining: Griffin. Motion carried.

b. Community Development Authority

i. Resolution #2020-17 Parker Dow Offer To Purchase A Sub-Section Of Land, 333 Portland Road. DISCUSSION: Kuhl said the Dow already owned a partial buffer area between the residential area and the 333 Portland Road parcel (zoned industrial). He said Dow's intent was to create a vehicle turn-around for trash/recycling vehicles and similar. MOTION: Moved by Petts, seconded by Schoenwetter to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Thomas, Stinnett and Petts. Noes: none. Abstaining: Griffin. Motion carried.

7. NEW BUSINESS

- a. 2019 Audit Presentation – Baker Tilly. Justin Hoagland reviewed an audit summary pertaining the municipal audit. Jodi Dobson did likewise for the utility audit. No questions.
- b. Resolution #2020-18 203 E. Madison Street – Phase #3. DISCUSSION: Gabe Haberkorn said the resolution was for a DNR grant application. He said a municipal match would be required and the resolution's purpose was to confirm the municipality's intent to provide matching funds. He said municipal funding in the amount of \$25,000 would come from the CDA. MOTION: Moved by Stinnett, seconded by Schoenwetter to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

9. ADJOURNMENT. Moved by multiple, seconded by multiple to adjourn. Motion carried. Time was approximately: 8:05 p.m.



Attest:
Mo Hansen, Clerk/Treasurer