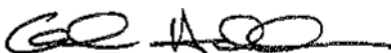


WATERLOO PARKS COMMISSION – MINUTES

December 6, 2023

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:01 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Crave, Kegler, & Weihert. Absent: None. Ex-officio members present: Parks Coordinator Gabe Haberkorn, DPW Director Chad Yerges. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Darren Schaumann, Amy Schaumann, Brian Henning, Sara Cummings, Susan Gould, Deb Braatz, Jeni Quimby, & Susan Quamme.
2. MEETING MINUTES APPROVAL: NOVEMBER 1, 2023. MOTION: Moved by Setz, seconded by Kegler. VOICE VOTE: Motion Carried 4-0 with Vieth Abstaining.
3. CITIZEN INPUT: None.
4. REPORTS/UPDATES:
 - a. Coordinator's Report: Haberkorn spoke of nothing changing in his updates as it was a quick turn around in meetings and being in the slow portion of the season for the Parks Department.
 - b. Parks Financial Report: October 2023 through November 2023. Haberkorn spoke on the Parks Department still waiting to have rectified numbers coming in from the Tax Levy for 2023.
 - c. 2023/2024 Capital Projects: Haberkorn said that nothing has changed from the last meeting. Setz asked about renovations being completed for the Lower Pavilion. Haberkorn stated that they have been waiting for the contractor to have time to do the renovation project. Kegler asked when Reunion Hall renovations would be coming forward. Haberkorn stated that it depends on the RFP and when the winning contractor can get to the project. Mayor Quimby asked when the batting cages would be complete. Haberkorn stated that it was WYSO project, and they are going to be holding a fundraiser to complete the project. Mayor Quimby asked if the Deppe plaque was found and if it was going to be replaced. Haberkorn stated that he has already been in contact with K Press and Trends to replace it.
5. UNFINISHED BUSINESS:
 - a. Policy Changes for Field Rentals: Haberkorn stated that the Parks Commission has already voted to send the new policy and changes to City Council. That it is back in front of the Parks Commission as the school district has asked if they could make comments and recommendations on it before final approval. Haberkorn stated that 2 separate votes would have to be made to change the previous decision and vote. One would be to amend the previous motion made and another to approve the changes made. Haberkorn then opened it for discussion. Crave asked for the Parks Coordinator to go over the new policy to update those not present at the last meeting. Haberkorn then opened it up to Mr. Henning and the school district. Henning then asked if any of the school board members would like to ask questions first. Sara Cummings of the Waterloo School Board asked questions pertaining to: Who has control over bookings, how can you tell who uses the facilities, have there been any penalties handed down in the past, and if this is for all those booking fields? Haberkorn answered those questions. Susan Gould asked how you can tell when someone uses the field that is from the general public. Haberkorn stated how the Parks Department can tell the difference when someone uses the field playing around or if a group/organization uses the field. Deb Braatz stated that she does not believe that to be the case and that someone needs to be there to monitor after use care. Henning spoke on behalf of the school district and discussed issues with the contract. Henning spoke about the changes and questions he had with the new contract. Discussion. MOTION: Moved by Weihert to rescind previous motion approving Policy Changes for Field Rental, seconded by Setz. VOICE VOTE: Motion Carried 5-0
Second Motion had to be made to amend the motion. MOTION: Moved by Weihert to amend the Seasonal Park Facility Rental Agreement to change 2nd and 3rd Offense to be Monetary Values set by the Fee Schedule, seconded by Vieth. VOICE VOTE: Motion Carried 5-0.
 - b. NFC Quartz/Wellness Campaign Fitness Court: Haberkorn asked to table the subject until 2025 where the City of Waterloo could reevaluate their position monetarily. Discussion. MOTION: Moved by Crave to table the NFC Quartz/Wellness Campaign Fitness Court until 2025, seconded by Setz. VOICE VOTE: Motion Carried 5-0.
 - c. Update to Fee Schedule: Haberkorn spoke on the fee schedule changes he would like to see. Henning discussed the possibility of the Parks Department taking care of fields before and after School District usage. Discussion was had on the difference between the Fee Schedule and what is on the Season Facility Agreement. Haberkorn tried to put together some soft numbers on the spot. Discussion. MOTION: Moved by Crave with the addition of based on \$10,000 overall field usage, seconded by Weihert. VOICE VOTE: Motion Carried 5-0.
6. INFORMATION:
 - a. Holiday Events – December 9, 2023
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Next Meeting: February 7, 2024, at 5:00 pm
8. ADJOURNMENT. MOTION: Moved by Setz to adjourn, seconded by Weihert. VOICE VOTE: Motion Carried 5-0
Approximate time: 6:18 pm



Gabe Haberkorn
Park Coordinator