

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY
MEETING MINUTES: September 15, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

1. ROLL CALL AND CALL TO ORDER. CDA Chair Stinnett called the meeting to order at 6:00 p.m. which was remotely accessed by all participants. CDA members present Petts, Stinnett, Kuhl, Lewandowski and Weihert. Absent: non-voting member Henning with two vacancies. Others present Clerk/Treasurer Hansen with a short visit by Mike Lannoy.
2. MEETING MINUTES APPROVAL: August 18, 2020. Moved by Weihert, seconded by Kuhl to approve the meeting minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UPDATES & REPORTS
 - a. School District Liaison: None.
 - b. Economic Development Plan Implementation Progress Including 333 Portland Road Site Interest List: Noted.
 - c. Financial Reports Tax Incremental Finance Districts 2, 3 & 4 and Fund 600: \$1,000 in unanticipated revenue was received due to a two month rental of the Mauneshia Business Center.
 - d. Grant Tracking. Hansen said a resolution authorizing an application for new lead service replacement grant dollars was before the City Council on 9/17.
 - e. Treyburn Farms: Hansen said five lots had been closed and sold leaving only Lot #2 absent either an accepted offer to purchase or being sold.
5. UNFINISHED BUSINESS
 - a. 203 East Madison Street, Phase 3 - Plan Refinement: Hansen said notice was received that one of the grants applied for by Whitebird and Haberkorn would not be awarded with others remaining unknown. He said the local match for a grant award was an open question. Lewandowski spoke in favor of prioritizing the project such that it would not lead to the defunding of other areas such as Parks or Library. Petts favored prioritizing the project high being a CDA priority. Kuhl said momentum was gained and finishing the parking lot would benefit the downtown. Kuhl said funding would short other services. Weihert valued having it paved saying it had sat idle too long.
 - b. Future Year Planning
 - i. Align CDA Progress Measures And Reaffirm Or Jettison Active Programs And Projects: Hansen read through the Plan Implementation Progress Report list. Petts, Kuhl and others added Hedtcke Project; Hawthorn & Stone Phase 2; the Dempsey bare ground at the corner of Clarkson and Monroe; and the DeYoung Farm Phase 2. Hansen referenced non-residential concepts discussed by the Mayor. Petts asked that they be added also. Noting that not much CDA interest had been generated by some deferred list items, Hansen said he would submit a revised list with strikes for final CDA consideration.
 - c. Review And/or Council Recommendation Regarding The Clerk/Treasurer's Blight Policy Recommendation. Petts spoke in favor of bidding out the work. She said Chris Butschke would not be a good candidate. Lewandowski spoke in favor of the documented option of working with a Watertown employee. Hansen said the primary initiative could be to commit to funding specific, professional non-compliance officer services. Lewandowski asked for a revised recommendation. MOTION: Moved by Kuhl, seconded by Petts to table the matter until the next meeting. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.
 - a. Calendar. Noted.
7. ADJOURNMENT. MOTION: Moved by multiple, seconded by others to adjourn. VOICE VOTE: Motion carried. Approximate time was 6:57 p.m.

Attest:



Mo Hansen
Clerk/Treasurer